

Current Code	Proposed Changes
<p>§ 3-401 The Dean’s List</p> <p>(a) The names of eligible undergraduates who have achieved a grade-point average for a given semester that places them approximately in the top 20 percent of their college will be included on a list prepared for the dean of the college. The GPA level for the Dean’s List will be set by each college and may be adjusted periodically.</p> <p>(b) To be eligible for Dean’s List recognition, students must complete at least 12 academic semester hours taken for a letter grade (A through F). Students with I, DFR, or missing grades will be added as soon as letter grades are resolved and eligibility can be determined.</p> <p>(c) Students who are registered with the Center for Wounded Veterans in Higher Education (CWWVHE) or with Disability Resources and Educational Services (DRES) who are enrolled less than 12 but a minimum of nine graded semester hours who are in the top 20 percent of their college are also eligible. Such students must sign a release with CWWVHE or DRES indicating their consent for consideration for Dean’s List eligibility and have submitted that consent to their home unit’s academic affairs office no later than Reading Day in the semester in which they wish to be considered for Dean’s List. These consent forms are valid only for the semester in which they are issued, and students must submit by the deadline updated consent forms for each semester in which they wish to be considered for Dean’s List.</p>	<p>§ 3-401 The Dean’s List</p> <p>(a) The names of eligible undergraduates who have achieved a grade-point average for a given semester that places them approximately in the top 20 percent of their college will be included on a list prepared for the dean of the college. The GPA level for the Dean’s List will be set by each college and may be adjusted periodically.</p> <p>(b) To be eligible for Dean’s List recognition, students must complete at least 12 academic semester hours taken for a letter grade (A through F). Students with I, DFR, or missing grades will be added as soon as letter grades are resolved and eligibility can be determined.</p> <p>(c) Students who are registered with the Center for Wounded Veterans in Higher Education (CWWVHE) or with Disability Resources and Educational Services (DRES) who are enrolled less than 12 but a minimum of nine graded semester hours who are in the top 20 percent of their college are also eligible. Such students must sign a release with CWWVHE or DRES indicating their consent for consideration for Dean’s List eligibility and have submitted that consent to their home unit’s academic affairs office no later than Reading Day in the semester in which they wish to be considered for Dean’s List. These consent forms are valid only for the semester in which they are issued, and students must submit by the deadline updated consent forms for each semester in which they wish to be considered for Dean’s List.</p>
<p>§ 1-110 Policy for the Provision of Reasonable Accommodations for Students with Disabilities</p> <p>(a) The University provides reasonable accommodations to students with disabilities admitted to study at the University in accordance with the following procedures. As the term is used herein, “reasonable accommodations” refer to those academic adjustments, services, and aids provided to otherwise qualified students with disabilities to facilitate equal access to University programs and activities. The Division of Disability Resources and Educational Services (DRES) or the Center for Wounded Veterans in Higher Education (CWWVHE), as applicable, coordinates the University’s efforts to provide these reasonable accommodations. DRES and CWWVHE will consult as</p>	<p>§ 1-110 Policy for the Provision of Reasonable Accommodations for Students with Disabilities</p> <p>(a) The University provides reasonable accommodations to students with disabilities admitted to study at the University in accordance with the following procedures. As the term is used herein, “reasonable accommodations” refer to those academic adjustments, services, and aids provided to otherwise qualified students with disabilities to facilitate equal access to University programs and activities. The Division of Disability Resources and Educational Services (DRES) coordinates the University’s efforts to provide these reasonable accommodations. DRES will consult as necessary</p>

necessary to facilitate the processing of requests for reasonable accommodations.

- (b) In general, students are responsible for informing the University of their status as a person with a disability and their need for reasonable accommodations. Students with disabilities who are not veterans should direct their requests for reasonable accommodations to the DRES Student Services Office by phone at (217) 333-4603, or disability@illinois.edu. Student with disabilities who are veterans of the U.S. armed forces should direct their requests for reasonable accommodations to the CWWVHE at (217) 300-3515 or cwvhe@ahs.illinois.edu. The applicable unit will determine what is a reasonable accommodation based upon an individual student's needs. For academic accommodations, DRES or CWWVHE, as applicable, will consult with the faculty member for whose course the accommodations are sought. The University may decline requests for accommodations that impose an undue hardship on the campus or that require the fundamental alteration of academic standards, programs, or coursework.
- (c) In order to be considered for reasonable accommodations, the student must meet the following requirements:
- (1) The student must submit a completed Application for Services to DRES or CWWVHE, as applicable. Students may obtain applications from:
DRES: in person at the Rehabilitation-Education Center at 1207 South Oak Street, Champaign IL, or online at disability.illinois.edu.
CWWVHE: in person at 908 West Nevada Street, Urbana, IL, or online at woundedvetcenter.ahs.illinois.edu/.
- (2) The student must have a disability and provide documentation of a disability in accordance with the applicable documentation criteria.
- (d) To facilitate timely review of a student's request for reasonable accommodation, the student or prospective student who is requesting accommodations to access University programs and activities must submit a completed Application for Services to DRES or CWWVHE, as applicable, as soon as possible. Some accommodations, such as interpreter, real-time captioning services, or the conversion of print-based educational materials to alternative accessible formats can require substantial lead time to schedule or prepare. Therefore, it is recommended that the student return the DRES or CWWVHE Application for Services and discuss accommodation needs with DRES or CWWVHE personnel at least six weeks before the date on which the student may first require the accommodations.

to facilitate the processing of requests for reasonable accommodations.

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DRES: in person at the Rehabilitation-Education Center at 1207 South Oak Street, Champaign IL, or online at disability.illinois.edu.**
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- (d) To facilitate timely review of a student's request for reasonable accommodation, the student or prospective student who is requesting accommodations to access University programs and activities must submit a completed Application for Services to DRES, as soon as possible. Some accommodations, such as interpreter, real-time captioning services, or the conversion of print-based educational materials to alternative accessible formats can require substantial lead time to schedule or prepare. Therefore, it is**

<p>(e) A student may appeal to the Director of DRES or CWWVHE, as applicable:</p> <p>(1) an accommodation recommendation by DRES or CWWVHE if the student deems such recommendation to be unsatisfactory;</p> <p>(2) implementation of a DRES or CWWVHE accommodation recommendation if the student deems such implementation ineffective. A student may appeal a determination of the DRES Director or the CWWVHE Director to the Dean of the College of Applied Health Sciences.</p> <p>(f) A student may also direct questions or concerns regarding accommodation decisions by DRES or CWWVHE or other campus units to the Office of Diversity, Equity, and Access (ODEA), which is located at 1004 South Fourth Street, Champaign, IL or by phone at (217) 333-0885.</p>	<p>recommended that the student return the Application for Services and discuss accommodation needs with DRES personnel at least six weeks before the date on which the student may first require the accommodations.</p> <p>(e) A student may appeal to the Director of DRES:</p> <p>(1) an accommodation recommendation by DRES if the student deems such recommendation to be unsatisfactory;</p> <p>(2) implementation of a DRES accommodation recommendation if the student deems such implementation ineffective. A student may appeal a determination of the DRES Director to the Dean of the College of Applied Health Sciences.</p> <p>(f) A student may also direct questions or concerns regarding accommodation decisions by DRES or other campus units to the Office for Diversity, Equity, and Access (ODEA), which is located at 1004 South Fourth Street, Champaign, IL or by phone at (217) 333-0885.</p>
<p>§ 1-501 (c) All Students</p> <p>(c) Students whose absences meet the criteria below may contact the Student Assistance Center in the Office of the Dean of Students to request an absence letter, if it is required by an instructor. Absence letters, however, do not excuse students from class or ensure that make-up work will be permitted. This authority rests with each instructor. These letters are intended to provide information to the instructors who require them and can be used to help the instructor determine whether or not to excuse the absence and allow make-up work. Except for absences related to religious beliefs/observances/practices, which are addressed in § 1-501(c)(4) below, students should request absence letters as soon as possible after the student's return from the absence, but no later than 10 business days after the student's return to class. The Student Assistance Center will not provide letters requested outside of this timeframe.</p> <p>An absence letter may be requested for documented absences resulting from:</p> <p>(1) Prolonged illness or injury of student of 3 days or more. The illness must be formally documented by a health care provider who has provided the</p>	<p>§ 1-501 (c) All Students</p> <p>(c) Students whose absences meet the criteria below may contact the Student Assistance Center in the Office of the Dean of Students to request an absence letter, if it is required by an instructor. Absence letters, however, do not excuse students from class or ensure that make-up work will be permitted. This authority rests with each instructor. These letters are intended to provide information to the instructors who require them and can be used to help the instructor determine whether or not to excuse the absence and allow make-up work. Except for absences related to religious beliefs/observances/practices, which are addressed in § 1-501(c)(4) below, students should request absence letters as soon as possible after the student's return from the absence, but no later than 10 business days after the student's return to class. The Student Assistance Center will not provide letters requested outside of this timeframe.</p> <p>An absence letter may be requested for documented absences resulting from:</p>

student treatment and must be on the provider's letterhead. Students with chronic health conditions and/or disabilities that may affect their class attendance should register with Disability Resources and Educational Services (DRES) if the students are not veterans or the Center for Wounded Veterans in Higher Education (CWWHE) if the students are veterans of the U.S. armed forces, in accordance with § 1-110.

(2) Life threatening or serious illness or injury of an immediate family member including parents, legal guardian, spouse/partner, siblings, children, or grandparents. Relatives in law and step relatives in categories above are also included. The condition of the family member must be formally documented by the treating health care provider and must be on the provider's letterhead.

(3) Death of a family member (See Student Bereavement Guidelines <http://odos.illinois.edu/community-of-care/resources/students/bereavement>).

(4) A student's religious beliefs, observances, and practices. University policy and state law require that all instructors reasonably accommodate conflicts with class attendance and work requirements resulting from a student's religious beliefs, observances, and practices. (See § 1 107.) Students seeking an excused absence for religious reasons should complete the Request for Accommodation for Religious Observances Form, which can be found on the Office of the Dean of Students website. The student should submit this form to the instructor and the Office of the Dean of Students by the end of the second week of the course to which it applies.

(5) A student serving as a volunteer emergency worker, as defined in the Volunteer Emergency Worker Job Protection Act. University policy and state law require that all instructors reasonably accommodate conflicts with class attendance and work requirements resulting from a student's serving as an volunteer emergency worker.

(6) Significant and compelling circumstances beyond a student's control. This may include medical treatment or surgery related to a prolonged illness or injury; pregnancy; legal matters; citizenship or naturalization processes; or acts of nature which cause destruction to the student's primary residence or which disrupt air travel such that a student is unable to return to campus as planned. These circumstances must be documented. Absence letters will not be approved for classes missed: (i) to attend family events such as weddings, graduations, or reunions; (ii) to be present for circumstances related to extended family members including illness; (iii) to attend job or graduate school interviews; or (iv) for other reasons which do not satisfy the

(1) Prolonged illness or injury of student of 3 days or more. The illness must be formally documented by a health care provider who has provided the student treatment and must be on the provider's letterhead. Students with chronic health conditions and/or disabilities that may affect their class attendance should register with Disability Resources and Educational Services (DRES) ~~if the students are not veterans or the Center for Wounded Veterans in Higher Education (CWWHE)~~ ~~if the students are veterans of the U.S. armed forces~~, in accordance with § 1-110.

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<p>standard of significant and compelling, as determined by the Student Assistance Center.</p>	<p>student is unable to return to campus as planned. These circumstances must be documented. Absence letters will not be approved for classes missed: (i) to attend family events such as weddings, graduations, or reunions; (ii) to be present for circumstances related to extended family members including illness; (iii) to attend job or graduate school interviews; or (iv) for other reasons which do not satisfy the standard of significant and compelling, as determined by the Student Assistance Center.</p>
<p>§ 3-403 Edmund J. James Scholars Successful performance for one academic year as an Edmund J. James Scholar is recorded on the student’s official University record as “Edmund J. James Scholar (academic year ----).” Specific criteria for appointment and recognition as a James Scholar vary from college to college.</p>	<p>§ 3-403 Edmund J. James Scholars Successful performance for one academic year as an Edmund J. James Scholar is recorded on the student’s official University record as “Edmund J. James Scholar for Academic Year XXXX-XXXX.” Specific criteria for appointment and recognition as a James Scholar vary from college to college.</p>
<p>§ 3-507 Fee Payment Requirement</p> <p>a. Tuition and fees assessed for any semester, term, or summer session are due and payable in full by the due date shown on the “View Account” link in Student Self-Service.</p> <p>b. A monthly Late Payment charge of 1.5 percent or \$1, whichever is greater, is assessed on any delinquent amount. In addition, delinquent accounts will be subject to a financial hold, which may prevent registration and/or release of the student’s academic record.</p> <p>c. Payments returned for non-sufficient funds or any other reason are subject to penalties and must be repaid with guaranteed funds within 5 business days of notification. In addition, students who present payment that is subsequently returned may have their registration cancelled and be denied future registration until their delinquent student account balance has been paid with guaranteed funds.</p>	<p>§ 3-507 Payment Requirement</p> <p>a) Tuition and fees assessed for any semester or session are due and payable in full by the due date shown on the student account statement in Student Self-Service.</p> <p>(b) A monthly Late Payment charge of 1.5 percent or \$1, whichever is greater, and a Past Due charge of \$2 per month are assessed on any delinquent amount. In addition, delinquent accounts will be subject to a financial hold, which may prevent registration and/or release of the student’s academic record.</p> <p>(c) Payments returned for non-sufficient funds or any other reason are subject to penalties and must be repaid with guaranteed funds within 5 business days of notification. In addition, students who present payment that is subsequently returned may have their registration cancelled and be denied future registration until their delinquent student account balance has been paid with guaranteed funds.</p>

<p>§ 3-509 Students in Debt to the University</p> <p>a. A \$30 penalty is assessed to the student account for each check, paper or electronic, that is returned for non-sufficient funds or any other reason. In addition, the privilege of paying by check will be revoked when more than one check is returned. Further penalties, including dismissal from the University, may be imposed on students who fail to bring their delinquent account current or attempt to defraud the University.</p> <p>b. A student who is in debt to the University at the end of any academic term shall not be permitted to register in the University again and shall not be entitled to receive his or her diploma or an official statement or transcript of credits until the indebtedness has been paid or suitable arrangements for payment have been made unless there is pending a bankruptcy petition of the student seeking a discharge of all such indebtedness or all such indebtedness has been discharged.</p>	<p>§ 3-509 Students in Debt to the University</p> <p>(a) A \$30 penalty is assessed to the student account for each check, paper or electronic, that is returned for non-sufficient funds or any other reason. In addition, the University may refuse to accept e-checks or personal checks as payment on a student account after two checks, paper or electronic and regardless of issuer, were posted to that account and then returned for any reason by the bank. Future payments to that student's account must be made by money order, cashier's check or credit card. Further penalties, including dismissal from the University, may be imposed on students who fail to bring their delinquent account current or attempt to defraud the University.</p> <p>(b) A student who is in debt to the University at the end of any academic term shall not be permitted to register in the University again and shall not be entitled to receive his or her diploma or an official statement or transcript of credits until the indebtedness has been paid or suitable arrangements for payment have been made unless there is a pending bankruptcy petition of the student seeking a discharge of all such indebtedness or all such indebtedness has been discharged.</p>
<p>§ 3-604 Regulations for Record Custodians (c)</p> <p>c. Reproductions. Students have the right to reproductions of their education records if failure to provide copies would effectively prevent students from exercising the right to inspect and review their education records. A charge not to exceed \$1 per page may be made for this service. Offices that charge the students are to keep in mind the regulations in Business and Financial Policies and Procedures, SECTION 10.2 - Cash Collections and Deposits.</p>	<p>§ 3-604 Regulations for Record Custodians (c)</p> <p>(c) Reproductions. Students have the right to reproductions of their education records if failure to provide copies would effectively prevent students from exercising the right to inspect and review their education records. A charge not to exceed \$1 per page may be made for this service. Offices that charge the students are to keep in mind the regulations in the Office of Business and Financial Services Policies and Procedures, <u>Section 10 - Cash Handling</u>.</p>

§ 3-605 (a)(3)(i) Classification, Locations, and Custodians of Student Records

- (i) disciplinary records including sanctions, if an

§ 3-605 (a)(3)(i) Classification, Locations, and Custodians of Student Records

- (i) disciplinary records

§ 3-602 DEFINITIONS

For the purpose of the Act:

- a. "Student" is defined as a person who is or has been in attendance at the University of Illinois, and for whom the University maintains education records or personally identifiable information. The definition includes on-campus, extramural, correspondence, distance learning, and work-study students.
- b. "Education records" are those records, files, documents, and other materials that contain information directly related to the student and are maintained by the University or by a person acting for the University. Under the Act, each student has the right to inspect his or her education record (see § 3-604 Regulations for Record Custodians).

