

## **STUDENT AFFAIRS**

Office of the Dean of Students 300 Turner Student Services Building, MC-306 610 E. John St. Champaign, IL 61820

# COUNCIL ON STUDENT CONDUCT EXPECTATIONS AND ACCOUNTABILITY<sup>1</sup> PROPOSED CODE REVISIONS FOR 2023-2024

TO:	Robert J. Jones, Jr, Chancellor
FROM:	Stephen P. Bryan Associate Vice Chancellor/Dean of Students
DATE:	July 21, 2023
SUBJECT:	Proposed Changes to the Student Code of Conduct

As you are aware, the Council on Student Conduct Expectations and Accountability is responsible for drafting/reviewing amendments to the Student Code, subject to final approval by the Chancellor. Below you will find a list of policies with proposed changes for the 2023-2024 Student Code, with details of each change in the pages that follow. These are all fully supported by the Council. Changes to academic regulations in the Student Code that are under the jurisdiction of the Educational Policy senate committee were approved by that body and are included here. I am happy to address any questions you have about these proposed changes. Thank you for your consideration.

<b>§1-106</b>	Student Affairs (a) (5) and (b) (1), (2)
§ 2-302	Preamble (b)
§ 2-303	Requirements for Registration for Registered Organizations and Registered Student Organizations (a) (4) (E)
§ 2-405	Picketing (new title is Protected Speech and Association)
§ 1-103	Campus Expression
§ 2-404	Chalking Policy
§ 2-407	Posting and Distribution of Handout Materials

<sup>&</sup>lt;sup>1</sup> Formerly Conference on Conduct Governance. The Senate of the Urbana-Champaign Campus voted in February 2023 to rename this committee to the Council on Student Conduct Expectations and Accountability, with revised bylaws as reflected in the accompanying document.

§ 1-110	Policy for the Provision of Reasonable Accommodations for Students with Disabilities (new title is Policy for the Provision of Academic Accommodations, Auxiliary Aids & Services for Students with Disabilities)
§ 1-111	Sexual Misconduct Policy (approved and changed online in September 2022)
§ 1-302 (b)(c)	Rules of Conduct (approved and changed online in September 2022)
Name Change	Council on Student Conduct Expectations and Accountability
Bylaws	
§ 1-301	Basis for Discipline – Source and Jurisdiction (a)
§ 1-201	Responsibilities of Students (c)
§ 1-305	Policy on Drugs (d)
§3-103	Computation of Scholastic Averages (c)
§3-105	Credit-No Credit Grading Options (e) (2)
§2-901	Policy and Procedures for Involuntary Withdrawal (c) (2) and (d) (2)
§3-306	Payments (a)
§3-505	Fee Assessments (b) (1)
<b>§3-203</b>	Proficiency Examinations (a) (5)
<b>§3-204</b>	Special Examinations (e)
<b>§3-704</b>	Description and Definition of Information Appearing on Transcripts
§3-313	Withdrawal from the University for Military or Other National Defense Services (new title is Excused Absences and Departure from the University for U.S. Military or Other U.S. National Defense Services)
<b>§3-104</b>	Other Grade Symbols in Use



Current Code	Revised Version: Approved by SA (formerly CCG; changes in bold)
§ 1-106 Student Affairs	§ 1-106 Student Affairs
In student affairs, certain standards must be maintained if the freedom of students is to be preserved.	In student affairs, certain standards must be maintained if the freedom of students is to be preserved.
<ul> <li>a. Freedom of Association Students bring to the campus a variety of interests previously acquired and develop many new interests as members of the academic community. They should be free to organize and join associations to promote their common interests.</li> </ul>	<ul> <li>a. Freedom of Association Students bring to the campus a variety of interests previously acquired and develop many new interests as members of the academic community. They should be free to organize and join associations to promote their common interests.</li> </ul>
<ol> <li>The membership, policies, and actions of a Registered Organization (RO) and Registered Student Organization (RSO) usually will be determined by the vote of only those persons who hold bona fide membership in the college or university community.</li> <li>Affiliation with an extramural organization should not of itself disqualify a student organization from institutional recognition.</li> <li>Registered Organizations and Registered Student Organizations are not required to have campus advisors. However, if they chose to have one, each organization should be free to choose its own adviser, and institutional recognition should not be withheld or withdrawn solely because of the inability of a student organizations to secure an adviser. Campus advisers may advise organizations in the exercise of responsibility, but they should not have the authority to control the policy of such organizations. University Student Organizations (USO) are required to have a faculty or staff advisor who is a full-time employee of the university. The USO may choose their advisor unless one is assigned to the organizations, except as it relates to compliance with university policies.</li> <li>The name(s) and address(es) of an agent or agents, and/or officers of a Registered Organization, Registered Student Organization or University Student Organization, are required as a condition of registration.</li> <li>Campus organization, including those affiliated with an extramural organization, shall not discriminate against a member or prospective member on the basis of race, color, religion, sex, national origin, ancestry, age, marital status, disability, sexual orientation including</li> </ol>	<ol> <li>The membership, policies, and actions of a Registered Organization (RO) and Registered Student Organization (RSO) usually will be determined by the vote of only those persons who hold bona fide membership in the college or university community.</li> <li>Affiliation with an extramural organization should not of itself disqualify a student organization from institutional recognition.</li> <li>Registered Organizations and Registered Student Organizations are not required to have campus advisors. However, if they chose to have one, each organization should be free to choose its own adviser, and institutional recognition should not be withheld or withdrawn solely because of the inability of a student organization to secure an adviser. Campus advisers may advise organizations in the exercise of responsibility, but they should not have the authority to control the policy of such organizations. University Student Organizations (USO) are required to have a faculty or staff advisor who is a full-time employee of the university. The USO may choose their advisor unless one is assigned to the organizations, except as it relates to compliance with university policies.</li> <li>The name(s) and address(es) of an agent or agents, and/or officers of a Registered Organization, Registered Student Organization or University Student Organization, are required as a condition of registration.</li> <li>Campus organization, including those affiliated with an extramural organization, shall not discriminate <del>against a member or prospective member</del> in the selection of its members or in the access to its programs, services, and activities on the basis of race, color, religion, sex, national</li> </ol>

protected veteran and will comply with all federal and state nondiscrimination, laws, orders and regulations, except as specifically exempted by law.

- b. Freedom of Inquiry and Expression
- 1. Students, Registered Organizations, Registered Student Organizations and University Student Organizations should be free to examine and to discuss all questions of interest to them, and to express opinions publicly and privately. They should always be free to support causes by orderly means which do not disrupt the regular and essential operation of the institution. At the same time, it should be made clear to the academic and the larger community that in their public expressions or demonstrations, students or student organizations speak only for themselves.
- 2. Students should be allowed to invite and hear any person of their own choosing. Those routine procedures required by an institution before a guest speaker is invited to appear on campus should be designed only to ensure that there is orderly scheduling of facilities, adequate financial underwriting for costs of services to be provided by the university, adequate preparation for the event, and that the occasion is conducted in a manner appropriate to an academic community. The university's control of campus facilities should not be used as a device of censorship. It should be made clear to the academic and larger community that sponsorship of guest speakers does not necessarily imply approval or endorsement of the views expressed either by the sponsoring group or the institution.

gender identity, unfavorable discharge from the military or status as a protected veteran and will comply with all **applicable** federal and state nondiscrimination, laws, orders and regulations, except as specifically exempted by law.

- b. Freedom of Inquiry and Expression
- 1. Students, Registered Organizations, Registered Student Organizations and University Student Organizations should be free to examine and to discuss all questions of interest to them, and to express opinions publicly and privately **subject to restrictions that are consistent with established First Amendment principles**. They should always be free to support causes by orderly means which do not disrupt the regular and essential operation of the institution. At the same time, it should be made clear to the academic and the larger community that in their public expressions or demonstrations, students or student organizations speak only for themselves.
- 2. Students should be allowed to invite and hear any person of their own choosing subject only to reasonable requirements on time, place, and manner for using university property. Those routine procedures required by an institution before a guest speaker is invited to appear on campus should be designed only to ensure that there is orderly scheduling of facilities, adequate financial underwriting for costs of services to be provided by the university, adequate preparation for the event, and that the occasion is conducted in a manner appropriate to an academic community. The university's control of campus facilities should not be used as a device of censorship. It should be made clear to the academic and larger community that sponsorship of guest speakers does not necessarily imply approval or endorsement of the views expressed either by the sponsoring group or the institution.