Exclusions:

1. Sole possession records (personal memory aids that are not accessible or revealed to others except to a temporary substitute for the maker of the record)
2. Alumni records that are created or received by the University after an individual is no longer a student in attendance and are not directly related to the individual's attendance or academic progress as a student

§ 3-602 DEFINITIONS (a) (b)

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Exclusions:

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<p>3. Grades on peer graded assignments until they are collected and recorded by an instructor</p>	<p>3. Grades on peer graded assignments until they are collected and recorded by an instructor.</p>
<p>§ 3-603 Access to Student's Personally Identifiable Education Records</p> <p>(b)By Parents (including legal guardians): Access to a student’s education record will generally be granted to a parent only with the student’s prior written consent, except in the following circumstances:</p> <ol style="list-style-type: none"> 4. <u>Dependent Student</u>. Parents of a dependent student, as defined in section 152 of the Internal Revenue Code of 1954, may be given the same access to that student’s education records as is available to the student without the student’s written consent if the parent documents to the satisfaction of the record’s custodian that he or she claimed the student as an exemption on the filing of the last federal income tax statement. 5. <u>Incidents involving alcohol or a controlled substance</u>. The University may disclose information from a student’s education record to Parents regarding the violation of any Federal, State, or local law, or any rule or policy of the institution, governing the use of alcohol or a controlled substance if: (A) The student is under the age of twenty-one, and (B) The student is found to have committed a violation of the Student Code relating to alcohol or controlled substances, and (C) the Dean of Students determines it to be in the best interest of the student and the University. 6. <u>Health and Safety Emergency</u>. The University may disclose information from a student’s education record to Parents in connection with an emergency if knowledge of the information is 	<p>§ 3-603 Access to Student's Personally Identifiable Education Records (b)(1)(3)</p> <p>(b)By Parents (including legal guardians): Access to a student’s education record will generally be granted to a parent only with the student’s prior written consent, except in the following circumstances:</p> <ol style="list-style-type: none"> 1. <u>Dependent student</u>. Parents of a dependent student, as defined in section 152 of the Internal Revenue Code of 1954, may be given the same access to that student’s education records as is available to the student without the student’s written consent if the parent documents to the satisfaction of the record’s custodian that he or she claimed the student as an exemption on the filing of the last federal income tax statement. 2. <u>Incidents involving alcohol or a controlled substance</u>. The University may disclose information from a student’s education record to Parents regarding the violation of any Federal, State, or local law, or any rule or policy of the institution, governing the use of alcohol or a controlled substance if: (A) The student is under the age of twenty-one, and (B) The student is found to have committed a violation of the Student Code relating to alcohol or controlled substances, and (C) the Dean of Students determines it to be in the best interest of the student and the University. 3. <u>Health and safety emergency</u>. The University may disclose information from a student’s education record to Parents in connection with an emergency if knowledge of the information is

<p>necessary to protect the health and safety of the student or other individuals.</p>	<p>necessary to protect the health and safety of the student or other individuals.</p>
<p>3-606 (b) (C) Procedures for Student Access and Challenge (C) medical students, dean, College of Medicine at Urbana-Champaign.</p>	<p>3-606 (b) (C) Procedures for Student Access and Challenge (C) medical students, dean, Carle Illinois College of Medicine at Urbana-Champaign.</p>
<p>§ 3-701 Availability</p> <p>a. Students who have paid their University fees and charges are entitled to receive, upon written request, a transcript of their academic records. Upon graduation, or withdrawal from the University, students with outstanding loans will not be issued a transcript until they have completed an exit interview with the Office of Business and Financial Services. Transcripts that are provided directly to students are marked “Issued to Student in Sealed Envelope” to distinguish them from transcripts that are sent by the Office of the Registrar to other recipients. Each transcript routinely includes a student’s entire academic record to date and current academic status. Incomplete transcripts are not issued. Upon request, separate transcripts shall be issued that include only the academic record for undergraduate programs or the academic record for graduate, veterinary medicine, or law programs. Any separate transcript shall be appropriately labeled “partial transcript.” The charge for an official transcript is \$8 per copy (amount subject to change).</p> <p>b. Transcripts issued at the request of students for whom possible disciplinary action is pending are followed by a corrected transcript issued without charge to the original recipient showing the final status in the event that the student involved is subsequently placed on disciplinary probation, is deferred readmission to the University of Illinois until the</p>	<p>§ 3-701 Availability</p> <p>a. Students who have paid their University fees and charges are entitled to receive, upon written request, a transcript of their academic records. Upon graduation, or withdrawal from the University, students with outstanding loans will not be issued a transcript until they have completed an exit interview with the Office of Business and Financial Services. Transcripts that are provided directly to students are marked “Issued to Student in Sealed Envelope” to distinguish them from transcripts that are sent by the Office of the Registrar to other recipients. Each transcript routinely includes a student’s entire academic record to date and current academic status. Incomplete transcripts are not issued. Upon request, separate transcripts shall be issued that include only the academic record for undergraduate programs or the academic record for graduate, veterinary medicine, or law and professional programs. Any separate transcript shall be appropriately labeled “partial transcript.” The charge for an official transcript is \$8 per copy (amount subject to change).</p> <p>b. Transcripts issued at the request of students for whom possible disciplinary action is pending are followed by a corrected transcript issued without charge to the original recipient showing the final status in the event that the student involved is subsequently placed on disciplinary</p>

<p>student appears before the appropriate hearing body, or is dismissed from the University as a result of the pending action.</p> <p>c. Transcripts are normally produced and distributed within two working days of the receipt of a written request. A student requesting a transcript near the end of a term must specify that the transcript not be released prior to the posting of final grades for that term. Final grade posting normally occurs approximately thirty days after the end of the final examination period.</p>	<p>probation, is deferred readmission to the University of Illinois until the student appears before the appropriate hearing body, or is suspended or dismissed from the University as a result of the pending action.</p> <p>c. Transcripts are normally produced and distributed within two working days of the receipt of a written request. A student requesting a transcript near the end of a term must specify that the transcript not be released prior to the posting of final grades for that term. Final grade posting normally occurs approximately thirty days after the end of the final examination period.</p>
<p>§ 3-702 Information Appearing on All Transcripts</p> <ul style="list-style-type: none"> a. Student's name b. University identification number c. Level (undergraduate, graduate, law, veterinary medicine) d. Birth date (month and day only) e. Degree and the date graduated from the University of Illinois f. Recognition as a James Scholar or a Chancellor's Scholar g. Honors recognition—Bronze Tablet, Dean's List, etc. h. Institutional courses, grades, hours of credit, and grade-point average, listed by semester 	<p>§ 3-702 Information Appearing on All Transcripts</p> <ul style="list-style-type: none"> a. Student's name b. University identification number c. Level (undergraduate, graduate, law, medicine, veterinary medicine) d. Birth date (month and day only) e. Degree and the date graduated from the University of Illinois f. Recognition as a James Scholar or a Chancellor's Scholar g. Honors recognition—Bronze Tablet, Dean's List, etc. h. Institutional courses, grades, hours of credit, and grade-point average, listed by semester

§ 3-801 CREDIT REQUIREMENTS FOR DEGREES

a. First Bachelor's Degree

1. In addition to specific course and scholastic average requirements, each candidate for a bachelor's degree from the University of Illinois at Urbana-Champaign must earn at least 60 semester hours of University of Illinois at Urbana-Champaign credit, of which at least 21 hours must be 300 or 400 level courses at a University of Illinois at Urbana-Champaign campus location.
2. A student on drop status may not graduate until he or she has been reinstated by the dean of his or her college. A student who meets the conditions of subsection (a)(1) above must notify the dean of his or her college of the student's intent to apply credit earned elsewhere toward the degree requirements and arrange to have a final official transcript from the other collegiate institution(s) attended sent to the Office of the Undergraduate Admissions.
3. Only those courses that are applicable toward the degree sought may be counted in satisfying the above minimum requirements. (See the academic Catalog at <http://catalog.illinois.edu/>)
4. Students transferring from the University of Illinois at Chicago or at Springfield to Urbana-Champaign as candidates for degrees must satisfy the degree requirements in subsection (a)(1) and academic requirements for graduation established for the curriculum entered on the Urbana-Champaign campus.
5. A student who requests that the credit requirement for graduation be waived should complete and submit a petition to the dean of his or her college, who will take action on the petition.

b. Second Bachelor's Degree

§ 3-801 CREDIT REQUIREMENTS FOR DEGREES

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2. A student on drop status may not graduate until he or she has been reinstated by the dean of his or her college. A student who meets the conditions of subsection (a)(1) above must notify the dean of his or her college of the student's intent to apply credit earned elsewhere toward the degree requirements and arrange to have a final official transcript from the other collegiate institution(s) attended sent to the Office of the Undergraduate Admissions.
3. Only those courses that are applicable toward the degree sought may be counted in satisfying the above minimum requirements. (See the ~~a~~Academic Catalog at <http://catalog.illinois.edu/>)
4. Students transferring from the University of Illinois at Chicago or at Springfield to Urbana-Champaign as candidates for degrees must satisfy the degree requirements in subsection (a)(1) and academic requirements for graduation established for the curriculum entered on the Urbana-Champaign campus.
5. A student who requests that the credit requirement for graduation be waived should complete and submit a petition to the dean of his or her college, who will take action on the petition.

b. ~~Second~~ Additional Bachelor's Degree

1. A student who has received one bachelor's degree from the University of Illinois at Urbana-Champaign may be permitted to receive a second bachelor's degree from the University of Illinois at Urbana-Champaign, provided all specified requirements for both degrees are fully met and provided also that the curriculum offered for the second degree includes at least 30 semester hours of University of Illinois at Urbana-Champaign credit that is not counted for the other degree.
2. The second bachelor's degree may be earned either concurrently with or subsequent to the first degree.
3. Only those courses that are acceptable toward the degree sought may be counted in satisfying the above minimum requirements. This includes the 30 additional hours required for the second degree.

1. A student who has received one bachelor's degree from the University of Illinois at Urbana-Champaign may be permitted to receive ~~a second~~ **an additional** bachelor's degree from the University of Illinois at Urbana-Champaign, provided all specified requirements for ~~both each degrees~~ are fully met and provided also that the curriculum offered for the ~~second~~ **additional** degree includes at least 30 semester hours of University of Illinois at Urbana-Champaign credit that is not counted for the other degree.
2. The ~~second~~ **additional** bachelor's degree may be earned either concurrently with or subsequent to the first degree.
3. Only those courses that are acceptable toward the degree sought may be counted in satisfying the above minimum requirements. This includes the 30 additional hours required for the ~~second~~ **additional** degree.

§ 3-802 MINIMUM SCHOLARSHIP REQUIREMENTS FOR THE BACHELOR'S DEGREE

- a. All candidates for a degree must have at least a 2.0 (C) average on all University of Illinois credits counted for graduation requirements and at least a 2.0 average on the combin. scholastic graduation requirements for specific curricula.
- b. Where a course has been repeated, both the original and subsequent grades are included in the average if the course is acceptable toward graduation, but the credit is counted only once. An original failing grade is not removed from the student's record for

§ 3-802 Minimum Scholarship Requirements for the Bachelor's Degree

- (a) All candidates for a degree must have at least a 2.0 (C) average on all University of Illinois at Urbana-Champaign credits counted for graduation requirements and at least a 2.0 average on the combined transfer and University of Illinois at Urbana-Champaign credits counted for graduation requirements. Certain colleges have established higher scholastic graduation requirements for specific curricula. (Grades in courses taken at the other campuses of the University are counted as transferred.)**
- (b) Where a course has been repeated, both the original and subsequent grades are included in the average if the course is acceptable toward graduation, but the credit is counted only once. An original failing grade is not removed from the student's record for a course subsequently passed by special examination. (See § 3-309 on repeated courses.)**

a course subsequently passed by special examination. (See §3-309 on repeated courses.)

- c. Students at the Urbana-Champaign campus who do not meet the requirements stated above may graduate if they have the minimum grade-point average calculated by either of the following alternate methods:
 - 1. Exclude courses in which grades of D or F have been recorded not to exceed a total of ten semester hours completed prior to the last thirty hours of work completed at the University of Illinois, Urbana-Champaign campus, and counted for graduation requirements, or
 - 2. A grade average of no less than 2.1 for the last sixty semester hours of work counted for graduation requirements and completed at the University of Illinois, Urbana-Champaign campus, except in those curricula where a higher scholastic graduation requirement is specified.
- d. Each college office, on request, informs the student regarding the scholarship regulations of that college.