§ 2-302 Preamble	§ 2-302 Preamble
a. The commitment of the university to the most fundamental principles of academic freedom, equality of opportunity, and human dignity requires that decisions involving students and employees be based on individual merit and be free from invidious discrimination in all its forms, whether or not specifically prohibited by law.	<ul> <li>a. The commitment of the university to the most fundamental principles of academic freedom, equality of opportunity, and human dignity requires that decisions involving students and employees be based on individual merit and be free from invidious discrimination in all its forms, whether or not specifically prohibited by law.</li> </ul>

<ul> <li>b. It is the policy of the university that Registered Organizations shall be in full compliance with all federal and state nondiscrimination and equal opportunity laws, orders, and regulations. Registered Organizations, Registered Student Organizations and University Student Organizations shall not practice discrimination against a member or prospective member on the basis of race, color, religion, sex, national origin, ancestry, age, marital status, disability, sexual orientation including gender identity, unfavorable discharge from the military or status as a protected veteran and will comply with all federal and state nondiscrimination, laws, orders and regulations, except as specifically exempted by law. Solely for the purpose of determining whether a Registered Organization or Registered Student Organizations has violated the policy stated in this subsection, the official name of a Registered Organization or Registered Student Organization, in and of itself, shall not be construed or interpreted as denying open membership or prohibiting participation in any program or activity. Each Registered Organization, Registered Student Organizations or University Student Organization when applying for registered organization status.</li> </ul>	<ul> <li>b. It is the policy of the university that Registered Organizations shall be in full compliance with all federal and state nondiscrimination and equal opportunity laws, orders, and regulations. Registered Organizations, Registered Student Organizations and University Student Organizations shall not practice discrimination against a member or prospective member on the basis of race, color, religion, sex, national origin, ancestry, age, marital status, disability, sexual orientation including gender identity, unfavorable discharge from the military or status as a protected veteran and will comply with all federal and state nondiscrimination, laws, orders and regulations, except as specifically exempted by law § 1-106(a)(5). Solely for the purpose of determining whether a Registered Organization or Registered Student Organizations has violated the policy stated in this subsection, the official name of a Registered Organization or negistered Student Organization, negistered Student Organization, registered Student Organization, registered Student Organization in any program or activity. Each Registered Organization must agree with the University of Illinois Statement of Nondiscrimination when applying for registered organization status.</li> </ul>
§ 2-303 Requirements for Registration for Registered Organizations and Registered Student Organizations	§ 2-303 Requirements for Registration for Registered Organizations and Registered Student Organizations
<ul> <li>a. To register with the university, organizations must annually file for registration status with the Student Engagement Office. To qualify for registration, the organization must meet the following requirements:</li> <li>1. The name of the organization must not be preceded by "University of Illinois," "Illinois," or any abbreviation thereof. The title "at the University of Illinois Urbana-Champaign," "at Illinois," or any abbreviation thereof, may follow the organization's particular name. Illini and Illinois may be used in the organization 's name. This includes both how the organization is registered and how the organization refers to itself, or in any other way that the organization presents itself.</li> <li>2. The organization must identify name(s) of the member(s) of the organization who shall be called "authorized agent(s)."</li> </ul>	<ul> <li>a. To register with the university, organizations must annually file for registration status with the Student Engagement Office. To qualify for registration, the organization must meet the following requirements:</li> <li>1. The name of the organization must not be preceded by "University of Illinois," "Illinois," or any abbreviation thereof. The title "at the University of Illinois Urbana-Champaign," "at Illinois," or any abbreviation thereof, may follow the organization's particular name. Illini and Illinois may be used in the organization's name. This includes both how the organization is registered and how the organization presents itself.</li> <li>2. The organization must identify name(s) of the member(s) of the organization who shall be called "authorized agent(s)."</li> </ul>

- 3. The organization must provide contact address(es) and telephone number(s) for the organization's authorized agent(s) for inquiries and correspondence concerning the organization.
- 4. The organization must provide a statement executed by the authorized agent(s) for the organization that includes the following:
  - A. that the authorized agent(s) are authorized to act on behalf of the organization in its relations with the university.
  - B. the names, contact information and University Identification Numbers (UIN) of the officers of the organization, and a designation of which officers perform the duties of president and treasurer.
  - C. that Registered Organization membership is restricted to emeritus/a faculty, faculty, staff, and their spouses/partners. Only emeritus/a faculty and currently appointed faculty and staff may serve as officers and authorized agents. Such an organization is not eligible for funding allocations from the Student Organization Resource Fee (SORF) (§ 3-505(h)); or
  - D. that Registered Student Organization membership is comprised with a majority of student members, and that student membership is restricted to currently enrolled students at the Urbana-Champaign campus and their spouses/partners. Currently appointed faculty/staff and their spouses/partners also may be members. Only currently enrolled students or currently appointed faculty/staff may serve as officers and authorized agents. Such organizations are eligible for funding allocations from the Student Organization Resource Fee (SORF) (§ 3-505(i)).
  - E. that neither the organization nor its members shall discriminate on any basis prohibited by § 1-108(b).
  - F. whether the organization is incorporated, and if so, in what jurisdiction.
  - G. that the organization will make available, to any interested party who makes a request to the organization's officers, if any, or authorized agent(s), its constitutions, bylaws, rules, and statements of purpose, and articles of incorporation, if such documents exist.
  - H. that the organization agrees to abide by the regulations governing Registered Organizations and Registered Student Organization. (§§ 2-301 through 2-318 and §§ 2-501 through 2-507.)

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- 4. The organization must provide a statement executed by the authorized agent(s) for the organization that includes the following:
  - A. that the authorized agent(s) are authorized to act on behalf of the organization in its relations with the university.
  - B. the names, contact information and University Identification Numbers (UIN) of the officers of the organization, and a designation of which officers perform the duties of president and treasurer.
  - C. that Registered Organization membership is restricted to emeritus/a faculty, faculty, staff, and their spouses/partners. Only emeritus/a faculty and currently appointed faculty and staff may serve as officers and authorized agents. Such an organization is not eligible for funding allocations from the Student Organization Resource Fee (SORF) (§ 3-505(h)); or
  - D. that Registered Student Organization membership is comprised with a majority of student members, and that student membership is restricted to currently enrolled students at the Urbana-Champaign campus and their spouses/partners. Currently appointed faculty/staff and their spouses/partners also may be members. Only currently enrolled students or currently appointed faculty/staff may serve as officers and authorized agents. Such organizations are eligible for funding allocations from the Student Organization Resource Fee (SORF) (§ 3-505(i)).
  - E. that neither the organization nor its members shall discriminate on any basis prohibited by <u>§ 1-108(b)</u> § 1-106(a)(5).
  - F. whether the organization is incorporated, and if so, in what jurisdiction.
  - G. that the organization will make available, to any interested party who makes a request to the organization's officers, if any, or authorized agent(s), its constitutions, bylaws, rules, and statements of purpose, and articles of incorporation, if such documents exist.

I. that the purpose of the organization does not violate any laws or university policies or regulations.	<ul> <li>H. that the organization agrees to abide by the regulations governing Registered Organizations and Registered Student Organization. (§§ 2-301 through 2-318 and §§ 2-501 through 2-507.)</li> <li>I. that the purpose of the organization does not violate any laws or university policies or regulations.</li> </ul>
§ 2-405 Picketing	§ 2-405 Picketing Protected Speech and Association
<ul> <li>a. The right of peaceful protest is recognized within the university community. Lawful picketing and other forms of peaceful protest are permitted on university premises except that lawful picketing is permitted only out-of-doors. The university retains the right to ensure the safety of individuals, the protection of property, and the continuity of the educational process.</li> <li>b. Specifically, pickets shall not: <ol> <li>obstruct vehicular and pedestrian traffic,</li> <li>physically obstruct persons from entering or leaving the premises being picketed, nor use violence or threats of violence to prevent them from doing so,</li> <li>intentionally disrupt classes or any university process through noise or other means, or</li> <li>knowingly damage any university property or premises.</li> </ol> </li> </ul>	<ul> <li>a. The right of peaceful protest is recognized within the university community. Lawful picketing and other forms of peaceful protest are permitted on university premises except that lawful picketing is permitted only out-of-doors. The university retains the right to ensure the safety of individuals, the protection of property, and the continuity of the educational process.</li> <li>a) The right to speech and association protected by the First Amendment to the Constitution of the United States, such as peaceful protest and lawful demonstration, is recognized within the university community. The university retains the right to establish parameters to help provide a safe environment, protect property, and promote the proper functioning of the university's teaching, research, economic development and public service missions and business operations.</li> <li>b) Specifically, piekets shall not: expressive activities protected by the First Amendment are permitted in outdoor, publicly accessible areas of university property subject to the restrictions in the Expressive Activity on Campus Policy in the Campus Administrative Manual.</li> <li>1. obstruct vehicular and pedestrian traffie,</li> <li>2. physically obstruct persons from entering or leaving the premises being picketed, nor use violence or threats of violence to prevent them from doing so,</li> <li>3. intentionally disrupt classes or any university process through noise or other means, or</li> <li>4. knowingly damage any university property or premises.</li> </ul>

## § 1-103 Campus Expression

- a. Discussion and expression of all views is permitted within the university subject only to requirements for the maintenance of order. Support of any cause by orderly means that are not in violation of law and that do not disrupt the operation of the university nor interfere with the rights of others is permitted.
- b. Members and organizations in the university community may invite and hear any persons of their own choosing, subject only to reasonable requirements on time, place, and manner for use of university facilities.
- c. The campus press and media are to be free of censorship. The editors and managers shall not be arbitrarily suspended because of student, faculty, administration, alumni, or community disapproval of editorial policy or content.
- d. The right of peaceful protest is recognized within the university community. The university retains the right to assure the safety of individuals, the protection of property, and the continuity of the educational process.
- e. Lawful picketing and other forms of peaceful protest are permitted on university premises except that lawful picketing is permitted only out-of-doors.

#### § 1-103 Campus Expression

- a. Discussion and expression of all views is permitted within the **bounds of** established principles of the First Amendment to the Constitution of the United States, and subject to reasonable time, place, and manner restrictions that are consistent with established First Amendment principles. university subject only to requirements for the maintenance of order. Support of any cause by orderly means that are not in violation of law and that do not disrupt the operation of the university nor interfere with the rights of others is permitted.
- b. Members and organizations in the university community may invite and hear any persons of their own choosing, subject only to reasonable requirements on time, place, and manner for use of university **facilities property**.
- c. The campus press and media are to be free of censorship. The editors and managers shall not be arbitrarily suspended because of student, faculty, administration, alumni, or community disapproval of editorial policy or content.
- d. The right to speech and association protected by the First Amendment to the Constitution of the United States, such as of peaceful protest and demonstration is recognized within the university community. The university retains the right to establish parameters to help provide a safe environment, protect property, and promote the proper functioning of the university's teaching, research, economic development and public service missions, and business operations. assure the safety of individuals, the protection of property, and the continuity of the educational process. Outdoor, publicly accessible areas of university property may be used for protected speech and association subject to restrictions in the Expressive Activity on Campus policy in the <u>Campus</u> <u>Administrative Manual</u>.
- e. Lawful picketing and other forms of peaceful protest are permitted on university premises except that lawful picketing is permitted only out-of-doors.