- (c) **Students at the Urbana-Champaign campus who do not meet the requirements stated above may graduate if they have the minimum grade-point average calculated by either of the following alternate methods:**
 - (1) **Exclude courses in which grades of D or F have been recorded not to exceed a total of ten semester hours completed prior to the last thirty hours of work completed at the University of Illinois, Urbana-Champaign campus, and counted for graduation requirements, or**
 - (2) **A grade average of no less than 2.1 for the last sixty semester hours of work counted for graduation requirements and completed at the University of Illinois, Urbana-Champaign campus, except in those curricula where a higher scholastic graduation requirement is specified.**
- (d) **Each college office, on request, informs the student regarding the scholarship regulations of that college.**

§ 3-402 CAMPUS HONORS PROGRAM— CHANCELLOR'S SCHOLARS

- a. Approximately one hundred students are admitted to the Campus Honors Program annually and are designated as “Chancellor’s Scholars.” This recognition is noted on the official University record for each term the student meets program requirements.

§ 3-402 CAMPUS HONORS PROGRAM— CHANCELLOR'S SCHOLARS

- a. **A select number of high-achieving students** are admitted to the Campus Honors Program annually and are designated as “Chancellor’s Scholars.” This recognition is noted on the official University record for each term the student meets program requirements.

<p>b. Students may enroll in any undergraduate curriculum and are also encouraged to participate in departmental and college honors programs.</p> <p>c. As Chancellor’s Scholars, students register in special small honors sections of classes that fulfill elective and general education requirements. They are assigned a faculty mentor in their chosen discipline, and are able to participate in extensive co-curricular activities involving informal interaction with notable campus faculty members and outside speakers.</p> <p>d. For additional information, contact the Campus Honors Program Office, 1205 West Oregon Street, Urbana.</p>	<p>b. Students may enroll in any undergraduate curriculum and are also encouraged to participate in departmental and college honors programs.</p> <p>c. As Chancellor’s Scholars, students register in special small honors sections of classes that fulfill elective and general education requirements. They are able to participate in extensive co-curricular activities involving informal interaction with notable campus faculty members and outside speakers. Those students who elect to complete additional program requirements are eligible to graduate as a “Distinguished Chancellor’s Scholar,” which is noted on the official University record during the student’s final semester in the program.</p> <p>d. For additional information, visit the Campus Honors Program Office website at http://www.honors.illinois.edu.</p>
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<p>§ 3-609 RELEASE OF STUDENT INFORMATION AND ACADEMIC RECORDS BY THE OFFICE OF THE REGISTRAR</p> <p>a. To Agencies or Persons outside the University</p> <p>The following policies and procedures govern the release of student information by the Office of the Registrar to persons outside the University.</p> <ol style="list-style-type: none"> 1. The University may release information concerning current or former students that appears in directories and publications available to the public without the student’s consent except when requested by the student to hold such information confidential. For currently enrolled students, this information includes the student’s name; addresses; telephone numbers; college, curriculum, and major field of study; class level; date of birth; dates of attendance 	<p>§ 3-609 RELEASE OF STUDENT INFORMATION AND ACADEMIC RECORDS BY THE OFFICE OF THE REGISTRAR</p> <p>a. To Agencies or Persons outside the University</p> <p>The following policies and procedures govern the release of student information by the Office of the Registrar to persons outside the university.</p> <ol style="list-style-type: none"> 1. The university may release information concerning current or former students that appears in directories and publications available to the public without the student’s consent except when requested by the student to hold such information confidential. For currently enrolled students, this information includes the student’s name; addresses; telephone numbers; University Identification Number; college, curriculum, and major field of study; class level; date of birth; dates of attendance and full- or part-time status; eligibility for membership in registered
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and full- or part-time status; eligibility for membership in registered University honoraries; degrees, honors, and certificates received or anticipated; for students appointed as fellows, assistants, graduate, or undergraduate hourly employees, the title, appointing department, appointment dates, duties, and percent time of appointment; weight and height if the student is an athletic team member; participation in officially recognized sports; and institutions previously attended. For former students, this information may include the student's name; date of birth; last known addresses and telephone numbers; college, curriculum, and major field of study; dates of attendance and full- or part-time status; class level; honors, certificates, or degrees earned at the University and the date(s) conferred; weight and height if the student was an athletic team member; participation in officially recognized activities and sports; and institutions previously attended.

2. Transcripts are released only by written request to whomever a student or former student designates.
3. Upon written authorization of the student concerned, individuals may view a student's records in the Office of the Registrar or may have the information sent to them. A document, signed by the student, listing the University of Illinois as a reference, is considered written authorization.
4. The Registrar may release student academic information to organizations conducting studies for, or on behalf of, educational agencies or institutions for the purpose of developing, validating, or administering predictive tests, administering student aid programs, and improving instruction. Such studies must be conducted in such a manner as will not permit the personal identification of students and their parents by persons other than those conducting the study,

University honoraries; degrees, honors, and certificates received or anticipated; for students appointed as fellows, assistants, graduate, or undergraduate hourly employees, the title, appointing department, appointment dates, duties, and percent time of appointment; weight and height if the student is an athletic team member; participation in officially recognized sports; and institutions previously attended. For former students, this information may include the student's name; date of birth; last known addresses and telephone numbers; University Identification Number; college, curriculum, and major field of study; dates of attendance and full- or part-time status; class level; honors, certificates, or degrees earned at the University and the date(s) conferred; weight and height if the student was an athletic team member; participation in officially recognized activities and sports; and institutions previously attended.

2. **Transcripts are released only by written request to whomever a student or former student designates.**
3. **Upon written authorization of the student concerned, individuals may view a student's records in the Office of the Registrar or may have the information sent to them. A document, signed by the student, listing the University of Illinois at Urbana-Champaign as a reference, is considered written authorization.**
4. **The Registrar may release student academic information to organizations conducting studies for, or on behalf of, educational agencies or institutions for the purpose of developing, validating, or administering predictive tests, administering**

and such information must be destroyed when no longer needed for the stated purpose.

5. The Registrar may release student academic information in the support of financial assistance without the student's written consent.
6. Copies of student records will not be provided to parents without the student's prior written consent; however, parents of a dependent student, as defined in section 152.f of the Internal Revenue Code of 1954, may be granted access to the student's record without such consent under the following procedures:
 - A. Any parent who in writing states that he or she is the parent of a student who was claimed as an exemption at the time of the filing of the last federal income tax statement may be sent a copy of the student's transcript on the payment of the regular fee.
 - B. Any parent who in writing states that he or she is the parent of a dependent student may be given the same access as the student to other records.

b. To Agencies or Persons within the University




1. All requests to the Urbana-Champaign Office of Administrative Information Systems and Technology Services from individuals, departments, and/or groups of departments, except the offices of the President, the Vice-Presidents, the Chancellor, or Bureau of Institutional Research, for data based on confidential records of students in a particular college, must first be cleared through the appropriate college office.
2. Requests involving students in more than one college must be cleared through the Registrar.

student aid programs, and improving instruction. Such studies must be conducted in such a manner as will not permit the personal identification of students and their parents by persons other than those conducting the study, and such information must be destroyed when no longer needed for the stated purpose.

- 5. The Registrar may release student academic information in the support of financial assistance without the student's written consent.**
- 6. Copies of student records will not be provided to parents without the student's prior written consent; however, parents of a dependent student, as defined in section 152.f of the Internal Revenue Code of 1954, may be granted access to the student's record without such consent under the following procedures. Any parent who in writing states that he or she is the parent of a student who was claimed as an exemption at the time of the filing of the last federal income tax statement may be sent a copy of the student's transcript upon verification of their most recent Federal Income Tax return and payment of the regular fee.**

b. To Agencies or Persons within the University

- 1. All requests to the Division of Management Information or the Office of the Registrar from individuals, departments, and/or groups of departments, except the offices of the President, the Vice-Presidents, the Chancellor, or Bureau of Institutional Research, for data based on confidential records of students in a particular college, must first be cleared through the appropriate college office.**

<p>c. Grade Reports Reports of final grades for each semester and summer session are furnished to all students.</p> <p>d. Credentials Presented from Other Sources All academic credentials presented to the University of Illinois become the property of the University and are not subsequently released to the student or to another individual or institution.</p>	<p>2. Requests involving students in more than one college must be cleared through the Registrar.</p> <p>c. Grade Reports Final grades for each semester and winter session are made available to all students.</p> <p>d. Credentials Presented from Other Sources All academic credentials presented to the University of Illinois become the property of the University and are not subsequently released to the student or to another individual or institution.</p>
<p>§ 1-108 NONDISCRIMINATION POLICY</p> <p>d. For additional information on Title XI, ADA, or 504, please contact the Title IX Coordinator at the Title IX and Disability Office at:</p> <p>703 S. Wright Street, Third Floor Champaign, IL 61820, (844) 616-7978  titleixcoordinator@illinois.edu wecare.illinois.edu/titleix</p>	<p>§ 1-108 NONDISCRIMINATION POLICY</p> <p>d. For additional information on Title XI, ADA, or 504, please contact the Title IX Coordinator at the Title IX and Disability Office at:</p> <p>703 S. Wright 616 E. Green Street, Third Floor Suite 214 Champaign, IL 61820, (844) 616-7978  titleixcoordinator@illinois.edu wecare.illinois.edu/titleix</p>
<p>§ 1-111 Sexual Misconduct Policy (f)</p> <p>This was already changed online, but need fixed in the print version</p>	<p>§ 1-111 SEXUAL MISCONDUCT POLICY</p> <p>Danielle Morrison serves as the University's Title IX and Disability Coordinator and can be contacted at the Title IX and Disability Office, 616 E. Green Street, Suite 214, Champaign, IL 61820; by phone at (844) 616-7978 ; or by email at titleixcoordinator@illinois.edu.</p>
<p>§ 3-103 Computation of Scholastic Averages (c)</p> <p>c. Graduates The graduate GPA includes all hours and grades for all courses taken while enrolled as a graduate student. The GPA component of academic status is calculated at the end of each semester. At the point of calculation, graduate students must have a cumulative graduate GPA at or above their department's minimum to be in</p>	<p>§ 3-103 Computation of Scholastic Averages (c)</p> <p>c. Graduates The graduate GPA includes all hours and grades for all courses taken while enrolled as a graduate student. The GPA component of academic status is calculated at the end of each semester. At the point of calculation, graduate students must have a cumulative graduate GPA at or above their department's minimum and a semester GPA of at least 2.75 to be in good standing. To be eligible</p>

good standing. To be eligible for an advanced degree, a graduate student must have a grade-point average of at least 2.75. Some departments require a higher average. See the Graduate College Handbook for Students, Faculty and Staff for more information about repeated courses and grade points used in computations.

for an advanced degree, a graduate student must have a grade-point average of at least 2.75. Some departments require a higher average. See the Graduate College Handbook for Students, Faculty and Staff for more information about repeated courses and grade points used in computations.



§ 3-104 OTHER GRADE SYMBOLS IN USE

Incomplete. Approved extension of time to complete the final examination or other requirements of the course. Applies to both undergraduate and graduate students. (Entitles the student to an examination later without fee, or to additional time to complete other requirements of the course. The final grade will be reported via the Online Grade Change system.)

Undergraduate Students

Only the dean of the student’s college may authorize such extension of time in individual cases. A grade of “incomplete” that is not removed by the end of the first eight weeks of instruction in the next semester in which the student is enrolled on the Urbana-Champaign campus becomes the grade of F. The exact date can be found on the Office of the Registrar Academic Calendars (<http://registrar.illinois.edu/academic-calendars>). If the student receiving the incomplete grade does not reenroll on the Urbana-Champaign campus, the incomplete grade, if not removed, becomes an F after one calendar year. With the approval of the dean of his or her college, the student who has not made up an “incomplete” examination may be withdrawn from the course retroactively, provided such withdrawal is completed before the grade of “incomplete” automatically becomes a grade of F. In exceptional cases, a student

§ 3-104 OTHER GRADE SYMBOLS IN USE

Incomplete. Approved extension of time to complete the final examination or other requirements of the course. Applies to both undergraduate and graduate students. ~~(Entitles the student to an examination later without fee, or to additional time to complete other requirements of the course. (Students who are assigned incomplete grades will be allowed to finish remaining course requirements without any additional fees.~~ The final grade will be reported via the Online Grade Change system.)

Undergraduate Students

Only the dean of the student’s college may authorize such extension of time in individual cases. A grade of “incomplete” that is not removed by the end of the first eight weeks of instruction in the next semester in which the student is enrolled on the Urbana-Champaign campus becomes the grade of F **(or U) by rule, depending on grading mode of the course.** The exact date can be found on the Office of the Registrar Academic Calendars (<http://registrar.illinois.edu/academic-calendars>). If the student receiving the incomplete grade does not reenroll on the Urbana-Champaign campus, the incomplete grade, if not removed, becomes an **F (or U) by rule**, after one calendar year. With the approval of the dean of his or her college, the student who has not made up an “incomplete” examination may be withdrawn from the course retroactively, provided such withdrawal is completed before the grade of “incomplete” automatically becomes a grade of F **(or U) by rule.** In exceptional cases, a student who, because of absence for active military service, physical disability, or other sufficient cause, is unable to comply with the rule by removing the I grade within the specified time may be granted a limited extension by the dean of his or her college. A student whose status cannot be determined because of “incomplete” grades may register again only with the approval of the dean of his or her college. (See §§ 3-313 and 3-201.)

who, because of absence for active military service, physical disability, or other sufficient cause, is unable to comply with the rule by removing the I grade within the specified time may be granted a limited extension by the dean of his or her college. A student whose status cannot be determined because of “incomplete” grades may register again only with the approval of the dean of his or her college. (See §§ 3-313 and 3-201.)

Graduate Students

The instructor may authorize such extension of time for a graduate student regardless of the level of the course. A grade of “incomplete” must be replaced by a permanent grade no later than Reading Day of the next semester in which the student is registered or it automatically becomes a grade of F. If the student does not enroll the following semester in a graded course, the incomplete grade becomes a grade of F after one year. Incomplete grades earned in the spring semester will not be converted to a grade of F until the end of the following fall semester, whether or not the student registers for the summer term. Reasonable extensions of time are granted by the Graduate College for justifiable reasons.

Graduate Students

A grade of “incomplete” may be assigned at the discretion of the instructor of the course to allow an extension of time to satisfy final exam requirements or other final course requirements. The period of time allowed to finish remaining course requirements will be set by the instructor and communicated to the student upon assignment of the I grade. The instructor may authorize such extension of time for a graduate student regardless of the level of the course. If no final grade is assigned by the deadlines described below, the grade becomes an F (or U) by rule, depending on grading mode of the course. Reasonable extensions of time are granted by the Graduate College for justifiable reasons. A student will not be certified for a degree with an Incomplete grade in the academic record.