§ 2-404 Chalking Policy	§ 2-404 Chalking Policy
	a. The use of water-soluble chalk, easily removed by rain, for <b>expressive</b> activity regarding any non-commercial topic the purposes of promoting

<ul> <li>a. The use of water-soluble chalk, easily removed by rain, for the purposes of promoting events, encouraging participation in student elections and expression of current issues is permissible on university sidewalks. Chalking is prohibited: <ol> <li>On university property including, but not limited to, all vertical surfaces, buildings, walls, planters, doors, trash receptacles, steps, fountains, benches, tables, signs, poles, columns, bus stops, light posts, and trees.</li> <li>Underneath any covering where chalk would not be washed away by rainfall.</li> </ol> </li> </ul>	<ul> <li>events, encouraging participation in student elections and expression of current issues is permissible on university sidewalks. Chalking is prohibited:         <ol> <li>On university property other than sidewalks including, but not limited to, all vertical surfaces, buildings, walls, planters, doors, trash receptacles, steps, fountains, benches, tables, signs, poles, columns, bus stops, light posts, and trees; and.</li> <li>Underneath any covering where chalk would not be washed away by rainfall.</li> </ol> </li> <li>b. Chalking and other markings on university property that violate university policy or state or federal law are subject to removal by an authorized official of the university.</li> <li>c. Individuals must not remove or tamper with chalking done by another person or organization.</li> </ul>
§ 2-407 Posting and Distribution of Handout Materials	§ 2-407 Posting and Distribution of Handout Materials
<ul> <li>Any individual may post and distribute leaflets, handbills, and other types of materials intended to provide information about sociopolitical or educational issues and events, without prior approval, under the following conditions:</li> <li>a. Such materials must not advertise the availability of alcohol, or include information associated with solicitation for profit (i.e., coupons, discounts, commercial advertisements). Their content and display must also be consistent with the provisions of § 2-405 and § 2-406.</li> <li>b. Posting</li> <li>1. Residence Halls. With the exception of materials posted in "free-will space," only residence hall staff will post such materials in university residence halls. University organizations (see § 2-301), campus boards, and residence hall organizations, as well as residence hall staff, may have materials posted without approval. All other organizations must seek approval to have items posted in the residence halls. In all cases, the posting process is coordinated in the Office for Residential Life, 300 Clark Hall. Some residence halls may allow for-profit and other materials</li> </ul>	<ul> <li>Individuals may post written or printed materials regarding any non-commercial topic on general campus bulletin boards and general campus kiosks.</li> <li>a. Affixing or physically attaching written or printed materials to university property other than a designated area authorized by this policy, including but not limited to statues, doors, light posts, utility poles, walls, trees, and trash cans, is prohibited.</li> <li>b. Use of classroom bulletin boards is restricted to instructional information, as defined by the instructors who use that classroom. Classroom bulletin boards may not be used by other groups or individuals for other purposes.</li> <li>c. Use of unit bulletin boards that are assigned to specific university units is restricted to the assigned unit and may not be used by other groups or individuals for other purposes.</li> <li>d. The individual who posted material for an event or activity is responsible for ensuring that the material is removed within 48 hours after the event or activity.</li> <li>e. An authorized official of the university may remove and destroy the following posted materials:</li> </ul>

to be placed in their free-will space. Contact 300 Clark Hall for locations and guidelines regarding such free-will space.

2. Other General Campus Bulletin Boards. University organizations, campus boards, registered (student, faculty, staff) organizations, registered campus-community organizations, and Religious Workers Association members may post materials on other general campus bulletin boards. In order to allow all users a fair and equal chance for space on the boards and provide maximum service to the readers of the boards, poster size may be restricted. Posters must include the name of the sponsoring organizations, the date of the event, and the place of the event. Posters should only be placed on general university bulletin boards and Illiosks. They should not be placed on doors, walls, windows, trees, sidewalks, or trash cans. Improperly posted materials will be removed at the violator's expense. Any legal ramifications regarding posters are the responsibility of the individual or group posting the notice. All noncurrent materials will periodically be removed and disposed of. Questions regarding general campus bulletin boards should be directed to the Office of the Registrar. Certain buildings, due to the nature of the activities within them, are governed by separate policies (including but not limited to those listed in  $\S 2-503(a)$ .

#### c. Distribution

1. Distribution of such materials inside university buildings, other than residence halls (see § 2-406), is permitted in common areas (e.g., foyers, vestibules, or hallways), provided that such distribution does not impede traffic flow or disrupt university business such as classes, laboratories, meetings, or office work. The interiors of classrooms, auditoriums, museums, theatres, lecture halls, offices, gymnasiums, retail shops, and dining or social reception halls, as well as mailboxes, are not considered "common areas" for this purpose.

Distribution outside the entrances to university buildings is permitted so long as it does not impede traffic flow.

For most campus buildings, the Office of the Registrar is responsible for implementation and enforcement of this policy and questions regarding it should be directed to that office.

Certain buildings, due to the nature of the activities within them, are governed by separate policies (including but not limited to those listed in

- 1. Outdated, posted materials (e.g., materials publicizing a past event or activity);
- 2. Duplicate materials posted on the same general campus bulletin board or general campus kiosk as needed to create space for other university community members to post materials as permitted by this policy;
- 3. Any posted materials at the end of each semester;
- 4. Materials posted to the general campus kiosk located on the main university Quadrangle on a biweekly basis; and
- 5. Posted materials that violate university policy or state or federal law.
- f. Individuals must not remove, cover, or tamper with materials posted by another person or organization.
- g. Posting of written materials in residence halls is governed by applicable University Housing residence hall policies.

Any individual may post and distribute leaflets, handbills, and other types of materials intended to provide information about sociopolitical or educational issues and events, without prior approval, under the following conditions:

- Such materials must not advertise the availability of alcohol, or include information associated with solicitation for profit (i.e., coupons, discounts, commercial advertisements). Their content and display must also be consistent with the provisions of § 2-405 and § 2-406.
- b. Posting

1. Residence Halls. With the exception of materials posted in "free-will space," only residence hall staff will post such materials in university residence halls. University organizations (see § 2-301), eampus boards, and residence hall organizations, as well as residence hall staff, may have materials posted without approval. All other organizations must seek approval to have items posted in the residence halls. In all cases, the posting process is coordinated in the Office for Residential Life, 300 Clark Hall. Some residence halls may allow for-profit and other materials to be placed in their free-will space. Contact 300 Clark Hall for locations and guidelines regarding such free-will space.

2. Other General Campus Bulletin Boards. University organizations, campus boards, registered (student, faculty, staff) organizations, registered campus community organizations, and Religious Workers Association members may post materials on other general campus bulletin boards. In order to allow all users a fair and equal chance for space on the boards and provide maximum service to § 2-503(a). For those buildings, appropriate restrictions as to time, place, and manner for distributing materials may be established by the agency responsible for the building. These may include, for example, requiring prior permission to distribute inside the building, or restricting distribution to designated areas only. Buildings hosting performance or athletic activities, such as the State Farm Center, Foellinger, Huff Hall, Krannert Center, or Memorial Stadium, do not allow distribution of such materials past the turnstile or ticket-collection point during those activities. The agencies in charge of these buildings are responsible for implementation and enforcement of this policy and questions regarding it should be directed to them.

Appeals relating to this policy may be made to the Dean of Students.

- 2. Those distributing such materials are expected to refrain from littering and may be held responsible for costs incurred as a result of littering. "Distribution" here is defined as individuals handing such materials to other individuals who may accept them or refrain from receiving them. Leaving a stack of materials to be picked up, or placing materials on vacant lecture hall seats, etc., is considered littering, not distribution, under these rules.
- Those distributing such materials should be aware that nothing in this policy in any way relieves them of personal responsibility for violation of any civil laws.

the readers of the boards, poster size may be restricted. Posters must include the name of the sponsoring organizations, the date of the event, and the place of the event. Posters should only be placed on general university bulletin boards and Illiosks. They should not be placed on doors, walls, windows, trees, sidewalks, or trash cans. Improperly posted materials will be removed at the violator's expense. Any legal ramifications regarding posters are the responsibility of the individual or group posting the notice. All non-current materials will periodically be removed and disposed of. Questions regarding general campus bulletin boards should be directed to the Office of the Registrar. Certain buildings, due to the nature of the activities within them, are governed by separate policies (including but not limited to those listed in § 2-503(a).

c. Distribution

Individuals may distribute written or printed materials regarding a noncommercial topic on a person-to-person basis in outdoor, publicly accessible areas of university property. Individuals may distribute written or printed materials regarding a non-commercial topic on a person-to-person basis inside the common areas (g., foyers, vestibules, or hallways) of publicly-accessible buildings while open to the public. The interiors of computer labs, designated study lounges, classrooms, auditoriums, museums, theatres, lecture halls, offices, gymnasiums, retail shops, and dining or social reception halls, as well as mailboxes, are not "common areas" for this purpose.

- (1) Those individuals and groups engaged in the distribution of written materials must not litter and are encouraged to pick up any distributed materials dropped on the ground by others around the area of distribution.
- (2) An authorized official of the university may remove any written materials left behind or unattended, and the university assumes no responsibility for the safety and care of such materials.
- (3) Distribution of materials that violates university policy or state or federal law is prohibited.
- (4) Distribution of written materials in residence halls is governed by applicable University Housing residence hall policies.

Distribution of such materials inside university buildings, other than residence halls (see § 2-406), is permitted in common areas (e.g., foyers, vestibules, or hallways), provided that such distribution does not impede traffic flow or disrupt university business such as classes, laboratories, meetings, or office work. The interiors of classrooms, auditoriums, muscums, theatres, lecture halls, offices, gymnasiums, retail shops, and dining or social reception halls, as well as mailboxes, are not considered "common areas" for this purpose.

Distribution outside the entrances to university buildings is permitted so long as it does not impede traffic flow.

For most campus buildings, the Office of the Registrar is responsible for implementation and enforcement of this policy and questions regarding it should be directed to that office.

Certain buildings, due to the nature of the activities within them, are governed by separate policies (including but not limited to those listed in § 2-503(a). For those buildings, appropriate restrictions as to time, place, and manner for distributing materials may be established by the agency responsible for the building. These may include, for example, requiring prior permission to distribute inside the building, or restricting distribution to designated areas only. Buildings hosting performance or athletic activities, such as the State Farm Center, Foellinger, Huff Hall, Krannert Center, or Memorial Stadium, do not allow distribution of such materials past the turnstile or ticket collection point during those activities. The agencies in charge of these buildings are responsible for implementation and enforcement of this policy and questions regarding it should be directed to them.

Appeals relating to this policy may be made to the Dean of Students.

Those distributing such materials are expected to refrain from littering and may be held responsible for costs incurred as a result of littering. "Distribution" here is defined as individuals handing such materials to other individuals who may accept them or refrain from receiving them. Leaving a stack of materials to be picked up, or placing materials on vacant lecture hall seats, etc., is considered littering, not distribution, under these rules.

Those distributing such materials should be aware that nothing in this policy in any way relieves them of personal responsibility for violation of any civil laws.

§ 1-110 Policy for the Provision of Reasonable Accommodations for Students with Disabilities	§ 1-110 Policy for the Provision of Academic Accommodations, Auxiliary Aids & Services for Students with Disabilities
<ul> <li>a. The university provides reasonable accommodations to students with disabilities admitted to study at the university in accordance with the following procedures. As the term is used herein, "reasonable accommodations" refer to those academic adjustments, services, and aids provided to otherwise qualified students with disabilities to facilitate equal access to university programs and activities. The Division of Disability Resources and Educational Services (DRES) coordinates the university's efforts to provide these reasonable accommodations. DRES will consult as necessary to facilitate the processing of requests for reasonable accommodations.</li> <li>b. In general, students are responsible for informing the university of their status as a person with a disability and their need for reasonable accommodations. Students with disabilities should direct their requests for reasonable accommodations to the DRES Student Services Office by phone at (217) 333-4603, or disability@illinois.edu. The determination of reasonable accommodations, DRES will consult with the faculty member for whose course the accommodations are sought. The university may decline requests for accommodations that impose an undue hardship on the campus or that require the fundamental alteration of academic standards, programs, or coursework.</li> <li>c. In order to be considered for reasonable accommodations, the student must meet the following requirements: <ol> <li>The student must submit a completed Application for Services to DRES. Students may obtain applications from: DRES. Students may obtain applications from: accommodation or a disability in accordance with the applicable documentation of a disability in accordance with the applicable documentation of a disability in accordance with the applicable documentation for Services to DRES. as soon as possible. Some accommodations, such as interpreter, real-time captioning services, or the conversion of print-based educational materials to alternative accessible formats can require su</li></ol></li></ul>	<ul> <li>a. It is the policy of the University of Illinois Urbana-Champaign to provide admitted and current students with disabilities reasonable academic accommodations, auxiliary aids and services (hereinafter referred to as academic accommodations). The Division of Disability Resources and Educational Services (DRES) is the unit tasked with providing these academic accommodations to accepted and current students.</li> <li>b. DRES provides services for degree-seeking and non-degree seeking, undergraduate, graduate, and professional students at the university. Admitted and currently enrolled students are required to self-identify as an individual with a disability through a process outlined in this policy and discussed in detail the DRES Procedures for the Provision of Academic Accommodations for Students with Disabilities. Students should use the <u>Application for DRES Services</u> form to self-identify and to complete their request for services. Students who need assistance or are unable to complete the Application for Services using this form, should contact DRES to submit their request for academic accommodations due to an underlying disability. Documentation requirements are available in the DRES Procedures for the Provision of Loron an underlying disability. Decumentation of Academic Accommodations for Students will be required to provide documentation for Students will be required to provide documentation of disability. When a determination of disability is found, students are required to engage in the interactive process with DRES to discuss the student's individual needs and discuss ways that an academic accommodation selected and provide the student with a Letter of Academic Accommodations solected and provide the student with a Letter of Academic Accommodations outlining the available academic</li> </ul>

personnel at least six weeks before the date on which the student may first require the accommodations.

- e. A student may appeal to the Director of DRES:
  - 1. an accommodation recommendation by DRES if the student deems such recommendation to be unsatisfactory;
  - 2. implementation of a DRES accommodation recommendation if the student deems such implementation ineffective. A student may appeal a determination of the DRES Director to the Dean of the College of Applied Health Sciences.
- f. A student may also direct questions or concerns regarding accommodation decisions by DRES or other campus units to the Office for Access & Equity (OAE), which is located at 614 E. Daniel Street, Suite 303, Champaign, IL or by phone at (217) 333-0885.

accommodations to present as necessary to their course instructors or other academic advisors as needed.

- f. To receive the academic accommodations outlined in the Letter of Academic Accommodations, students are required to provide their Letter to each instructor either in person or by email.
- g. Academic accommodations are not retroactive. If a student does not provide a Letter of

Accommodation at the beginning of a semester, the student's Academic Accommodation will only be in effect prospectively from the time the instructor receives the Letter.

- h. Students may appeal a decision of DRES to the ADA Coordinator in the following situations by email at <u>adacoordinator@illinois.edu</u> or calling 217-333-0885:
  - i Where a student believes a determination of disability was made in error.
  - ii When a student does not agree with the provision of academic accommodation provided by DRES and as outlined in their Letter of Academic Accommodation.
  - iii Where a student believes an instructor or faculty member has failed to implement or incorrectly implemented a current Letter of Academic Accommodation. In this case, a student may seek an informal or formal review through the <u>Academic</u> <u>Accommodation Implementation Review (AAIR)</u> procedures as documented in the DRES Procedures for the Provision of Academic Accommodations for Students with Disabilities.
- i. The appeals process in Section h above is distinct from the university's procedures for investigating and adjudicating behavior pursuant to the university's Nondiscrimination Policy as codified in Section 1-108 of the Student Code. Students may <u>submit complaints</u> based on discrimination by faculty or staff on the basis of disability to the EEO Division of the Office for Access & Equity, and by <u>emailing</u> the Office for Student Conflict Resolution if the alleged discriminatory conduct involves behavior by students.
- j. Students with disabilities who are involved in university processes including hearings for violations of the Student Code may request accommodations related to the investigation and hearing process. Students should request accommodations as soon as possible to ensure

the university has adequate time to review any required documentation of the disability and to issue the accommodation letter. Students should submit such requests directly to their DRES Access Specialist or register for services with DRES using the DRES <u>Application for Services</u> . Students should notify their OSCR contact of their request for services related to a hearing or investigation to ensure the appropriate personnel are able to implement any approved accommodation related to their proceedings. Students submitting requests within five business days of a deadline or hearing may not receive requested accommodations on the basis of insufficient notice.
1-111 Sexual Misconduct Policy
a. Purpose
The purpose of this policy is to provide a safe and welcoming educational and work environment and to establish standards of conduct that are appropriate for our campus community; and to comply with Title IX of the Education Amendments of 1972 ("Title IX"), 20 U.S.C. § 1681 et seq., and its implementing regulations, 34 C.F.R. Part 106; Section 304 of the Violence Against Women Reauthorization Act of 2013 ("VAWA"), 20 U.S.C. 1092(f), and its implementing regulations, 34 C.F.R. Part 668.46; Title VII of the Civil Rights Act of 1964 ("Title VII"); the Illinois Human Rights Act; and the Illinois Preventing Sexual Violence in Higher Education Act, 110 ILCS 155/1 et seq.
This policy was revised in July 2020 as part of the effort to align the university's policy and procedures with new Title IX regulations and to incorporate recommendations made by the Committee on Faculty Sexual Misconduct for addressing unwelcome sexual, sex or gender-based conduct by employees. When investigating and adjudicating complaints of "Title IX Sexual Harassment" (as defined below), federal regulations require the university to follow specific procedures, some of which are unique to Title IX. This policy also addresses other categories of sexual misconduct that do not fall within the definition of "Title IX Sexual Harassment" (for example, because of the nature of the alleged conduct, where it took place, or who was involved) but that may violate other conduct requirements.

The purpose of this policy in delineating which conduct is "Title IX Sexual Harassment" is not to imply that the university considers certain conduct more or less objectionable, nor to discourage any person from submitting a report. Rather, the purpose of this policy is to ensure that all persons who experience sexual misconduct described in this policy have full access to the rights and resources they are entitled to, and that every complaint is handled fairly and equitably, in a manner consistent with applicable law, and with the ultimate aim of maintaining an institutional climate of safety and accountability. Title IX requires a definition of "Title IX Sexual Harassment" that provides a floor—not a ceiling—to the varied forms of misconduct that can be prohibited at a university, and the University of Illinois has decided to go beyond this floor to promote a safe and welcoming culture and climate.

Relation to Other Laws and Policies

Conduct prohibited by this policy may violate other laws and policies, including, but not limited to, the university's Nondiscrimination Policy, the university Code of Conduct, and the Student Code. Sexual misconduct that constitutes Title IX Sexual Harassment will be addressed pursuant to the university's Title IX grievance procedure(s). Nothing in this policy prevents the university from addressing prohibited sexual misconduct that does not trigger the university's Title IX response obligations under other applicable policies and procedures.