- **I grades assigned in Fall will become an F (or U) by rule after Reading Day in the Spring.**
- **I grades assigned in Spring will become an F (or U) by rule after the 10th day of Instruction in the following Fall semester.**
- **I grades assigned in the Summer will become an F (or U) by rule after Reading Day in the Fall.**

~~The instructor may authorize such extension of time for a graduate student regardless of the level of the course. A grade of “incomplete” must be replaced by a permanent grade no later than Reading Day of the next semester in which the student is registered or it automatically becomes a grade of F. If the student does not enroll the following semester in a graded course, the incomplete grade becomes a grade of F after one year. Incomplete grades earned in the spring semester will not be converted to a grade of F until the end of the following fall semester, whether or not the student registers for the summer term. Reasonable extensions of time are granted by the Graduate College for justifiable reasons.~~

<p>§ 2-105 Policy and Procedures for Medical Withdrawal</p>	<p>§ 2-105 Policy and Procedures for Medical Withdrawal</p> <p>(a) The University of Illinois at Urbana-Champaign (the university) is committed to supporting the health, safety, and welfare of its students and preserving the integrity of its learning environment. The purpose of a medical withdrawal is to provide students time away from campus for the treatment of a physical or mental health condition that significantly impacts their ability to function safely or successfully as a member of our community. The university has designed this policy to ensure that students are given the individualized attention, consideration, and support needed to address health issues that arise or escalate during their time at the University.</p> <p>(b) Medical withdrawal is voluntary, and the decision to pursue a medical withdrawal shall be at the sole discretion of the student.</p> <p>(c) A student is eligible for a medical withdrawal only when the following conditions have been met:</p> <ol style="list-style-type: none"> (1) The student has experienced a physical or mental health condition that significantly impacts their ability to function safely and/or successfully as a member of the university community; (2) The student requires time away from campus for the treatment of said health condition; (3) The student is seeking a withdrawal from the semester in which they are currently enrolled; (4) The student initiates the request on or before the last day of classes for the term and has not taken any final exams; and (5) The student has documentation from a treating healthcare provider attesting to and in support of the medical withdrawal. <p>(d) Procedures for Medical Withdrawal</p> <ol style="list-style-type: none"> (1) To request a medical withdrawal, the student must submit a petition online at https://forms.illinois.edu/sec/8436933. As part of the petition, the student must: <ol style="list-style-type: none"> (A) Submit a statement that addresses: <ol style="list-style-type: none"> 1. Why they are requesting a medical withdrawal; and 2. Describes how they will spend the time away from campus, focusing specifically on what they will do to address the circumstances that led to the withdrawal; (B) Provide a completed Academic Information Form

- (C) Give explicit permission for the Office of the Dean of Students and McKinley Health Center to share any and all information pertinent to the medical withdrawal request;**
 - (D) Give explicit permission for the Office of the Dean of Students and the student's academic college to share any and all information necessary for processing the medical withdrawal request; and**
 - (E) Provide recent documentation from their treating, licensed healthcare provider that includes, at a minimum:**
 - (i) The student's relevant medical history;**
 - (ii) The approximate date of the onset of the condition (or, if a chronic condition, the date the condition was exacerbated);**
 - (iii) An explanation of how the medical condition significantly impacts the student's ability to function safely or successfully as a member of the university community;**
 - (iv) Current prescriptions and treatment;**
 - (v) Treatment plan for medical withdrawal period;**
 - (vi) Expected outcome of the treatment during the medical withdrawal period;**
 - (F) McKinley Health Center reserves the right to request additional documentation**
- (2) After receipt of all required documentation, McKinley Health Center will conduct a timely individualized review of the student's medical documentation and will rely heavily on information received from the student's treatment provider. If McKinley Health Center determines that the student meets the conditions set forth in subsection (c), McKinley Health Center will notify the Associate Dean of Students (ADOS) of their recommendation for medical withdrawal, the effective date of withdrawal, any conditions the student must meet before returning to the university, and the rationale for those conditions. If McKinley Health Center determines that the student's documentation does not meet the criteria set forth in subsection (c), McKinley Health Center will notify the ADOS of their recommendation against medical withdrawal and will provide an explanation for this decision.**
- (3) If, for non-medical reasons, the ADOS does not agree with McKinley Health Center's recommendation, the ADOS will communicate their concerns in writing to McKinley Health Center and request revisions as appropriate. If, after reviewing the revised recommendation, the ADOS still does not agree, they will then**

decide whether to accept the recommendation, reject the recommendation, or modify the recommendation. In making this decision, the ADOS will not substitute their judgment for McKinley Health Center's on any medical matters.

- (4) The ADOS will email official notification of the decision to the student's university email address. If the ADOS has denied the medical withdrawal, this notification will include a rationale for the denial and information about the appeal process (see subsection (e)). If the ADOS has approved the medical withdrawal, this notification will include the effective date of the withdrawal, the conditions for return (with a rationale), and information about the re-entry process. The student will have five business days to communicate their acceptance of the withdrawal and all conditions to the ADOS in writing. If the student does not accept the withdrawal in writing the medical withdrawal is not approved.
- (5) If the student accepts the medical withdrawal, the ADOS will then notify the student's college in writing. This communication will include the decision, the effective date of the withdrawal, and the first semester for which the student may request to return.
- (6) From the date of receipt of all required documentation, this process shall take no longer than three weeks, unless the ADOS can show good cause for the delay.

(e) Appeal Process

- (1) A student may appeal a denial of medical withdrawal to the Dean of Students/Associate Vice Chancellor for Student Affairs (DOS) within five business days of the date of email notification. To do so, the student must submit a written request by email to helpdean@illinois.edu, which must include the reasons for the appeal and any supporting documentation, to the DOS by the deadline.
- (2) The DOS will promptly review all appropriate records and documentation and confer with McKinley Health Center staff and other appropriate campus professionals. The DOS will then decide whether the medical withdrawal should be approved and will communicate the decision to the student in writing as soon as is reasonably practicable. The DOS's decision is final and is not subject to further review.
- (3) From the date of receipt of the appeal, this process shall take no longer than two weeks, unless the DOS can show good cause for the delay.

(f) Return to the University

- (1) A student who has medically withdrawn from the university must petition to return by completing an online form

<https://forms.illinois.edu/sec/3327572>. For a student's petition to be considered, the student must:

- (A) Describe how they spent their time away from campus, focusing specifically on what was done to address the circumstances that led to the withdrawal;
 - (B) Give explicit written permission for the Office of the Dean of Students and McKinley Health Center to share any and all information pertinent to the petition;
 - (C) Give explicit written permission for the Office of the Dean of Students and the student's academic college to share any all information necessary for evaluating the petition; and
 - (D) Provide documentation, which must be current within 90 days of its submission, from a licensed healthcare provider that includes, at a minimum:
 - (i) Documentation regarding their work with the student;
 - (ii) Documentation regarding the student's clinical status;
 - (iii) A statement of opinion as to the student's readiness to resume academic study and university life; and
 - (E) Submit any other documentation necessary to demonstrate that the conditions for return have been met.
 - (F) Submit all materials by the deadlines below:
 - (i) November 15 for Spring semester return
 - (ii) April 15 for Summer semester return
 - (iii) June 15 for Fall semester return
- (2) McKinley Health Center will conduct an individualized review of the student's medical documentation and will rely heavily on information received from the student's treatment provider. McKinley Health Center reserves the right to speak with students in person, by phone, or virtually. McKinley Health Center also reserves the right to request additional documentation from a healthcare provider. If, based on this review, McKinley Health Center determines that the student's medical condition is either resolved or addressed to such an extent that the condition is no longer significantly impacting the student's ability to function safely and/or successfully as a member of the university community, McKinley Health Center will notify the ADOS of their decision to approve the student's petition to return from medical withdrawal. If McKinley Health Center determines that the student's medical condition has

	<p>not been addressed to such an extent that the condition is no longer significantly impacting the student's ability to function safely and/or successfully as a member of the university community, McKinley Health Center will notify the ADOS of their decision to deny the student's petition to return from medical withdrawal and will provide an explanation for the decision.</p> <p>(3) The ADOS will issue a decision letter to the student in writing, sent to the student's email address. If approved for return, the letter will include the decision, suggested campus resources, the day/time of a transition meeting with staff in the Office of the Dean of Students, and the name and contact information for a person in their college for further academic and registration assistance.</p> <p>(4) At this time, the ADOS will also issue a decision letter in writing to the student's college.</p> <p>(5) If the student's request for return is denied, the letter will include the decision, rationale for the denial, recommendations that will enhance the student's chance of a positive recommendation the next time the student's request is considered, and appeal criteria and procedures.</p> <p>(6) A student may appeal a denial of their petition to return to the Dean of Students/Associate Vice Chancellor for Student Affairs (DOS/AVCSA) within five business days of the date of the emailed decision letter. To do so, the student must submit a written request via email to helpdean@illinois.edu, which must include the reasons for the appeal and any supporting documentation by the deadline.</p> <p>(7) The DOS/AVCSA will promptly review all appropriate records and documentation and confer with appropriate campus professionals. The DOS/AVCSA will decide whether the DOS decision should be overturned and will communicate the decision to the student in writing as soon as is reasonably practicable. The DOS/AVCSA's decision is final and is not subject to further review.</p> <p>(8) From the date of receipt of the appeal, this process shall take no longer than two weeks, unless the DOS/AVCSA can show good cause for the delay.</p>
<p>§ 2-106 Policy and Procedures for Retroactive Medical Withdrawal</p>	<p>§ 2-106 Policy and Procedures for Retroactive Medical Withdrawal</p> <p>(a) The University of Illinois at Urbana-Champaign (the university) is committed to supporting the health, safety, and welfare of its students and preserving the integrity of its learning environment. The purpose of a</p>

retroactive medical withdrawal is to provide academic relief for students who experienced a significant physical or mental health condition that significantly impacted their ability to function safely or successfully as a member of the university community. The university has designed this policy to ensure that students are given the individualized attention, consideration, and support needed to address health issues that arise or escalate during their time at the University.

- (b) Retroactive medical withdrawal is voluntary, and the decision to pursue a medical withdrawal shall be at the sole discretion of the student.
- (c) A student is eligible for a retroactive medical withdrawal only when the following conditions have been met:
 - (1.) The student experienced a physical or mental health condition that significantly impacted their ability to function safely and/or successfully as a member of the university community;
 - (2.) The health condition was debilitating (i.e. hospitalization and/or catastrophic event) and of a duration that rendered completion of the semester, even with accommodations, unmanageable;
 - (3.) The health condition itself or the timing of the diagnosis of the health condition prevented the student from withdrawing in a timely manner;
 - (4.) The student has documentation from a treating healthcare provider attesting to and in support of the retroactive medical withdrawal;
 - (5.) The student has documentation from a healthcare provider attesting to their inability to withdraw according to published deadlines for withdrawal during the semester of attendance; and
- (d) Except in extraordinary circumstances, students are only granted retroactive medical withdrawals if their request is submitted within one year of the last day of class for the semester in which the withdrawal is sought. Students who were unable to submit a request during this time period may request an exemption by submitting, along with the materials described in § (e)(1) below, an explanation of why they were unable to do so within one year and any supporting documentation.
- (e) Procedures for Retroactive Medical Withdrawal
 - (1) To request a medical withdrawal, the student must submit a petition online at <https://forms.illinois.edu/sec/8436933>. As part of the petition, the student must provide the following:
 - (A) A personal statement that:
 - (i.) Explains why they are requesting a retroactive medical withdrawal;
 - (ii.) Explains why they were unable to withdraw according to published deadlines; and

	<p>(iii.) Describes how they addressed or are addressing the circumstances that led to the request for retroactive medical withdrawal.</p> <p>(B) A completed Instructor Statement Form for each class for the semester in which they are requesting withdrawal;</p> <p>(C) Give explicit permission for the Office of the Dean of Students and McKinley Health Center to share any and all information pertinent to the medical withdrawal request;</p> <p>(D) Give explicit permission for the Office of the Dean of Students and the student's academic college to share any all information necessary for processing the medical withdrawal request; and</p> <p>(E) Provide documentation from their treating, licensed healthcare provider that includes, at a minimum:</p> <ul style="list-style-type: none">(i.) The student's diagnosis and relevant medical history;(ii.) The approximate date of the onset of the condition (or, if a chronic condition, the date the condition was exacerbated) giving rise to the circumstances surrounding the request for a retroactive medical withdrawal, and the dates through which such condition(s) continued; and(iii.) An explanation of how the medical condition significantly impacted the student's ability to function safely or successfully as a member of the university community, why it warrants the action sought, and how the medical condition impacted the student's ability to withdraw according to published deadlines. <p>(F) Within one month of receipt of all required documentation, McKinley Health Center will conduct an individualized review of the student's medical documentation and determine whether the student meets the conditions set for in subsection (c). McKinley Health Center will rely heavily on information received from student's treatment provider in making this determination. McKinley Health Center will then notify the Associate Dean of Students (ADOS) of their recommendation for or against retroactive medical withdrawal. If McKinley Health Center determines that the student's documentation meets the criteria set forth in subsection (c), McKinley Health Center will include the effective date of the withdrawal, any conditions the</p>
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student must meet before registering for future semesters, and the rationale for those conditions. If McKinley Health Center determines that the student's documentation does not meet the criteria set forth in subsection (c), McKinley Health Center will provide an explanation for their recommendation.