In addition, this policy does not cover every allegation of discrimination based on sex. Other university policies prohibit discrimination and harassment that would not constitute sexual misconduct, as defined in this policy. When an individual alleges discriminatory action that is not sexual misconduct, as defined in this policy, the allegations are assessed under the applicable university policy. For information regarding other university policies addressing discrimination and harassment, visit the Nondiscrimination Policy.

If the regulations implementing Title IX at 85 Fed. Reg. 30026, 30026-30579 are enjoined or invalidated by a Federal Court with jurisdiction over the university or reversed or replaced by any agency with sufficient authority, the Prohibited Sexual Misconduct Processes (§ 1-111 (e)) will immediately begin to apply to all reports and complaints of Prohibited Sexual Misconduct, including Title IX Sexual Harassment, and the Title IX Sexual Harassment

	Process (§ 1-111 (d)) will immediately be inoperative unless and until any such injunction, invalidation, reversal, or replacement is overturned.
b	<ul> <li>D. The University of Illinois Urbana-Champaign ("university") is committed to providing a safe and welcoming campus environment that is free from all forms of discrimination based on sex. Discrimination based on sex includes discrimination on the basis of sexual orientation or gender identity. The university does not discriminate against any person based on sex in its education programs or activities or in employment. This policy includes the processes to be used for all reports or complaints of sexual misconduct. The grievance processes for Title IX Sexual Harassment and other Prohibited Sexual Misconduct shall be distinct as set out in this policy. The university also prohibits retaliation against any person who, in good faith, reports or discloses a violation of this policy, files a complaint, or otherwise participates in an investigation, proceeding, complaint, or hearing under this policy.</li> <li>c. This policy applies to</li> </ul>
	<ol> <li>All students, Registered Organizations, Registered Student Organizations, and others subject to student discipline pursuant to § 1-301 of the Student Code;</li> <li>All university employees;</li> <li>Applicants for enrollment or employment with the university;</li> <li>Other affiliated individuals, including but not limited to, for purposes of this policy, visiting faculty, visiting scholars, and post- doctoral fellows; and</li> <li>Third parties, including but not limited to contractors, subcontractors, volunteers, and visitors.</li> </ol>
	d. Title IX Sexual Harassment Process
	The Department of Education Office for Civil Rights amended in 2020 the regulations implementing Title IX. Under the regulations, Title IX prohibits sex discrimination, including Title IX Sexual Harassment, as defined below, in an education program or activity of the university against a person in the United States. An education program or activity of the university includes locations, events, or circumstances over which the university exercised substantial control over both the respondent and the context in which the

alleged misconduct occurred, and also any building owned or controlled by a student organization that is officially recognized by the university.

Title IX Sexual Harassment is defined as conduct on the basis of sex that falls into one or more of the following categories as defined below in this policy: Quid Pro Quo Sexual Harassment, Hostile Environment Sexual Harassment, Sexual Assault, Dating Violence, Domestic Violence, or Stalking. If a reported incident of sexual misconduct falls under the scope of Title IX (as determined by the Title IX Coordinator or their designee), the university will promptly contact the Complainant to review the university's Title IX Sexual Harassment grievance process, review and offer available supportive measures, and provide information on the university's process for filing a Formal Complaint of Title IX Sexual Harassment, if desired. If a Formal Complaint of Title IX Sexual Harassment is filed or if the Title IX Coordinator signs a Formal Complaint, the university will respond promptly in a manner that is not deliberately indifferent and will follow its Title IX Sexual Harassment grievance procedures. Additional information about the university's Title IX Sexual Harassment grievance procedures for Formal Complaints involving an employee respondent and for student conduct can be found on the We Care website, specifically at wecare.illinois.edu/policies/campus/.

Reports of sexual misconduct that fall outside the university's jurisdiction for responding to complaints of Title IX Sexual Harassment will be dismissed under the university's applicable Title IX Sexual Harassment grievance procedure. Additionally, the university may dismiss a Formal Complaint of Title IX Sexual Harassment, or any allegations therein, if at any time during the investigation or hearing

- 1. the Complainant notifies the Title IX Coordinator in writing that they would like to withdraw the Formal Complaint or any allegations therein;
- 2. the respondent is no longer enrolled or employed by the university; or
- 3. specific circumstances prevent the university from gathering evidence sufficient to reach a determination as to the Formal Complaint or any allegations therein.
- e. Prohibited Sexual Misconduct Processes

Reports or complaints of sexual harassment that are not one of the categories included in Title IX Sexual Harassment will be addressed following the processes set out in the Office for Student Conflict Resolution's Case Coordinator and Subcommittee Hearing Procedures (for student respondents) or the Office for Access & Equity's Procedures for Addressing Discrimination, Harassment, and Non-Title IX Sexual Misconduct Complaints (for employee respondents). Additional information about these procedures can be found on the We Care website, specifically at wecare.illinois.edu/policies/campus/.

#### f. Definitions

- 1. Sexual Misconduct means Title IX Sexual Harassment, sexual harassment, sexual assault, dating violence, domestic violence, stalking, unwelcome sexual, sex or gender-based conduct, sexual violence, or sexual exploitation, as defined below.
- 2. Prohibited Sexual Misconduct means any conduct prohibited by this policy other than Title IX Sexual Harassment.
- 3. Title IX Sexual Harassment means conduct on the basis of sex that satisfies one or more of the following:
  - A. Quid Pro Quo Sexual Harrassment: A university employee conditioning the provision of an aid, benefit, or service of the university on an individual's participation in unwelcome sexual conduct;
  - B. Hostile Environment-Sexual harassment: Unwelcome conduct that a reasonable person would determine to be so severe, pervasive, and objectively offensive that it effectively denies a person equal access to the university's education program or activity;
  - C. Sexual Assault (as defined in this policy);
  - D. Stalking (as defined in this policy);
  - E. Dating Violence (as defined in this policy); or
  - F. Domestic Violence (as defined in this policy).

4.Sexual Assault (See 20 U.S.C. 1092(f)(6)(A)(v)) means:

A. Forcible Fondling. Fondling is the touching of the private body parts of another person for the purpose of

sexual gratification, without the Consent of the victim.
Private body parts include breasts, buttocks, groin, and
sex organs.
B. Incest. Sexual intercourse between persons who are
related to each other within the degrees wherein
marriage is prohibited by law.
C. Rape. The penetration, no matter how slight, of the
vagina or anus with any body part or object, or oral
penetration by a sex organ of another person, without
the Consent of the victim. This offense includes
attempted rape and assault with intent to commit rape.
D. Sexual Assault with an Object. To use an object or
instrument to unlawfully penetrate, however slightly,
the genital or anal opening of the body of another
person, without the Consent of the victim.
E. Forcible Sodomy. Oral or anal sexual intercourse with
another person, without the Consent of the victim.
F. Statutory Rape. Statutory Rape is sexual intercourse
with a person who is under the statutory age of consent
5. Consent means mutually understood words or actions indicating
a freely given, informed agreement to engage in a particular
sexual activity with a specific person or persons. Consent must
be voluntarily given and cannot be the result of Coercion. A
person's lack of verbal or physical resistance or submission
resulting from the use or threat of force does not constitute
consent. A person's manner of dress does not constitute consent
A person's consent to past sexual activity does not constitute
consent to future sexual activity. A person's consent to engage in
sexual activity with one person does not constitute consent to
engage in sexual activity with another. A person can withdraw
consent at any time.
A person cannot consent to sexual activity if the person is unable to
understand the nature, fact, or extent of the activity or give knowing
consent due to circumstances, including without limitation the
following:
A. the person is incapacitated due to the use or influence of
alcohol or other drugs;
B. the person is asleep or unconscious;
C. the person is under the legal age to provide consent; or

D. the person has a disability that prevents such person from having the ability or capacity to give consent.

To be found responsible in a case involving a Complainant who could not consent to sexual activity, the Respondent must have known, or should have known, the Complainant was unable to understand the nature of the sexual activity or give knowing consent due to the circumstances. "Should have known" is an objective, reasonable person standard. That is, would a reasonable person have recognized that the Complainant could not consent to the sexual activity.

6. Coercion is the use of force, threats, intimidation, or severe or persistent pressure that would reasonably cause an individual to fear significant consequences if they refuse to engage in sexual contact. In evaluating whether Coercion was used, the university will consider: (1) the frequency, intensity, and duration of the pressure; (2) the degree of isolation of the person being pressured; and (3) any actual or perceived power differential between the parties in the context of their respective roles within the university. For example, when a person expresses a decision not to participate in a particular sexual activity, a decision to stop, or a decision not to go beyond a certain sexual interaction, continued pressure can become coercive.