- (G) Upon receipt of McKinley Health Center's recommendation, the ADOS will convene a committee consisting of the ADOS, a representative of the Office of the Provost, and a representative of the student's college, to review McKinley Health Center's recommendation. This committee will make all decisions by simple majority vote.**
- (H) If, for non-medical reasons, the committee does not agree with McKinley Health Center's recommendation, the committee will communicate its concerns in writing to McKinley Health Center and request revisions as appropriate. If, after reviewing the revised recommendation, the committee still does not agree, it will then decide whether to accept the recommendation, reject the recommendation, or modify the recommendation. In making this decision, the committee will not substitute its judgment for McKinley Health Center's on any medical matters.**
- (I) The ADOS will email official notification of the committee's decision to the student's university email address. If the committee has denied the retroactive medical withdrawal, this notification will include a rationale for the denial and information about the appeal process (see subsection (e)). If the committee has approved the medical withdrawal, this notification will include the effective date of the withdrawal, the conditions for return, a rationale for any conditions, and information about the re-entry process. The student will have five business days to communicate their acceptance of this withdrawal to the committee in writing. If the student does not accept the withdrawal in writing the retroactive medical withdrawal is not approved.**
- (J) If the student accepts the retroactive medical withdrawal, the committee will then notify the student's college in writing. This communication will include the decision, the effective date of the withdrawal, and the first semester for which the student may request to return (if applicable).**

	<p>(K) From the date of receipt of all required documentation, this process shall take no longer than two months, unless the committee can show good cause for the delay.</p> <p>(f) Appeal Process</p> <p>(1) A student may appeal a denial of a retroactive medical withdrawal to the Dean of Students/Associate Vice Chancellor for Student Affairs (DOS) within five business days of the date of email notification. To do so, the student must submit a written request by email to helpdean@illinois.edu, which must include the reasons for the appeal and any supporting documentation, to the DOS by the deadline.</p> <p>(2) The DOS will promptly review all appropriate records and documentation and confer with McKinley Health Center staff and other appropriate campus professionals. The DOS will then decide whether to overturn decision and will communicate the decision to the student in writing as soon as is reasonably practicable. The DOS's decision is final and is not subject to further review.</p> <p>(3) From the date of receipt of the appeal, this process shall take no longer than two weeks, unless the DOS can show good cause for the delay.</p> <p>(g) Return to the University</p> <p>(1) If the student was not enrolled at the time they were approved for retroactive medical withdrawal and the committee set conditions for their return, the student must follow the procedures as outlined in § 2-105(f).</p>
<p>§ 2-403 Smoke-Free Campus Policy</p> <p>a. As of January 1, 2014, Smoking is prohibited on all Campus Property at the University of Illinois at Urbana–Champaign, both indoors and outdoors, in university-owned vehicles and in privately-owned vehicles parked on Campus Property. The advertising, sale, or free sampling of Tobacco Products is also prohibited on Campus Property. Littering the remains of Tobacco Products or any other related waste product on Campus Property is further prohibited. No individual or campus unit subject to this policy may discriminate or retaliate against any person</p>	<p>§ 2-403 SMOKE-FREE AND TOBACCO FREE CAMPUS POLICY</p> <p>a. As of January 1, 2014, Smoking and the use of tobacco is prohibited on all Campus Property at the University of Illinois at Urbana–Champaign, both indoors and outdoors, in university-owned vehicles and in privately-owned vehicles parked on Campus Property. The advertising, sale, or free sampling of Tobacco Products is also prohibited on Campus Property. Littering the remains of Tobacco Products or any other related waste product on Campus Property is further prohibited. No individual or campus unit subject to this policy</p>

who makes a complaint of a violation of this policy or provides information concerning a violation of this policy.

1. "Smoke" or "Smoking" means the carrying, smoking, burning, inhaling, or exhaling of any kind of lighted pipe, cigar, cigarette, cigarillos, hookah, beedies, kreteks, weed, herbs, electronic cigarettes, water pipes, bong, marijuana or other lighted smoking equipment and includes products containing or delivering nicotine intended or expected for human consumption, or any part of such a product that is not a tobacco product as defined by Section 321(rr) of Title 21 of the United States Code, unless it has been approved or otherwise certified for legal sale by the United States Food and Drug Administration for tobacco use cessation or other medical purposes and is being marketed and sold solely for that approved purpose. "Smoke" or "Smoking" does not include smoking that is associated with a native recognized religious ceremony, ritual, or activity by American Indians that is in accordance with the federal American Indian Religious Freedom Act, Sections 1996 and 1996a of Title 42 of the United States Code.
2. "Campus Property" means any property owned, leased, occupied, operated or otherwise controlled by the University of Illinois, including but not limited to academic and auxiliary buildings, classrooms, laboratories, residences, residence halls, elevators, stairwells, restrooms, roofs, meeting rooms, hallways, lobbies and other common areas, hotel rooms and conference facilities, grounds, athletic complexes and facilities, exterior open spaces, shuttle buses, shuttle bus stops, university-owned parking garages and lots, driveways, loading docks, university-owned streets, sidewalks and walkways, and as set forth on the Smoke-Free Campus map, which is available at <http://go.illinois.edu/smokefree>.

may discriminate or retaliate against any person who makes a complaint of a violation of this policy or provides information concerning a violation of this policy.

1. "Smoke" or "Smoking" means the carrying, smoking, burning, inhaling, or exhaling of any kind of lighted pipe, cigar, cigarette, cigarillos, hookah, beedies, kreteks, weed, herbs, electronic cigarettes, water pipes, bong, marijuana or other lighted smoking equipment and includes products containing or delivering nicotine intended or expected for human consumption, or any part of such a product that is not a tobacco product as defined by Section 321(rr) of Title 21 of the United States Code, unless it has been approved or otherwise certified for legal sale by the United States Food and Drug Administration for tobacco use cessation or other medical purposes and is being marketed and sold solely for that approved purpose. "Smoke" or "Smoking" does not include smoking that is associated with a native recognized religious ceremony, ritual, or activity by American Indians that is in accordance with the federal American Indian Religious Freedom Act, Sections 1996 and 1996a of Title 42 of the United States Code.
2. "Campus Property" means any property owned, leased, occupied, operated or otherwise controlled by the University of Illinois, including but not limited to academic and auxiliary buildings, classrooms, laboratories, residences, residence halls, elevators, stairwells, restrooms, roofs, meeting rooms, hallways, lobbies and other common areas, hotel rooms and conference facilities, grounds, athletic complexes and facilities,


For purposes of this policy, “Campus Property” does not include enclosed campus laboratories, not open to the public, where the activity of smoking is exclusively conducted for the purpose of medical or scientific, health-related research, and the appropriate campus research oversight body has approved the inclusion of smoking in the program pursuant to the applicable procedures for such medical or scientific, health-related research program.

3. “Tobacco Products” means products containing or delivering nicotine intended or expected for human consumption, or any part of such a product that is not a tobacco product as defined by Section 321(rr) of Title 21 of the United States Code, unless it has been approved or otherwise certified for legal sale by the United States Food and Drug Administration for tobacco use cessation or other medical purposes and is being marketed and sold solely for that approved purpose.
- b. This policy applies to any individual on Campus Property, including but not limited to students, faculty, staff, other employees, contractors, subcontractors, volunteers, visitors and members of the public, and is applicable twenty-four (24) hours a day, seven (7) days a week.
- c. The campus shall post notices bearing the message “Smoke-Free Campus” or the international “No Tobacco” symbol or similar signage at critical areas across the campus, such as at building entrances. However, this policy applies to all Campus Property whether or not such notices are posted.
- d. Organizers of and attendees at public events, such as conferences, meetings, public lectures, social events, cultural events, and sporting events, as well as non-university events held on Campus Property must


exterior open spaces, shuttle buses, shuttle bus stops, university-owned parking garages and lots, driveways, loading docks, university-owned streets, sidewalks and walkways, and as set forth on the Smoke-Free Campus map, which is available at **tobaccofree.illinois.edu**. For purposes of this policy, “Campus Property” does not include enclosed campus laboratories, not open to the public, where the activity of smoking **and tobacco use** is exclusively conducted for the purpose of medical or scientific, health-related research, and the appropriate campus research oversight body has approved the inclusion of smoking **and tobacco use** in the program pursuant to the applicable procedures for such medical or scientific, health-related research program.

3. “Tobacco Products” means products containing or delivering nicotine intended or expected for human consumption, or any part of such a product that is not a tobacco product as defined by Section 321(rr) of Title 21 of the United States Code, unless it has been approved or otherwise certified for legal sale by the United States Food and Drug Administration for tobacco use cessation or other medical purposes and is being marketed and sold solely for that approved purpose.
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- c. The campus shall post notices bearing ~~the message “Smoke-Free Campus” or~~ the international “No Tobacco” symbol or similar signage at critical areas across the campus, such as at building

abide by this policy. Organizers of such events are responsible for informing attendees of this policy.

- e. An individual may inform someone Smoking on Campus Property of this policy and request that the smoker comply with the policy. To report non-compliant individuals, please call 217-333-8911  to inform the University of Illinois Police Department.
- f. Individuals found to be noncompliant with this policy will be subject to a system of fines, sanctions, and an appeals process as set forth on the Smoke-Free Campus website.

entrances. However, this policy applies to all Campus Property whether or not such notices are posted.

- d. Organizers of and attendees at public events, such as conferences, meetings, public lectures, social events, cultural events, and sporting events, as well as non-university events held on Campus Property must abide by this policy. Organizers of such events are responsible for informing attendees of this policy.
- e. An individual may inform someone Smoking or **using Tobacco** on Campus Property of this policy and request that the **smoker individual** comply with the policy. To report non-compliant individuals, please call 217-333-8911  to inform the University of Illinois Police Department.
- f. Individuals found to be noncompliant with this policy will be subject to a system of fines, sanctions, and an appeals process as set forth on the Smoke-Free Campus website.

§ 2-507 Events Involving Professional Performers

- a. Events involving professional performers shall be defined as those entertainment events open to the student body and/or general public in which the performers appear before an audience and are paid or normally receive pay for their services. Such entertainment events shall include theatrical productions, closed-circuit television, athletic events, arena spectaculars, artists, and the like that utilize professional musicians, singers, dancers, athletes, or comedians. It shall not include any event in which the total fees paid or normally paid for the performers' services, including expenses, are less than \$5,000. It shall also not include dances, film showings, banquets, or lectures, regardless of any fees that may be involved.

§ 2-507 Events Involving Professional Performers

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b. Sponsorship of events involving professional performers as defined above shall be restricted to the State Farm Center utilizing its premises, Krannert Center for the Performing Arts utilizing its premises, Star Course, the Illini Union and the Illini Union Board utilizing either of the above, or other facilities as approved by the Office of the Registrar. Under exceptional conditions, University organizations, campus boards, registered organizations, or related organizations may cosponsor events involving professional performers with one of the above-mentioned authorized agencies in accordance with the limitations of Section VIII-1 of the Campus Administrative Manual. Such cosponsorship, as well as all agreements related to that cosponsorship, shall be at the full discretion of the authorized agency except that at least 50 percent of all financial interests shall remain with the authorized agency. To qualify for cosponsorship consideration, an organization must be able to show that its cosponsorship would enhance the value or facilitate holding the event in a way that cannot be achieved by one of the usual authorized sponsors. Fund raising, regardless of the purpose or benefactor, is not an appropriate reason in itself to allow cosponsorship.

c. Coordination of those entertainment events involving professional performers as defined above shall be accomplished by the Coordinating Committee on Entertainment Events specifically appointed for that purpose. Such coordination of professional events shall include the responsibility for operations and for resolving and deciding those conflicts relating to professional entertainment events, both as to scheduling dates and sponsorship. Appeals of decisions of the Coordinating Committee on Entertainment Events shall be made to the Chancellor or the Chancellor's designee.

d. Membership of the Coordinating Committee on Entertainment Events shall consist of the following individuals:

~~e. Sponsorship of events involving professional performers as defined above shall be restricted to the State Farm Center utilizing its premises, Krannert Center for the Performing Arts utilizing its premises, Star Course, the Illini Union and the Illini Union Board utilizing either of the above, or other facilities as approved by the Office of the Registrar. Under exceptional conditions, University organizations, campus boards, registered organizations, or related organizations may cosponsor events involving professional performers with one of the above-mentioned authorized agencies in accordance with the limitations of Section VIII-1 of the Campus Administrative Manual. Such cosponsorship, as well as all agreements related to that cosponsorship, shall be at the full discretion of the authorized agency except that at least 50 percent of all financial interests shall remain with the authorized agency. To qualify for cosponsorship consideration, an organization must be able to show that its cosponsorship would enhance the value or facilitate holding the event in a way that cannot be achieved by one of the usual authorized sponsors. Fund raising, regardless of the purpose or benefactor, is not an appropriate reason in itself to allow cosponsorship.~~

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<ol style="list-style-type: none"> 1. Associate Registrar for Facility Management and Scheduling or designee, chairperson 2. director of the State Farm Center 3. director of the Krannert Center for the Performing Arts 4. a senior manager of Star Course 5. director of the Illini Union Student Programs and Activities Department 6. representative of the Illini Union Office of Registered Organizations 7. Dean of Students or designee 8. two students, appointed annually by the student government 9. two additional persons appointed by the Vice Chancellor for Student Affairs 	<p>the Coordinating Committee on Entertainment Events shall be made to the Chancellor or the Chancellor's designee.</p> <p>g. Membership of the Coordinating Committee on Entertainment Events shall consist of the following individuals:</p> <ol style="list-style-type: none"> 1. Associate Registrar for Facility Management and Scheduling or designee, chairperson 2. director of the State Farm Center 3. director of the Krannert Center for the Performing Arts 4. a senior manager of Star Course 5. director of the Illini Union Student Programs and Activities Department 6. representative of the Illini Union Office of Registered Organizations 7. Dean of Students or designee 8. two students, appointed annually by the student government 9. two additional persons appointed by the Vice Chancellor for Student Affairs
<p>§ 2-508 Committees Related to the Use of University Premises and Facilities</p> <p>a. The Committee on the Use of Facilities</p> <ol style="list-style-type: none"> 1. The Committee on the Use of Facilities has as its purposes: <ol style="list-style-type: none"> A. development of policies and rules of practice regarding the use of University facilities, in accord with the provisions of this Part and section VIII-1 of the Campus Administrative Manual. Pursuant to this function it shall make recommendations to the Conference on Conduct Governance and the Chancellor 	<p>§ 2-508 § 2-507 Committees Related to the Use of University Premises and Facilities</p> <p>a. The Committee on the Use of Facilities</p> <ol style="list-style-type: none"> 1. The Committee on the Use of Facilities has as its purposes: <ol style="list-style-type: none"> A. Development of policies and rules of practice regarding the use of University facilities, in accord with the provisions of this Part and section VIII-1 of the Campus Administrative Manual. Pursuant to this function it shall make recommendations to the Conference on Conduct

concerning the need for alterations in the provisions of the above regulations.

B. Review of appeals and the adjudication of conflicts arising from the application of the provisions of this Part regarding the use of University premises and facilities except for those events involving professional performers. (See § 2-507(c) and (d).)

2. The Committee on the Use of Facilities shall have as a chairperson the Provost or his/her designee from the administrative staff of that office. It shall have five additional members, two of whom shall be faculty, two of whom shall be undergraduate, graduate, or professional students, and one from the administrative staff of the Office of the Vice Chancellor for Student Affairs. Faculty and student committee members shall be appointed by the Provost. Faculty are appointed for two-year terms. Students are appointed for one-year terms. All members of the committee shall be eligible to vote. A quorum shall consist of four members. A decision shall be reached by a majority vote of those members present. In the event of a tie vote, the final decision will be made by the Provost. Decisions of the committee regarding questions of priority, eligibility of organizations, and approval of events shall be binding on the Provost and on the Office of the Registrar. However, appeals of such decisions may be made to the Chancellor.

3. The committee shall meet at least once each two calendar weeks while the University is in session, unless there are no appeals before it.

b. Special Events Advisory Committee

1. The Special Events Advisory Committee has as its purposes:

A. Education about policies and rules of practice regarding the use of University facilities, in accord with the provisions of this

Governance and the Chancellor concerning the need for alterations in the provisions of the above regulations.

B. Review of appeals and the adjudication of conflicts arising from the application of the provisions of this Part regarding the use of University premises and facilities.