7. Stalking means engaging in a course of conduct directed at a specific person that would cause a reasonable person to fear for their safety or the safety of others; or suffer substantial emotional distress. For the purposes of this definition:

- A. **Course** of conduct means two or more acts, including but not limited to, acts which the stalker directly, indirectly, or through third parties, by any action, method, device or means follows, monitors, observes, **surveils**, threatens, or communicates **to or about a** person, or interferes with a person's property.
- B. **Reasonable** person means a reasonable person under similar circumstances and with similar identities to the victim.
- C. **Substantial** emotional distress means significant mental suffering or anguish that may, but does not necessarily,

require medical or other professional treatment or
counseling.
8. Dating Violence means violence committed by a person:
A. who is or has been in a social relationship of a romantic or
intimate nature with the victim; and
B. where the existence of such a relationship is determined
based on consideration of the following factors:
a. of the length of relationship;
b. the type of the relationship; and
c. the frequency of the interaction between the
persons involved in the relationship.
Dating violance does not include acts servered under the
Dating violence does not include acts covered under the definition of Domestic Violence.
definition of Domestic Violence.
9. Domestic Violence means any crime(s) committed against an
individual by a current or former spouse or intimate partner (as
defined under the family or domestic violence laws of Illinois),
including but not limited to, domestic battery, aggravated
domestic battery, stalking, aggravated stalking, cyberstalking,
sexual assault, and sexual abuse.
10. Unwelcome Sexual, Sex or Gender-Based Conduct means any
unwelcome sexual, sex-based, or gender-based conduct occurring
within or having an adverse impact on the workplace or academic
environment, regardless of how it is conducted (physically, verbally,
in writing, or via an electronic medium) and regardless of the sexes
or genders of the individuals involved. This category of misconduct
comes in three forms, each of which may also qualify as Title IX
Sexual Harassment or violate the Nondiscrimination Policy in some
circumstances:
A. Gender-Based or Sexual Hostility: Objectively offensive treatment of another person or group, through words or
conduct, with hostility, objectification, exclusion, or as
having inferior status based on sex, gender (including
gender identity or gender expression), or sexual
orientation.
B. Unwanted Sexual Attention: Objectively offensive sexual
attention, advances, or comments that a person reasonably
should know are unwanted or which continue to occur or
should know are unwanted of which continue to occur of

persist after the recipient has communicated a desire that the behavior stop.

C. Sexual Coercion: Use of force, violence, threats, or other threats of harm by an individual to compel or attempt to compel another individual to engage in unwelcome sexual activity.

Unwelcome sexual, sex or gender-based conduct need not be illegal under existing laws to violate this policy. To be disciplined through a formal complaint process, however, the behavior must be by an employee acting in the course of employment. In investigating and responding to reports of violations, due consideration will be given to an individual's rights to free speech, expression, and academic freedom. While speech can be used to harass or engage in unwelcome sexual, sex or gender-based conduct and can provide evidence of discriminatory intent, speech does not violate this policy just because it is subjectively offensive. A reasonable person must also find it offensive, it must lack bona fide academic purpose, and it must fall within one of the definitions of misconduct found in this policy. What sanctions or other responsive actions may be deemed appropriate, if any, will depend on the facts and circumstances of the case.

- 11. Sexual Harassment means unwelcome conduct of a sexual nature or unwelcome conduct based on sex, sexual orientation, or gender identity when:
  - A. submission to such conduct is made either explicitly or implicitly a term or condition of an individual's employment or educational opportunities, assessment or status at the university;
  - B. submission to or rejection of such conduct by an individual is used as the basis for employment or educational decisions affecting such individual, or
  - C. such conduct is sufficiently severe or pervasive; and objectively offensive; and unreasonably interferes with, denies, or limits a person's ability to participate or benefit from educational or employment opportunities, assessments, or status at the university.
- 12. Sexual Exploitation means the use of another person's nudity or sexual activity without consent for the purpose of sexual

gratification, financial gain, or anyone's advantage or benefit
other than the person whose nudity or sexual activity is being
used. Sexual Exploitation includes, but is not limited to:
A. observing, recording, or photographing nudity or
sexual activity of one or more persons without their
Consent in a location where there is a reasonable
expectation of privacy;
B. allowing another to observe, record, or photograph

- nudity or sexual activity of one or more persons without their Consent; or
- C. otherwise distributing recordings, photographs, or other images of the nudity or sexual activity of one or more persons without their Consent.
- 13. Sexual Violence means physical sexual acts attempted or perpetrated against a person's will or when a person is incapable of giving **Consent**.

g. Retaliation means intimidation, threats, coercion, or discrimination against any individual for the purpose of interfering with any right or privilege secured by Title IX, its implementing regulations, or this policy, or because the individual has made a report or complaint, testified, assisted, or participated or refused to participate in any manner in an investigation, proceeding, or hearing under this policy. Retaliation may include, but is not limited to harassment, discrimination, threats, or adverse employment action. Any person or group within the scope of this policy who engages in prohibited retaliation is subject to a separate complaint of retaliation under this policy.

h. Title IX

The lead Title IX Coordinator is responsible for and authorized to coordinate the university's efforts to comply with and carry out its responsibilities under Title IX, which prohibits sex discrimination in education programs and activities for institutions that receive federal financial assistance, as well as retaliation for the purpose of interfering with any right or privilege protected by Title IX. The lead Title IX Coordinator also oversees the university's response to all reports and complaints of Prohibited Sexual Misconduct and Title IX Sexual Harassment to monitor outcomes, identify any patterns, and assess their effects on the campus climate. The lead Title IX Coordinator evaluates requests for confidentiality by those who report or complain about Prohibited Sexual Misconduct and Title IX Sexual Harassment in the context

of the university's responsibility to provide a safe and welcoming campus environment for all students free from discrimination based on sex. The lead Title IX Coordinator is also responsible for effective implementation of any supportive measures or remedies for Prohibited Sexual Misconduct and Title IX Sexual Harassment, and for overseeing the university's recordkeeping obligations under Title IX. All formal complaints of Title IX Sexual Harassment shall be reviewed and addressed in accordance with the grievance process set forth in the university's Title IX Sexual Harassment grievance procedures for Formal Complaints which are required to:

1. Treat complainants and respondents equitably in all manners, including by providing remedies to a Title IX Complainant where a determination of responsibility for Title IX Sexual Harassment has been made against the respondent, and by following the grievance process before the imposition of any disciplinary sanctions or other actions that are not supportive measures against a Title IX respondent;

2. Require an objective evaluation of all relevant evidence, including both inculpatory and exculpatory evidence, and provide that credibility determinations will not be based on a person's status as a complainant, respondent, or witness;

- 3. Require that any individual designated by the university as a Title IX Coordinator, investigator, decision-maker, or any person designated by the university to facilitate an informal resolution process: a) not have a conflict of interest or bias for or against complainants or respondents generally or an individual complainant or respondent; and b) receive training on the definition of sexual harassment, the scope of the university's education program or activity, how to conduct an investigation and grievance process, and how to serve impartially;
- 4. Require that any individual designated by the university as a decision-maker receive training on any technology to be used at a live hearing and on issues of relevance of questions and evidence;
- 5. Require that any individual designated by the university as an investigator receive training on issues of relevance to create an investigative report that fairly summarizes relevant evidence.
- 6. Include a presumption that the respondent is not responsible for the alleged conduct until a determination regarding responsibility is made at the conclusion of the grievance process;

7. Include reasonably prompt timeframes for conclusion of the
grievance process;
8. Describe the range of possible disciplinary sanctions and remedies
or list the possible disciplinary sanctions and remedies that the
university may implement following any determination of
responsibility;
9. Base all decisions on the preponderance of the evidence standard;
10. Include the procedures and permissible bases for the complainant
and respondent to appeal.
11. Describe the range of supportive measures available to
complainants and respondents; and
12. Not require, allow, rely upon, or otherwise use questions or
evidence that constitutes or seeks disclosure of, information
protected under a legally recognized privilege unless the person
holding such privilege has waived the privilege.
i. Danielle Fleenor serves as the university's lead Title IX Coordinator and can
be contacted in person or by mail at 614 E. Daniel Street, Suite 303,
Champaign, IL 61820; by phone at (844) 616-7978; or by email at
titleixcoordinator@illinois.edu.
j. A person should contact the lead Title IX Coordinator's office to:
1. seek information or training about rights and available actions to
resolve reports or formal complaints involving potential sex
discrimination, including Title IX Sexual Harassment and other
Prohibited Sexual Misconduct;
2. file a formal complaint or make a report of sex discrimination,
including Title IX Sexual Harassment and other Prohibited Sexual
Misconduct;
3. obtain information about the availability of and for coordination of
resources (including confidential resources) and supportive
measures relating to sex discrimination, including Title IX Sexual
Harassment and other Prohibited Sexual Misconduct;
4. notify the university of an incident, policy, or procedure that may
raise potential Title IX concerns; and
5. ask questions about the university's policies and procedures related
to sex discrimination, including Title IX Sexual Harassment and
other Prohibited Sexual Misconduct.

1-302 Rules of Conduct	1-302 Rules of Conduct
(b) Conduct that violates the university's sexual misconduct policy, including:	(b) Conduct that violates the university's sexual misconduct policy, including:
(1) sexual assault, as defined by $ 1-111(f)(4) $	(1) sexual assault, as defined by § 1-111(f)(4)
(2) sexual harassment, as defined by § 1-111 (f)(10)	(2) sexual harassment, as defined by § 1-111 (f)( <del>10</del> 11)
(3) sexual exploitation, as defined by § 1-111(f)(11)	(3) sexual exploitation, as defined by § 1-111(f)( <b>1112</b> )
(4) dating violence, as defined in § 1-111(f)(7)	(4) dating violence, as defined in § 1-111(f)( <b>78</b> )
(5) domestic violence, as defined in § 1-111(f)(8)	(5) domestic violence, as defined in § 1-111(f)(89)
(6) retaliation, as defined in § 1-111(g)	(6) retaliation, as defined in § 1-111(g)
(7) Title IX sexual harassment, as defined in § 1-111(f)(3)	(7) Title IX sexual harassment, as defined in § 1-111(f)(3)
(8) sexual violence, as defined in § 1-111(f)(12)	(8) sexual violence, as defined in § 1-111(f)( <b>1213</b> )
(c) Stalking: engaging in a course of conduct directed at a specific person that would cause	(c) Stalking: engaging in a course of conduct directed at a specific person that would
a reasonable person to fear for their safety or the safety of others, or suffer substantial	cause a reasonable person to fear for their safety or the safety of others, or suffer

emotional distress. For the purposes of this definition,

(1) course of conduct means two or more acts, including but not limited to, acts which the stalker directly, indirectly, or through third parties, by any action, method, device or means follows, monitors, observes, surveilles, threatens, or communicates to or about, a person, or interferes with a person's property;

(2) reasonable person means a reasonable person under similar circumstances and with similar identities to the victim; and

(3) substantial emotional distress means significant mental suffering or anguish that may, but does not necessarily, require medical or other professional treatment or counseling. (See also 1-111(f)(6) of the Student Code.)