~~except for those events involving professional performers. (See § 2-507(c) and (d).)~~

2. The Committee on the Use of Facilities shall have as a chairperson the Provost or his/her designee from the administrative staff of that office. It shall have five additional members, two of whom shall be faculty, two of whom shall be undergraduate, graduate, or professional students, and one from the administrative staff of the Office of the Vice Chancellor for Student Affairs. Faculty and student committee members shall be appointed by the Provost. Faculty are appointed for two-year terms. Students are appointed for one-year terms. All members of the committee shall be eligible to vote. A quorum shall consist of four members. A decision shall be reached by a majority vote of those members present. In the event of a tie vote, the final decision will be made by the Provost. Decisions of the committee regarding questions of priority, eligibility of organizations, and approval of events shall be binding ~~on the Provost and on the Office of the Registrar.~~ However, appeals of such decisions may be made to the Chancellor.

3. The committee shall meet at least once each two calendar weeks while the University is in session, unless there are no appeals before it.

b. Special Events Advisory Committee

<p>Part and section VIII-1 of the Campus Administrative Manual. Pursuant to this function, it shall make recommendations to the Committee on the Use of Facilities regarding policies and practice related to the use of University premises and facilities.</p> <p>B. Advise, when appropriate, the Illini Union Office of Registered Organizations, the Office of the Registrar, or other campus units prior to event or space approval.</p> <p>C. Consult with event organizers when a proposed event involves multiple campus venues, has potential risk factors, or presents other concerns for campus.</p> <p>2. The Special Events Advisory Committee shall have as a chairperson the Associate Registrar for Facility Management and Scheduling. It shall have representatives appointed from the following areas: Campus Recreation; CITES Classroom Technologies; Division of Public Safety; Facilities and Services; Foellinger Auditorium; Illini Union and the Illini Union Office of Registered Organizations; Illinois Student Senate; Office of the Dean of Students; University Housing; and University Office of Risk Management. Additional members may be added by the chairperson as necessary.</p> <p>3. The committee shall meet at least once each two calendar weeks while the University is in session.</p>	<p>1. The Special Events Advisory Committee has as its purposes:</p> <p>A. Education about policies and rules of practice regarding the use of University facilities, in accord with the provisions of this Part and section VIII-1 FO-41 of the Campus Administrative Manual. Pursuant to this function, it shall make recommendations to the Committee on the Use of Facilities regarding policies and practice related to the use of University premises and facilities.</p> <p>B. Advise, when appropriate, the Illini Union Office of Registered Organizations, the Office of the Registrar, or other campus units prior to event or space approval.</p> <p>C. Consult with event organizers when a proposed event involves multiple campus venues, has potential risk factors, or presents other concerns for campus.</p> <p>2. The Special Events Advisory Committee shall have as a chairperson the Associate Registrar for Facility Management and Scheduling. It shall have representatives appointed from the following areas: Campus Recreation; CITES Classroom Technologies; Technology Services; Division of Public Safety; Facilities and Services; Foellinger Auditorium; Illini Union and the Illini Union Office of Registered Organizations; Illinois Student Senate Government; Office of the Dean of Students; University Housing; and University Office of Risk Management. Additional members may be added by the chairperson as necessary.</p> <p>3. The committee shall meet at least once each two calendar weeks while the University is in session.</p>
<p>§ 1-401 Policy Statement; Application; Definitions</p>	<p>§ 1-401 Policy Statement; Application; Definitions</p>

a. Policy Statement. The University has the responsibility for maintaining academic integrity so as to protect the quality of education and research on our campus and to protect those who depend upon our integrity.

1. Expectations of Students. It is the responsibility of each student to refrain from infractions of academic integrity, from conduct that may lead to suspicion of such infractions, and from conduct that aids others in such infractions. Students have been given notice of this Part by virtue of its publication. Regardless of whether a student has actually read this Part, a student is charged with knowledge of it. Ignorance is not a defense.
2. Expectations of Instructors. It is the responsibility of each Instructor to establish and maintain an environment that supports academic integrity. An essential part of each Instructor's responsibility is the enforcement of existing standards of academic integrity. If Instructors do not discourage and act upon violations of which they become aware, respect for those standards is undermined. Instructors should provide their students with a clear statement of their expectations concerning academic integrity.

b. Application. This Part contains the procedures for addressing course-based academic integrity infractions, including proficiency tests taken after enrollment, for all courses in all colleges except for courses in the College of Law, the Carle Illinois College of Medicine, and the College of Veterinary Medicine. This Part also does not apply to pre-enrollment infractions (see § 1-301 and § 1-303) or infractions of the Academic Integrity in Research and Publications Policy.

c. Definitions. For purposes of this Part, the following definitions shall apply:

a. Policy Statement. The University has the responsibility for maintaining academic integrity so as to protect the quality of education and research on our campus and to protect those who depend upon our integrity.

1. Expectations of Students. It is the responsibility of each student to refrain from infractions of academic integrity, from conduct that may lead to suspicion of such infractions, and from conduct that aids others in such infractions. Students have been given notice of this Part by virtue of its publication. Regardless of whether a student has actually read this Part, a student is charged with knowledge of it. Ignorance is not a defense.
2. Expectations of Instructors. It is the responsibility of each Instructor to establish and maintain an environment that supports academic integrity. An essential part of each Instructor's responsibility is the enforcement of existing standards of academic integrity. If Instructors do not discourage and act upon violations of which they become aware, respect for those standards is undermined. Instructors should provide their students with a clear statement of their expectations concerning academic integrity.

b. Application. This Part contains the procedures for addressing course-based academic integrity infractions, including proficiency tests taken after enrollment, for all courses in all colleges except for courses in the College of Law, the Carle Illinois College of Medicine, and the College of Veterinary Medicine, **as well as, academic integrity infractions in non-course-based degree requirements such as qualifying examinations.** This Part also does not apply to pre-enrollment infractions (see § 1-301 and § 1-

1. Business Day. Monday through Friday, excluding University and campus holidays and reduced service days.
2. Consultant. A person with whom a student or Instructor may privately consult during the process. A Consultant may attend hearings with a student or Instructor, but may not participate in the hearings, and may not serve as a witness. Each participant may be accompanied by only one Consultant.
3. Dean. The dean of the college or head of the equivalent academic unit in which a course or examination is conducted or his/her designee.
4. Executive Officer (EO). The executive officer or head of the department or unit in which a course or examination is conducted or his/her designee.
5. Instructor. A faculty member or authorized staff member who supervises any academic endeavor.
6. Notice. A written communication conveying information to or from a participant in the process. E-mail notices are strongly encouraged.
7. Record. The Instructor's Allegation Notice, written student Response, any materials relied upon by the Instructor to make the Instructor's decision, the course syllabus, and the Instructor's Decision Notice.

303) or infractions of the Academic Integrity in Research and Publications Policy.

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1. Business Day. Monday through Friday, excluding University and campus holidays and reduced service days.
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§ 1-403 Procedures

a. Suspicion of infraction – Initial Determination.

1. Allegation. An Instructor who has reason to believe that a student has committed an academic integrity infraction shall notify the student in writing of the basis for the belief. E-mail notice is strongly encouraged. The Allegation Notice must contain sufficient information to permit the student to respond to the concern. A copy of the Allegation Notice shall be provided to the department and college in which the course or examination is conducted. The college should, where applicable, submit a copy of the Allegation Notice to the college with which the student is affiliated (for graduate students, the Graduate College is always the applicable college).
2. Response. The student has ten (10) business days from the date of the Allegation Notice to submit a written Response to the Instructor. The Response should include all relevant information, materials and witness statements the student wishes the Instructor to consider. Upon good cause shown, an extension may be requested in writing and may be granted by the executive officer (EO).
3. Fact-Finder. The Instructor shall act as fact-finder and explore information relevant to the alleged infraction. The Instructor should consider all information provided by the student in the Response. The instructor may collect additional relevant information to assist in making a determination. The Instructor will pay due regard to the Family Educational Rights and Privacy Act (FERPA) when making inquiries, including interviewing involved parties.
4. Timing. The Instructor shall work to resolve the matter and make a determination on a timely basis.
5. Instructor's Decision.

§ 1-403 Procedures

(a) Suspicion of infraction – Initial Determination.

- (1) Allegation. An Instructor who has reason to believe that a student has committed an academic integrity infraction shall notify the student in writing of the basis for the belief. E-mail notice is strongly encouraged. The Allegation Notice must contain sufficient information to permit the student to respond to the concern. A copy of the Allegation Notice shall be provided to the department and college in which the course or examination is conducted. The college should, where applicable, submit a copy of the Allegation Notice to the college with which the student is affiliated (for graduate students, the Graduate College is always the applicable college).
- (2) Response. The student has ten (10) business days from the date of the Allegation Notice to submit a written Response to the Instructor. The Response should include all relevant information, materials and witness statements the student wishes the Instructor to consider. Upon good cause shown, an extension may be requested in writing and may be granted by the executive officer (EO).
- (3) Fact-Finder. The Instructor shall act as fact-finder and explore information relevant to the alleged infraction. The Instructor should consider all information provided by the student in the Response. The instructor may collect additional relevant information to assist in making a determination. The Instructor will pay due regard to the Family Educational Rights and Privacy Act (FERPA) when making inquiries, including interviewing involved parties.
- (4) Timing. The Instructor shall work to resolve the matter and make a determination on a timely basis.
- (5) Instructor's Decision.
 - (A) If the Instructor concludes that the student did not commit an

- A. If the Instructor concludes that the student did not commit an infraction, the student shall be permitted to:
- i. Continue in the course and be given whatever grade the student is entitled to without regard to the charge of an infraction; or
 - ii. Drop the course at any time during the semester without a “W” on the transcript. However, to drop the course after the applicable drop deadline, the student must indicate his/her desire to drop the course within 10 business days of the Instructor’s decision; or
 - iii. Change sections in the course, if possible.
- B. If the Instructor concludes, based on available information, that it is more probably true than not true that the student has committed an infraction, the Instructor shall make a finding of a violation and impose a sanction as permitted in 1-404.
- C. In either case (A or B), Notice of the Instructor’s decision shall be given to the student and to the department and college in which the course or examination was conducted. The college should, where applicable, submit a copy of the Instructor’s Decision Notice to the college with which the student is affiliated (for graduate students, the Graduate College is always the applicable college). When an infraction is found, the Instructor’s Decision Notice shall include at least: 1) the finding of violation, 2) a brief explanation of the facts establishing the violation, 3) the sanction and the basis for the same, and 4) a statement such as: “You have the right to appeal this decision and/or sanction by [insert date, i.e. within five (5) business days from the date of the Instructor’s Decision Notice] pursuant to 1-403(b) of the Student Code.”

- infraction, the student shall be permitted to:
- (i) Continue in the course and be given whatever grade the student is entitled to without regard to the charge of an infraction; or
 - (ii) Drop the course at any time during the semester without a “W” on the transcript. However, to drop the course after the applicable drop deadline, the student must indicate his/her desire to drop the course within 10 business days of the Instructor’s decision; or
 - (iii) Change sections in the course, if possible.
- (B) If the Instructor concludes, based on available information, that it is more probably true than not true that the student has committed an infraction, the Instructor shall make a finding of a violation and impose a sanction as permitted in 1-404.
- (C) In either case (A or B), Notice of the Instructor’s decision shall be given to the student and to the department and college in which the course or examination was conducted. The college should, where applicable, submit a copy of the Instructor’s Decision Notice to the college with which the student is affiliated (for graduate students, the Graduate College is always the applicable college). When an infraction is found, the Instructor’s Decision Notice shall include at least: 1) the finding of violation, 2) a brief explanation of the facts establishing the violation, 3) the sanction and the basis for the same, and 4) a statement such as: “You have the right to appeal this decision and/or sanction by [insert date, i.e. within five (5) business days from the date of the Instructor’s Decision Notice] pursuant to 1-403(b) of the Student Code.”
- (6) Multiple students. When two or more students have been accused of cooperating in an academic infraction, any fact-finding inquiries should establish their independent responsibility and the sanctions for each individual should be decided separately.