(1) course of conduct means two or more acts, including but not limited to, acts which the stalker directly, indirectly, or through third parties, by any action, method, device or means follows, monitors, observes, surveilles, threatens, or communicates to or about, a person, or interferes with a person's property;

substantial emotional distress. For the purposes of this definition,

(2) reasonable person means a reasonable person under similar circumstances and with similar identities to the victim; and

(3) substantial emotional distress means significant mental suffering or anguish that may, but does not necessarily, require medical or other professional treatment or counseling. (See also § 1-111(f)(67) of the Student Code.)

# Name Change & Bylaws on page ii

# THE CONFERENCE ON CONDUCT GOVERNANCE (CCG)

The CCG is a standing committee of the Urbana-Champaign Senate composed of faculty members, administrators, and students. Its responsibilities are outlined in the Senate Bylaws, which provide in relevant part:

#### (a) Duties

Legislative Function of the Conference—The Conference is a Senate Committee which, in conjunction with the Chancellor, and with the assistance of the Office of the Dean of Students, shall have the following legislative functions:

(1) Review and transmit in writing to the Chancellor its approval, disapproval, or modification of standards of conduct (hereafter called "rules") initiated by subcommunities of the campus;

(2) Initiate and recommend in writing to the Chancellor adoption of additional rules it deems desirable;

(3) File with the Office of the Dean of Students and with the Clerk of the Senate a notice of such transmittals and recommendations including the text of the rules; and

(4) Periodically review the conduct governance system and make general recommendations to the Chancellor and the Senate regarding revision of the system.To this end, it may request reports from members of the system.

## (b) Authority and Jurisdiction

(1) Rules filed with the Office of the Dean of Students and with the Clerk of the Senate shall become effective thirty (30) days after filing unless contrary action has been taken by the Chancellor. The Senate may submit its recommendations to the Chancellor with respect to proposed rule changes. To this end, the thirty (30) day period may be extended by the Senate or Senate Executive Committee to ninety (90) days, excluding the period May 16

# Name Change & Bylaws on page ii

# THE COUNCIL ON STUDENT CONDUCT EXPECTATIONS AND ACCOUNTABILITY

(a) Duties

The Council is a committee of the Senate. Regarding policies governing student conduct expectations and accountability, the Council shall:

- (1) Periodically review, report, and make recommendations for changes to the conduct governance system, including policies, procedures, and practices that align with best practices;
- (2) Develop and recommend to the Chancellor policies on student affairs (*Statutes*, Article XI, Section 1.a);
- (3) Review proposed revisions to the policies and transmit to the Chancellor its approval, disapproval, or further proposed revisions;
- (4) Refer any policies on academic matters, including requirements for degrees and standards of academic performance, to the Senate Committee on Educational Policy, except that the Council shall have jurisdiction over academic misconduct such as cheating, falsification, fabrication, plagiarism, or destruction of educational materials or resources;
- (5) Meet annually with the Senate Committee on Student Discipline to review the implementation of the policies; and
- (6) File notice of all proposed revisions to the policies with the Office of the Dean of Students and with the Clerk of the Senate.
- (b) Coordination of Duties with the Office of the Dean of Students The Council shall request the assistance of the Office of the Dean of Students to coordinate the following duties:
  - (1) Provide administrative support to the Council;
  - (2) Notify the Council of any federal, state, or local mandates regarding student conduct expectations and accountability;
  - (3) Serve as a repository for revisions to the policies governing student conduct expectations and accountability that may include reference to student policies outside the jurisdiction of the Council; and
  - (4) Publish and disseminate the policies governing student conduct expectations and accountability (historically referenced as the Student Code) to the university community by August 1 of each year in a convenient form as determined by the Council.

through August 15. (2) The jurisdiction of the Conference shall not extend to (1) rules governing conduct arising within the duties and obligations imposed by the contract of employment and within the scope of the particular duties and responsibilities of the person employed; (2) those rules which are adopted or imposed in the course of the purchase of goods or services; or (3) rules on purely academic matters, including requirements for degrees and standards of academic performance, except that the Conference shall have jurisdiction over academic irregularities such as cheating, plagiarism, falsification of records, or destruction of teaching, research, or library books, documents, or files.	<ul> <li>(c) Membership The Council shall consist of: <ul> <li>(1) Six faculty members, of whom one shall be elected chair by the Senate;</li> <li>(2) Seven student members, four undergraduates, three graduate or professional students;</li> <li>(3) Four campus administrative officers with due regard for appropriate areas of concern and in consultation with the Chancellor or the Chancellor's designee;</li> <li>(4) One member of the Senate Committee on Educational Policy, selected by that Committee (<i>ex officio</i>);</li> <li>(5) One member of the Council of Undergraduate Deans (<i>ex officio</i>), selected by that Council;</li> <li>(6) One designee of the Dean of the Graduate College (<i>ex officio</i>); and</li> <li>(7) The Dean of Students or the Dean's designee (<i>ex officio</i>).</li> </ul> </li> </ul>
Although not all of the policies and procedures included in the Student Code are within the jurisdiction of the CCG, the CCG works with the Office of the Dean of Students to edit, update, and maintain the Student Code document and website.	
update, and maintain the Student Code document and website.	
§ 1-301 Basis for Discipline – Source and Jurisdiction	§ 1-301 Basis for Discipline – Source and Jurisdiction
(a) By authority of the Board of Trustees, the Urbana-Champaign Senate Committee on Student Discipline is responsible for the administration of student discipline for acts involving the violation of campus or university regulations. These regulations are	(a) By authority of the Board of Trustees, the Urbana-Champaign Senate Committee on Student Discipline is responsible for the administration of student discipline for acts involving the violation of campus or university regulations. These regulations are
formulated by a variety of sources, including, but not limited to, the Conference on Conduct Governance, the Senate, the Chancellor, the President, and the Board of Trustees.	formulated by a variety of sources, including, but not limited to, the Conference on Conduct Governance, the Senate Council on Student Conduct Expectations and Accountability, the Senate, the Chancellor, the President, and the Board of Trustees.
§ 1-201 Responsibilities of Students	§ 1-201 Responsibilities of Students
(a) Students are responsible for knowing and complying with the regulations of the university, their college, and the departments from which they take courses, and for fulfilling the requirements for a particular degree. Regulations applicable to given colleges may be obtained from the respective deans.	(a) Students are responsible for knowing and complying with the regulations of the university, their college, and the departments from which they take courses, and for fulfilling the requirements for a particular degree. Regulations applicable to given colleges may be obtained from the respective deans.

(b) It is expected that students enrolled in the university will conduct themselves at all times in accordance with accepted principles of responsible citizenship and with due regard for the rights of others.	<ul> <li>(b) It is expected that students enrolled in the university will conduct themselves at all times in accordance with accepted principles of responsible citizenship and with due regard for the rights of others.</li> <li>(c) Email is the primary mechanism for sending official communications to students at the University of Illinois Urbana-Champaign (UIUC) as stated in the Financial Responsibility Agreement</li> <li>(https://go.illinois.edu/financialresponsibilityagreement). All students are assigned an official university email address. Students, therefore, must check email regularly to stay updated on important messages and notifications. Failure to read official university communications sent to students' official email address does not absolve students from knowing and complying with the content of official communications. Students may forward their email from their official university, however, is not responsible for email forwarded to another email address.</li> </ul>
§ 1-305 Policy on Drugs	§ 1-305 Policy on Drugs
§ 1-505 Folicy on Drugs	§ 1-505 Foncy on Drugs
a. The university seeks to inform all students about drugs and their effects. To this end, it is the policy on this campus to provide educational programs and counseling to drug users and those affected by the drug use of others, to discourage illicit drug use, to eliminate dealing in or providing of illegal drugs, and to uphold the law in these matters. Various local agencies on campus can provide help. These include the Counseling Center, Student Services Building, 610 East John Street, Champaign, IL 61820, (217) 333-3704, and the Health Education Department, Drug and Alcohol Educator, McKinley Health Center, 1109 South Lincoln Avenue, Urbana IL 61801, (217) 333-2816	a. The university seeks to inform all students about drugs and their effects. To this end, it is the policy on this campus to provide educational programs and counseling to drug users and those affected by the drug use of others, to discourage illicit drug use, to eliminate dealing in or providing of illegal drugs, and to uphold the law in these matters. Various local agencies on campus can provide help. These include the Counseling Center, Student Services Building, 610 East John Street, Champaign, IL 61820, (217) 333-3704, and the Health Education Department, Drug and Alcohol Educator, McKinley Health Center, 1109 South Lincoln Avenue, Urbana IL 61801, (217) 333-2816.
b. Violations of the university's policy on drugs by a university student raises the question of a student's fitness to continue at the University of Illinois.	b. Violations of the university's policy on drugs by a university student raises the question of a student's fitness to continue at the University of Illinois.
c. Drugs include controlled substances, alcohol, and substances that may be detrimental to health, even though not subject to state and federal laws.	c. Drugs include controlled substances, alcohol, and substances that may be detrimental to health, even though not subject to state and federal laws.
d. The illegal possession or use of drugs or drug paraphernalia is prohibited. Although the possession and use of cannabis is allowed under Illinois state law in some circumstances, the possession or use of cannabis for medical or recreational purposes is prohibited on university property.	d. The illegal possession or use of drugs or drug paraphernalia is prohibited. Although the possession and use of cannabis is allowed under Illinois state law in some circumstances, the possession or use of cannabis for medical or recreational
e. The illegal distribution, sale, making or manufacture of drugs is prohibited.	purposes is prohibited on university property. pursuant to federal law, the university prohibits the possession, use, and storage of cannabis for any purpose by students on university property and at university-sponsored
f. Drug use resulting in incapacitation that requires transportation to the hospital by	events. All students are expected to observe the cannabis laws of the State of