<p>6. Multiple students. When two or more students have been accused of cooperating in an academic infraction, any fact-finding inquiries should establish their independent responsibility and the sanctions for each individual should be decided separately.</p> <p>7. Student not enrolled in course. If a student is not enrolled in the course affected, the Instructor shall not make an allegation but shall instead forward that student's case to the Senate Committee on Student Discipline for handling pursuant to its policies and procedures.</p> <p>8. Finality of Instructor's Decision. If a student does not appeal the instructor's decision, it shall be final except to the extent the sanction includes a recommendation for suspension or dismissal from the University. A recommendation of suspension or dismissal will be handled pursuant to 1-403(d).</p> <p>9. Forwarding the Record. Once a decision has been made, the Instructor shall forward the Record to the department or unit executive officer for retention pursuant to applicable policy.</p> <p>b. Contested Determination or Sanction - Appeal.</p> <p>1. Timing and Content of Appeal. A student wishing to appeal an Instructor's decision must file a written appeal within five (5) business days from the date of the Instructor's Decision Notice, except as provided in 1-403(d)(1)(A). The appeal shall include at least: the name of the student, the course involved, the name of the Instructor, the applicable grounds for appeal (see b.2 below), and an explanation for the basis of appeal. The appeal shall be submitted to the executive officer (EO) in the department or unit in which the infraction is alleged to have occurred.</p>	<p>(7) Student not enrolled in course. If a student is not enrolled in the course affected, the Instructor shall not make an allegation but shall instead forward that student's case to the Senate Committee on Student Discipline for handling pursuant to its policies and procedures. This does not apply to allegations arising from non-course-based degree requirements.</p> <p>(8) Finality of Instructor's Decision. If a student does not appeal the instructor's decision, it shall be final except to the extent the sanction includes a recommendation for suspension or dismissal from the University. A recommendation of suspension or dismissal will be handled pursuant to 1-403(d).</p> <p>(9) Forwarding the Record. Once a decision has been made, the Instructor shall forward the Record to the department or unit executive officer for retention pursuant to applicable policy.</p> <p>(b) Contested Determination or Sanction - Appeal.</p> <p>(1) Timing and Content of Appeal. A student wishing to appeal an Instructor's decision must file a written appeal within five (5) business days from the date of the Instructor's Decision Notice, except as provided in 1-403(d)(1)(A). The appeal shall include at least: the name of the student, the course or degree requirement involved, the name of the Instructor, the applicable grounds for appeal (see b.2 below), and an explanation for the basis of appeal. The appeal shall be submitted to the executive officer (EO) in the department or unit in which the infraction is alleged to have occurred.</p> <p>(2) Burden of Proof; Grounds for Appeal. A student wishing to appeal bears the burden of establishing at least one of the following grounds for appeal:</p> <p>(A) The Instructor did not follow these procedures as outlined in the Academic Integrity Policy and Procedures and the deviation resulted</p>
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<p>2. Burden of Proof; Grounds for Appeal. A student wishing to appeal bears the burden of establishing at least one of the following grounds for appeal:</p> <ul style="list-style-type: none"> A. The Instructor did not follow these procedures as outlined in the Academic Integrity Policy and Procedures and the deviation resulted in significant prejudice against the student; B. The Instructor’s decision was clearly not objectively reasonable based upon information available at the time of the Instructor’s decision; C. The sanction was disproportionate to the violation; or D. New information exists that was not available at the time of the instructor’s decision, and that information makes it substantially more likely that the student did not commit the violation than that he or she did. <p>3. EO handling of Appeal. Upon receipt of the appeal and Record, the EO shall:</p> <ul style="list-style-type: none"> A. Schedule a departmental hearing if the highest sanction was a Category 2 as provided in 1-404. If the department consists of nine or fewer full-time faculty members, the appeal will be directed to a similarly constituted committee of the school or college. B. Refer the Record to the Dean of the college offering the course for a college hearing if the highest sanction is Category 3 as provided in 1-404. <p>4. Automatic Review. A recommendation for suspension or dismissal by an Instructor shall be automatically reviewed pursuant to 1-403(d).</p> <p>c. Appeal Hearing Procedures.</p> <ul style="list-style-type: none"> 1. Configuration 	<p>in significant prejudice against the student;</p> <ul style="list-style-type: none"> (B) The Instructor’s decision was clearly not objectively reasonable based upon information available at the time of the Instructor’s decision; (C) The sanction was disproportionate to the violation; or (D) New information exists that was not available at the time of the instructor’s decision, and that information makes it substantially more likely that the student did not commit the violation than that he or she did. <p>(3) EO handling of Appeal. Upon receipt of the appeal and Record, the EO shall:</p> <ul style="list-style-type: none"> (A) Schedule a departmental hearing if the highest sanction was a Category 2 as provided in 1-404. If the department consists of nine or fewer full-time faculty members, the appeal will be directed to a similarly constituted committee of the school or college. (B) Refer the Record to the Dean of the college offering responsible for the course or degree requirement for a college hearing if the highest sanction is Category 3 as provided in 1-404. (4) Automatic Review. A recommendation for suspension or dismissal by an Instructor shall be automatically reviewed pursuant to 1-403(d). <p>(c) Appeal Hearing Procedures.</p> <ul style="list-style-type: none"> (1) Configuration (A) Departmental Level Appeal. The EO shall appoint a Chair, who shall serve as a non-voting member. The EO shall select a hearing committee which shall be composed of at least two faculty members and at least one student to hear and vote on the matter. Only faculty and students without a conflict of interest (as determined by the EO) shall serve.
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A. Departmental Level Appeal. The EO shall appoint a Chair, who shall serve as a non-voting member. The EO shall select a hearing committee which shall be composed of at least two faculty members and at least one student to hear and vote on the matter. Only faculty and students without a conflict of interest (as determined by the EO) shall serve.

B. College Level Appeal. The Dean shall appoint a Chair who shall be a nonvoting member. The Chair shall select a hearing committee which shall be composed of at least two faculty members and at least one student member to hear and vote on the matter. Only faculty and students without a conflict of interest (as determined by the Chair) shall serve.

C. Student Committee Members. The student members on the hearing committees shall be of the same status as the respondent(s) (undergraduate or graduate). In matters involving both undergraduate and graduate student(s), both an undergraduate and a graduate student shall serve on the committee. The undergraduate committee member shall vote on the undergraduate respondent(s) and the graduate student committee member shall vote on the graduate respondent(s).

2. Notice of Hearing. Notice of Hearing shall be sent at least five (5) business days prior to the hearing, unless the student requests an expedited hearing and the request is granted.

3. Attendance. Attendance is restricted to committee members and to the student(s), Instructor(s), and their Consultants. Both the student and the Instructor shall be permitted to be present throughout the hearing but are not required to attend. When multiple students are involved, their hearings may be combined except when discussing the educational record of each student with regard to sanctions.

(B) College Level Appeal. The Dean shall appoint a Chair who shall be a nonvoting member. The Chair shall select a hearing committee which shall be composed of at least two faculty members and at least one student member to hear and vote on the matter. Only faculty and students without a conflict of interest (as determined by the Chair) shall serve.

(C) Student Committee Members. The student members on the hearing committees shall be of the same status as the respondent(s) (undergraduate or graduate). In matters involving both undergraduate and graduate student(s), both an undergraduate and a graduate student shall serve on the committee. The undergraduate committee member shall vote on the undergraduate respondent(s) and the graduate student committee member shall vote on the graduate respondent(s).

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(3) Attendance. Attendance is restricted to committee members and to the student(s), Instructor(s), and their Consultants. Both the student and the Instructor shall be permitted to be present throughout the hearing but are not required to attend. When multiple students are involved, their hearings may be combined except when discussing the educational record of each student with regard to sanctions. Students and Instructors shall represent themselves in the hearing. Any person, including a student or Instructor, who disrupts a hearing or who fails to adhere to the directives of the Chair may be removed from the hearing at the discretion of the Chair. All parties shall be excluded during committee deliberations.

(4) Information Considered. Appeals are intended to determine if the student has established the grounds for appeal. The student and the

Students and Instructors shall represent themselves in the hearing. Any person, including a student or Instructor, who disrupts a hearing or who fails to adhere to the directives of the Chair may be removed from the hearing at the discretion of the Chair. All parties shall be excluded during committee deliberations.

4. Information Considered. Appeals are intended to determine if the student has established the grounds for appeal. The student and the Instructor may each make a brief opening statement, and then respond to questions from the committee. The student and the Instructor may suggest questions to be asked of each other. The Chair shall decide whether or not to pose the questions. The committee, through the Chair, may solicit information or statements from any person it deems relevant to the matter in dispute, either at its own initiative or at the suggestion of the student or Instructor. All such information must be presented in the hearing and not in closed deliberation. The confidentiality of all information shall be preserved. Formal rules of evidence shall not apply.
5. Committee Deliberations and Disposition. The deliberations of the Committee are confidential. The decisions and recommendations of the committee must be agreed to by a simple majority of the voting members of the committee hearing the matter. The committee shall submit a written report to the EO (or Dean of the college offering the course in the case of a college level hearing) within five (5) business days from the date of the hearing. The report should include:
 - A. A brief overview of the allegation(s) and response;
 - B. A summary of the relevant information considered at the hearing;

Instructor may each make a brief opening statement, and then respond to questions from the committee. The student and the Instructor may suggest questions to be asked of each other. The Chair shall decide whether or not to pose the questions. The committee, through the Chair, may solicit information or statements from any person it deems relevant to the matter in dispute, either at its own initiative or at the suggestion of the student or Instructor. All such information must be presented in the hearing and not in closed deliberation. The confidentiality of all information shall be preserved. Formal rules of evidence shall not apply.

(5) Committee Deliberations and Disposition. The deliberations of the Committee are confidential. The decisions and recommendations of the committee must be agreed to by a simple majority of the voting members of the committee hearing the matter. The committee shall submit a written report to the EO (or Dean of the college **offering responsible for** the course **or degree requirement** in the case of a college level hearing) within five (5) business days from the date of the hearing. The report should include:

- (A) A brief overview of the allegation(s) and response;
- (B) A summary of the relevant information considered at the hearing;
- (C) A statement as to whether the student has met the burden establishing the grounds for an appeal; and
- (D) A recommendation. The recommendation may include upholding, overturning or adjusting the instructor's decision or sanction, or such other recommendation as may be appropriate. Failure by the Instructor, department or college to follow the procedures of this Part shall not absolve a student of his/her responsibility to refrain from violations of academic integrity. The committee may recommend that a matter be returned to the level where the error occurred for

- C. A statement as to whether the student has met the burden establishing the grounds for an appeal; and
- D. A recommendation. The recommendation may include upholding, overturning or adjusting the instructor's decision or sanction, or such other recommendation as may be appropriate. Failure by the Instructor, department or college to follow the procedures of this Part shall not absolve a student of his/her responsibility to refrain from violations of academic integrity. The committee may recommend that a matter be returned to the level where the error occurred for reconsideration. The committee shall not recommend a sanction of a higher Category than the Instructor's original sanction. (See 1-404 of this Part.)

6. EO or Dean's decision. Following the receipt of the Report and on a timely basis, the EO or Dean may do any of the following:
- A. If the EO or Dean accepts a committee recommendation to uphold the Instructor's decision and sanction, he or she shall inform the Instructor and the student of the same in writing.
 - B. If the EO or Dean accepts a committee recommendation to overturn or adjust the Instructor's decision and/or sanction, the EO or Dean shall inform the Instructor and permit the Instructor five (5) business days to concur with the committee's recommendation or submit a statement of objection. If the Instructor objects, the EO or Dean shall take that objection into account when making a final decision in the case. No response from the Instructor within the allotted time shall be construed as no objection to the recommendation.
 - C. If the EO or Dean disagrees with the committee's recommendation, the EO or Dean shall direct the committee to

reconsideration. The committee shall not recommend a sanction of a higher Category than the Instructor's original sanction. (See 1-404 of this Part.)

(6) EO or Dean's decision. Following the receipt of the Report and on a timely basis, the EO or Dean may do any of the following:

(A) If the EO or Dean accepts a committee recommendation to uphold the Instructor's decision and sanction, he or she shall inform the Instructor and the student of the same in writing.

(B) If the EO or Dean accepts a committee recommendation to overturn or adjust the Instructor's decision and/or sanction, the EO or Dean shall inform the Instructor and permit the Instructor five (5) business days to concur with the committee's recommendation or submit a statement of objection. If the Instructor objects, the EO or Dean shall take that objection into account when making a final decision in the case. No response from the Instructor within the allotted time shall be construed as no objection to the recommendation.

(C) If the EO or Dean disagrees with the committee's recommendation, the EO or Dean shall direct the committee to reconsider the matter. The specific errors or concerns shall be identified and the committee need only address the issues raised. The EO or Dean may then accept or decline the committee's recommendation in whole or in part.

(7) Finality of Decision. The decision of the EO or Dean shall be final, and shall be communicated to the student and Instructor in writing.

(d) Handling of a Recommendation for Suspension or Dismissal from the University

(1) Upon receipt of a recommendation for suspension or dismissal from the University, the EO shall review the record and discuss the

reconsider the matter. The specific errors or concerns shall be identified and the committee need only address the issues raised. The EO or Dean may then accept or decline the committee's recommendation in whole or in part.

7. Finality of Decision. The decision of the EO or Dean shall be final, and shall be communicated to the student and Instructor in writing.

d. Handling of a Recommendation for Suspension or Dismissal from the University

1. Upon receipt of a recommendation for suspension or dismissal from the University, the EO shall review the record and discuss the matter with the Instructor and with the student.

A. If the EO declines to forward the recommendation for suspension or dismissal, the EO shall provide Notice declining the recommendation to the student and the Instructor. The Instructor's finding(s) and other sanction(s) remain in effect. The student shall have five (5) business days from the date of the EO's Decision Notice to appeal the Instructor's finding and/or sanctions, pursuant to the provisions of 1-403(b).

B. If the EO agrees with the recommendation and the student waives his/her right to a college-level appeal hearing, the matter shall be forwarded to the Senate Committee on Student Discipline for review and action.

C. If the EO agrees with the recommendation and the student does not waive his/her right to appeal, the EO shall forward the matter to the Dean for a hearing by the college in which the course or examination was offered. The college shall conduct a hearing in accordance with 1-403(c) except, in the event the student is affiliated with a different college, the dean of the student's college shall be invited to name a representative from

matter with the Instructor and with the student.

(A) If the EO declines to forward the recommendation for suspension or dismissal, the EO shall provide Notice declining the recommendation to the student and the Instructor. The Instructor's finding(s) and other sanction(s) remain in effect. The student shall have five (5) business days from the date of the EO's Decision Notice to appeal the Instructor's finding and/or sanctions, pursuant to the provisions of 1-403(b).

(B) If the EO agrees with the recommendation and the student waives his/her right to a college-level appeal hearing, the matter shall be forwarded to the Senate Committee on Student Discipline for review and action.

(C) If the EO agrees with the recommendation and the student does not waive his/her right to appeal, the EO shall forward the matter to the Dean for a hearing by the college in which the course or examination was offered. The college shall conduct a hearing in accordance with 1-403(c) except, in the event the student is affiliated with a different college, the dean of the student's college shall be invited to name a representative from the student's college, who shall serve as a non-voting member of the committee. The hearing committee shall consider the facts of the case and make a judgment on whether suspension or dismissal is warranted. If the student also wishes to appeal the Instructor's finding(s) and/or other sanction(s), that appeal shall be heard at the same hearing. In that case, the burden rests with the student to establish that at least one of the grounds for appeal found in 1-403(b)(2) are present.

(2) If, after a hearing, the dean of the college in which the course or examination was offered accepts a recommendation for suspension or dismissal, the dean shall forward the recommendation to the Senate

the student's college, who shall serve as a non-voting member of the committee. The hearing committee shall consider the facts of the case and make a judgment on whether suspension or dismissal is warranted. If the student also wishes to appeal the Instructor's finding(s) and/or other sanction(s), that appeal shall be heard at the same hearing. In that case, the burden rests with the student to establish that at least one of the grounds for appeal found in 1-403(b)(2) are present.

2. If, after a hearing, the dean of the college in which the course or examination was offered accepts a recommendation for suspension or dismissal, the dean shall forward the recommendation to the Senate Committee on Student Discipline for review and action.
3. The question before the Senate Committee on Student Discipline would be whether the breach of academic integrity in question is of such a nature as to warrant suspension or dismissal of the student. The Committee may take into consideration prior findings of academic integrity violations against the student when determining if suspension or dismissal from the University is warranted. If the hearing committee or the Senate Committee on Student Discipline does not concur with the recommendation of suspension or dismissal, it may impose a lesser formal sanction and/or educational sanctions, along with the course-based sanction imposed by the Instructor. (See SCSD Student Disciplinary Procedures for permissible sanctions.) The Committee shall inform the Dean of its decision and the Dean shall notify the Instructor and EO of the unit in which the infraction occurred. The decision of the Senate Committee on Student Discipline shall be final.

Committee on Student Discipline for review and action.

(3) The question before the Senate Committee on Student Discipline would be whether the breach of academic integrity in question is of such a nature as to warrant suspension or dismissal of the student. The Committee may take into consideration prior findings of academic integrity violations against the student when determining if suspension or dismissal from the University is warranted. If the hearing committee or the Senate Committee on Student Discipline does not concur with the recommendation of suspension or dismissal, it may impose a lesser formal sanction and/or educational sanctions, along with the course-based sanction imposed by the Instructor. (See SCSD Student Disciplinary Procedures for permissible sanctions.) The Committee shall inform the Dean of its decision and the Dean shall notify the Instructor and EO of the unit in which the infraction occurred. The decision of the Senate Committee on Student Discipline shall be final.

(e) Student Status. While an academic integrity infraction is pending (from the date of the Allegation Notice until final resolution), no change in enrollment status in the course shall be permitted.

(1) If the final deadline for reporting a grade occurs prior to the resolution of the case, the Instructor shall request that the student's college assign an "Incomplete" grade to the student for the course until final resolution.

(2) Upon a finding of no infraction and resolution of the case, the student shall have the options set forth in 1-403(a)(5)(A).

(3) Upon a finding of an infraction and resolution of the case:

(A) If the sanction is Category 1 or 2 as provided in 1-404, an undergraduate student may drop the course or change the course to Credit/ No Credit status if he or she were otherwise eligible under

e. Student Status. While an academic integrity infraction is pending (from the date of the Allegation Notice until final resolution), no change in enrollment status in the course shall be permitted.

1. If the final deadline for reporting a grade occurs prior to the resolution of the case, the Instructor shall request that the student's college assign an "Incomplete" grade to the student for the course until final resolution.
2. Upon a finding of no infraction and resolution of the case, the student shall have the options set forth in 1-403(a)(5)(A).
3. Upon a finding of an infraction and resolution of the case:
 - A. If the sanction is Category 1 or 2 as provided in 1-404, an undergraduate student may drop the course or change the course to Credit/ No Credit status if he or she were otherwise eligible under section 3-311(d)(2) at the time of the infraction. Graduate students may drop the course provided the infraction occurred before the usual deadline for dropping a course. A record of the infraction will remain in the student's file even if the student drops the course.
 - B. If the sanction is a Category 3 as provided in 1-404, the student may neither change the course to a Credit/No Credit status nor drop the course.

section 3-311(d)(2) at the time of the infraction. Graduate students may drop the course **or change the course to Credit/ No Credit** provided the infraction occurred before the usual **deadlines for dropping a course**. A record of the infraction will remain in the student's file even if the student drops the course.
(B) If the sanction is a Category 3 as provided in 1-404, the student may neither change the course to a Credit/No Credit status nor drop the course.

§ 1-404 Sanctions

- a. Authorized Sanctions. Authorized Sanctions for academic integrity violations are one or more of the following:
1. Category 1 – Any sanction discussed and agreed to in writing by the Instructor and the student. A Category 1 sanction must also be reported pursuant to 1-405. A student who accepts a Category 1

§ 1-404 Sanctions

- (a) Authorized Sanctions. Authorized Sanctions for academic integrity violations are one or more of the following:
- (1) Category 1 – Any sanction discussed and agreed to in writing by the Instructor and the student. A Category 1 sanction must also be reported pursuant to 1-405. A student who accepts a Category 1

sanction waives his or her right to appeal either the finding of a violation or the sanction under 1-403(b).

2. Category 2 –

- A. A written warning
- B. Educational Sanctions including make-up assignments of a more difficult nature, assignments pertaining to academic integrity, and/or required attendance at a noncredit workshop or seminar on academic integrity.
- C. A reduced grade on the assignment
- D. A failing grade for the assignment
- E. A reduced grade for the course
- F. A denial of credit for the proficiency exam

3. Category 3 – A failing grade for the course.

4. In addition to any other sanctions imposed, an Instructor may also recommend suspension or dismissal from the University.

5. If a combination of sanctions is imposed, the sanction from the highest Category shall determine to whom a Contested Determination or Sanction is forwarded in 1-403(c), except as provided by 1-403(d) for cases involving suspension or dismissal.

b. General Guidance for Sanctions. The variety of academic settings encountered in the University precludes establishing uniform sanctions for all infractions. Instructors may use their discretion in light of the nature of the class, the educational experience of the student, prior instructions or warnings the Instructor has given to the student, etc.

1. Relevant aggravating and mitigating factors shall be considered in determining the sanction.

- A. Knowledge and intent are not necessarily factors in determining whether an infraction occurred, but shall be considered in determining an appropriate sanction. Instructors

sanction waives his or her right to appeal either the finding of a violation or the sanction under 1-403(b).

(2) Category 2 –

- (A) A written warning
- (B) Educational Sanctions including make-up assignments of a more difficult nature, assignments pertaining to academic integrity, and/or required attendance at a noncredit workshop or seminar on academic integrity.
- (C) A reduced grade on the assignment
- (D) A failing grade for the assignment
- (E) A reduced grade for the course
- (F) A denial of credit for the proficiency exam

(3) Category 3 – A failing grade for the course **or failing assessment for the degree requirement.**

(4) In addition to any other sanctions imposed, an Instructor may also recommend suspension or dismissal from the University.

(5) If a combination of sanctions is imposed, the sanction from the highest Category shall determine to whom a Contested Determination or Sanction is forwarded in 1-403(c), except as provided by 1-403(d) for cases involving suspension or dismissal.

(b) General Guidance for Sanctions. The variety of academic settings encountered in the University precludes establishing uniform sanctions for all infractions. Instructors may use their discretion in light of the nature of the class, the educational experience of the student, prior instructions or warnings the Instructor has given to the student, etc.

(1) Relevant aggravating and mitigating factors shall be considered in determining the sanction.

- (A) Knowledge and intent are not necessarily factors in determining whether an infraction occurred, but shall be considered in determining

shall consider whether the student knew or should have known that an infraction was likely to occur based on the circumstances surrounding the incident. Careless conduct that results in an infraction should be sanctioned less severely than intentional conduct.

- B. Instructors shall consider aggravating factors, such as repeated violations within the same course in the same semester, cheating on the major work for the course, activity that was designed to hinder the academic performance of others, and similar conduct when determining an appropriate sanction.
- C. Violations in other courses or other semesters will be addressed by the Senate Committee on Student Discipline and shall not be considered by the Instructor when determining a sanction. See Section 1-406.

an appropriate sanction. Instructors shall consider whether the student knew or should have known that an infraction was likely to occur based on the circumstances surrounding the incident. Careless conduct that results in an infraction should be sanctioned less severely than intentional conduct.

- (B) Instructors shall consider aggravating factors, such as repeated violations within the same course in the same semester, cheating on the major work for the course, activity that was designed to hinder the academic performance of others, and similar conduct when determining an appropriate sanction.
- (C) Violations in other courses or other semesters will be addressed by the Senate Committee on Student Discipline and shall not be considered by the Instructor when determining a sanction. See Section 1-406.

§ 2-403 SMOKE AND TOBACCO FREE CAMPUS POLICY

a. Smoking and the use of tobacco is prohibited on all Campus Property at the University of Illinois at Urbana–Champaign, both indoors and outdoors, in university-owned vehicles and in privately-owned vehicles parked on Campus Property. The advertising, sale, or free sampling of Tobacco Products is also prohibited on Campus Property. Littering the remains of Tobacco Products or any other related waste product on Campus Property is further prohibited. No individual or campus unit subject to this policy may discriminate or retaliate against any person who makes a complaint of a violation of this policy or provides information concerning a violation of this policy.

(2) “Smoke” or “Smoking” means the carrying, smoking, burning, inhaling, or exhaling of any kind of lighted pipe, cigar, cigarette, cigarillos, hookah, beedies, kreteks, weed, herbs, electronic cigarettes, water pipes, bongs, marijuana or other lighted smoking equipment and includes products containing or delivering nicotine intended or expected for human consumption, or any part of such a product that is not a tobacco product as defined by Section 321(rr) of Title 21 of the United States Code, unless it has been

§ 2-403 SMOKE AND TOBACCO FREE CAMPUS POLICY

a. Smoking **and the use of ALL NON-COMBUSTIBLE tobacco PRODUCTS AND NON-FDA APPROVED NICOTINE DELIVERY DEVICES AND PRODUCTS** is prohibited on all Campus Property at the University of Illinois at Urbana–Champaign, both indoors and outdoors, in university-owned vehicles and in privately-owned vehicles parked on Campus Property. The advertising, sale, or free sampling of Tobacco Products **AND NON-FDA APPROVED NICOTINE DELIVERY DEVICES AND PRODUCTS** ARE also prohibited on Campus Property. Littering the remains of Tobacco Products or any other related waste product on Campus Property is further prohibited. No individual or campus unit subject to this policy may discriminate or retaliate against any person who makes a complaint of a violation of this policy or provides information concerning a violation of this policy.

1. “Smoke” or “Smoking” means the carrying, smoking, burning, inhaling, or exhaling of any kind of lighted pipe, cigar, cigarette, cigarillos, hookah, beedies, kreteks, weed, herbs, electronic cigarettes, water pipes, bongs, marijuana or other lighted smoking equipment and includes products containing or delivering nicotine intended or expected for human consumption, or any part of such a product that is not a tobacco product as defined by Section 321(rr) of Title 21 of the

approved or otherwise certified for legal sale by the United States Food and Drug Administration for tobacco use cessation or other medical purposes and is being marketed and sold solely for that approved purpose. “Smoke” or “Smoking” does not include smoking that is associated with a native recognized religious ceremony, ritual, or activity by American Indians that is in accordance with the federal American Indian Religious Freedom Act, Sections 1996 and 1996a of Title 42 of the United States Code.

- (3) “Campus Property” means any property owned, leased, occupied, operated or otherwise controlled by the University of Illinois, including but not limited to academic and auxiliary buildings, classrooms, laboratories, residences, residence halls, elevators, stairwells, restrooms, roofs, meeting rooms, hallways, lobbies and other common areas, hotel rooms and conference facilities, grounds, athletic complexes and facilities, exterior open spaces, shuttle buses, shuttle bus stops, university-owned parking garages and lots, driveways, loading docks, university-owned streets, sidewalks and walkways, and as set forth on the Smoke-Free Campus map, which is available at tobaccofree.illinois.edu. For purposes of this policy,

United States Code, unless it has been approved or otherwise certified for legal sale by the United States Food and Drug Administration for tobacco use cessation or other medical purposes and is being marketed and sold solely for that approved purpose. “Smoke” or “Smoking” does not include smoking that is associated with a native recognized religious ceremony, ritual, or activity by American Indians that is in accordance with the federal American Indian Religious Freedom Act, Sections 1996 and 1996a of Title 42 of the United States Code.

2. **“Non FDA-approved nicotine delivery devices and products”** means any product or device containing or delivering nicotine or any other substance intended for human consumption that can be used by a person in any manner for the purpose of inhaling vapor or aerosol from the product. The term includes any such device, whether manufactured, distributed, marketed, or sold as an e-cigarette, e-cigar, e-pipe, e-hookah, or vape pen, or under any other product name or descriptor.

3. “Campus Property” means any property owned, leased, occupied, operated or otherwise controlled by the University

“Campus Property” does not include enclosed campus laboratories, not open to the public, where the activity of smoking and tobacco use is exclusively conducted for the purpose of medical or scientific, health-related research, and the appropriate campus research oversight body has approved the inclusion of smoking and tobacco use in the program pursuant to the applicable procedures for such medical or scientific, health-related research program.

(4) “Tobacco Products” means products containing or delivering nicotine intended or expected for human consumption, or any part of such a product that is not a tobacco product as defined by Section 321(rr) of Title 21 of the United States Code, unless it has been approved or otherwise certified for legal sale by the United States Food and Drug Administration for tobacco use cessation or other medical purposes and is being marketed and sold solely for that approved purpose.


b. This policy applies to any individual on Campus Property, including but not limited to students, faculty, staff, other employees, contractors, subcontractors, volunteers, visitors and members of the public, and is applicable twenty-four (24) hours a day, seven (7) days a week.

a. The campus shall post notices bearing the international “No Tobacco” symbol or similar signage at critical areas across the campus, such as at building entrances.


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4. “Tobacco Products” means products containing or delivering nicotine intended or expected for human consumption, or any part of such a product that is not a tobacco product as defined by Section 321(rr) of Title 21 of the United States Code, unless it has been approved or otherwise certified for legal sale by the United States Food and Drug Administration for

However, this policy applies to all Campus Property whether or not such notices are posted.

- b. Organizers of and attendees at public events, such as conferences, meetings, public lectures, social events, cultural events, and sporting events, as well as non-university events held on Campus Property must abide by this policy. Organizers of such events are responsible for informing attendees of this policy.
- c. An individual may inform someone Smoking or using Tobacco on Campus Property of this policy and request that the individual comply with the policy. To report non-compliant individuals, please call 217-333-8911  to inform the University of Illinois Police Department.
- a. Individuals found to be noncompliant with this policy will be subject to a system of fines, sanctions, and an appeals process as set forth on the Smoke-Free Campus website.

tobacco use cessation or other medical purposes and is being marketed and sold solely for that approved purpose.

- b. This policy applies to any individual on Campus Property, including but not limited to students, faculty, staff, other employees, contractors, subcontractors, volunteers, visitors and members of the public, and is applicable twenty-four (24) hours a day, seven (7) days a week.
- c. The campus shall post notices bearing the message “Smoke-Free Campus” or the international “No Tobacco” symbol or similar signage at critical areas across the campus, such as at building entrances. However, this policy applies to all Campus Property whether or not such notices are posted.
- d. Organizers of and attendees at public events, such as conferences, meetings, public lectures, social events, cultural events, and sporting events, as well as non-university events held on Campus Property must abide by this policy. Organizers of such events are responsible for informing attendees of this policy.
- e. An individual may inform someone Smoking or using Tobacco on Campus Property of this policy and request that the individual comply with the policy. To report non-compliant individuals, please call 217-333-8911  to inform the University of Illinois Police Department.
- f. Individuals found to be noncompliant with this policy will be subject to a system of fines, sanctions, and an appeals process as set forth on the Smoke-Free Campus website.

§ 2-407 POSTING AND DISTRIBUTION OF HANDOUT MATERIALS

Any individual may post and distribute leaflets, handbills, and other types of materials intended to provide information about sociopolitical or educational issues and events, without prior approval, under the following conditions:

- a. Such materials must not advertise the availability of alcohol, information associated with solicitation for profit (i.e., coupons, discounts, commercial advertisements), or the promotional materials of candidates for non-campus elections. Their content and display must also be consistent with the provisions of §§ 2-405 and 2-406.

§ 2-407 POSTING AND DISTRIBUTION OF HANDOUT MATERIALS (a)

Any individual may post and distribute leaflets, handbills, and other types of materials intended to provide information about sociopolitical or educational issues and events, without prior approval, under the following conditions:

- a. Such materials must not advertise the availability of alcohol, **or include** information associated with solicitation for profit (i.e., coupons, discounts, commercial advertisements), ~~or the promotional materials of candidates for non-campus elections.~~ Their content and display must also be consistent with the provisions of §§ 2-405 and 2-406.