emergency medical personnel, or refusal to accept such transportation when it is recommended by emergency medical personnel, can trigger a mandatory assessment (see § 2-102).	<ul> <li>Illinois. (See § 1-201.) Under the cannabis laws of the State of Illinois and specifically, this rule: <ul> <li>(1) Possession or consumption of cannabis by students under 21 years of age is prohibited.</li> <li>(2) Possession or use on university property by students of any age is prohibited.</li> </ul> </li> <li>e. The illegal distribution, sale, making or manufacture of drugs is prohibited.</li> <li>f. Drug use resulting in incapacitation that requires transportation to the hospital by emergency medical personnel, or refusal to accept such transportation when it is recommended by emergency medical personnel, can trigger a mandatory assessment (see § 2-102).</li> </ul>
§ 3-103 Computation of Scholastic Averages (c)	§ 3-103 Computation of Scholastic Averages (c)
§ 5-105 Computation of Scholastic Averages (c)	§ 5-105 Computation of Scholastic Averages (c)
a. Numerical Values	(a) Numerical Values
$\begin{array}{c ccccccccccccccccccccccccccccccccccc$	$\begin{array}{c ccccccccccccccccccccccccccccccccccc$
F = Failure (including courses dropped for academic integrity violations) = 0.00 ABS = Absent from final; counts as failure.	F = Failure (including courses dropped for academic integrity violations) = 0.00 ABS = Absent from final; counts as failure.
<ul> <li>b. Undergraduates</li> <li>A uniform method for calculating undergraduate grade-point averages has been established for all undergraduate colleges on the Urbana-Champaign campus. These averages are calculated on the basis of all courses attempted for which grades and credits are assigned and that carry credit in accordance with the Courses catalog. Grades of S, U, CR, NC, PS, PP, NP, PZ, and PX are reported on the official university transcript but are not included in the grade-point averages since grade-points are not assigned to these letter grades. This method of calculation is used to determine honors, probationary and drop status, financial aid and scholastic awards,</li> </ul>	b. Undergraduates A uniform method for calculating undergraduate grade-point averages has been established for all undergraduate colleges on the Urbana-Champaign campus. These averages are calculated on the basis of all courses attempted for which grades and credits are assigned and that carry credit in accordance with the Courses catalog. Grades of S, U, CR, NC, PS, PP, NP, PZ, and PX are reported on the official university transcript but are not included in the grade-point averages since grade-points are not assigned to these letter grades. This method of calculation is used to determine honors, probationary and drop status, financial

<ul> <li>and transfer between colleges on this campus. For the purpose of computing a gradepoint average for graduation, only the grades received in those courses counting toward the degree, including grades in repeated courses, are included in the average. (See also § 3-802.)</li> <li>c. Graduates The graduate GPA includes all hours and grades for all courses taken while enrolled as a graduate student. The GPA component of academic status is calculated at the end of each semester. At the point of calculation, graduate students must have a cumulative graduate GPA at or above their department's minimum and a semester GPA of at least 2.75 to be in good standing. To be eligible for an advanced degree, a graduate student must have a grade-point average of at least 2.75. Some departments require a higher average. See the Graduate College Handbook for Students, Faculty and Staff for more information about repeated courses and grade points used in computations.</li></ul>	<ul> <li>aid and scholastic awards, and transfer between colleges on this campus. For the purpose of computing a grade-point average for graduation, only the grades received in those courses counting toward the degree, including grades in repeated courses, are included in the average. (See also § 3-802.)</li> <li>c. Graduates</li> <li>The graduate GPA includes all hours and grades for all courses taken while enrolled as a graduate student. The GPA component of academic status is calculated at the end of each semester. At the point of calculation, graduate students must have a cumulative graduate GPA at or above their department's minimum and a semester GPA of at least 2.75 2.25 to be in good standing. To be eligible for an advanced degree, a graduate student must have a grade-point average of at least 2.75. Some departments require a higher average. See the Graduate College Handbook for Students, Faculty and Staff for more information about repeated courses and grade points used in computations.</li> </ul>
<ul> <li>§ 3-105 Credit-No Credit Grading Options (e) Graduate Student</li> <li>a. The credit-no credit grading option is designed to encourage student exploration into areas of academic interest that they might otherwise avoid for fear of poor grades. All students considering this option are cautioned that many graduate and professional schools consider applicants whose transcripts bear a significant number of nongrade symbols, such as CR or NC, less favorably than those whose transcripts contain none or very few. Likewise, in computing a preadmission grade-point average, some of these schools may convert the NC symbol to a failing grade.</li> <li>b. All Students</li> </ul>	§ 3-105 Credit-No Credit Grading Options (e) Graduate Student a. The credit-no credit grading option is designed to encourage student exploration into areas of academic interest that they might otherwise avoid for fear of poor grades. All students considering this option are cautioned that many graduate and professional schools consider applicants whose transcripts bear a significant number of nongrade symbols, such as CR or NC, less favorably than those whose transcripts contain none or very few. Likewise, in computing a preadmission grade-point average, some of these schools may convert the NC symbol to a failing grade.
<ol> <li>Credit-no credit courses are not counted toward the grade-point average but are included as part of the total credit hours.</li> <li>Instructors are not informed of those students in their classes who are taking work under the credit-no credit option, and they report the usual letter grades at the end of the course. These grades are automatically converted to CR or NC.</li> <li>Grades of D- or better are required in order to earn credit.</li> <li>Final grades of CR or NC (for credit or no credit) are recorded on the student's permanent academic record and subsequently will not be changed to letter grades.</li> <li>Students enrolled in self-paced online courses may elect the credit-no credit option prior to completion of one-eighth of the lessons contained in the course; however, should they desire to return to a letter grade, an amended credit-no credit form must be filed prior to completion of one-half of the lessons.</li> <li>Courses taken under the credit-no credit option, including self-paced online</li> </ol>	<ul> <li>b. All Students <ol> <li>Credit-no credit courses are not counted toward the grade-point average but are included as part of the total credit hours.</li> <li>Instructors are not informed of those students in their classes who are taking work under the credit-no credit option, and they report the usual letter grades at the end of the course. These grades are automatically converted to CR or NC.</li> <li>Grades of D- or better are required in order to earn credit.</li> <li>Final grades of CR or NC (for credit or no credit) are recorded on the student's permanent academic record and subsequently will not be changed to letter grades.</li> <li>Students enrolled in self-paced online courses may elect the credit-no credit option prior to completion of one-eighth of the lessons contained in the course; however, should they desire to return to a letter grade, an</li> </ol> </li> </ul>

courses, may be dropped only in accordance with the normal procedures for dropping courses.

# c. Undergraduate Students

- 1. Any undergraduate student may elect the credit-no credit option.
- 2. To elect the credit-no credit option, students must obtain the approval of their adviser or, in the case of self-paced online courses, their adviser or college office, if applicable. Non-degree students not admitted through an academic unit must obtain approval from the Office of the Vice Chancellor for Academic Affairs and Provost.
- 3. A maximum of 18 semester hours earned under the credit-no credit option may be applied toward a degree at the Urbana-Champaign campus of the university. Self paced online courses taken on a credit-no credit basis will be included in the 18 semester hour maximum credit-no credit limit allowed. A full-time student in good academic standing may take a maximum of two courses each semester under the credit-no credit option. Part-time students and students on academic probation may take one course each semester under this option. Summer session students may take one course under the credit-no credit option.
- 4. Students who are placed on probation after electing the credit-no credit option for more than one course must choose which course they wish to keep as credit-no credit and rescind their request for other course(s).
- 5. Any lower- or upper-division course may be chosen under the credit-no credit option except courses used to satisfy the university's general education requirements, courses designated by name or area by the major department for satisfying the major, minor, or field of concentration, or those specifically required by name by the college for graduation. (6) In cases of subsequent change of major or field of concentration, courses previously taken under the credit-no credit option in the new field may qualify for meeting major requirements.
- 7. An undergraduate student must choose between the graded option and the credit no credit grade option prior to the midpoint of the course (e.g., the end of the eighth week in a sixteen-week course or the end of the fourth week in an eightweek course). The credit-no credit option form must be properly approved and submitted to the student's college office.
- d. Professional Students
  - 1. Students in the Colleges of Law and Veterinary Medicine may elect the credit-no credit option only in undergraduate courses not required as part of the professional curriculum.
  - 2. A student in either the College of Law or the College of Veterinary Medicine must d. Pro

amended credit-no credit form must be filed prior to completion of onehalf of the lessons.

6. Courses taken under the credit-no credit option, including self-paced online courses, may be dropped only in accordance with the normal procedures for dropping courses.

# c. Undergraduate Students

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- 2. To elect the credit-no credit option, students must obtain the approval of their adviser or, in the case of self-paced online courses, their adviser or college office, if applicable. Non-degree students not admitted through an academic unit must obtain approval from the Office of the Vice Chancellor for Academic Affairs and Provost.
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- 4. Students who are placed on probation after electing the credit-no credit option for more than one course must choose which course they wish to keep as credit-no credit and rescind their request for other course(s).
- 5. Any lower- or upper-division course may be chosen under the credit-no credit option except courses used to satisfy the university's general education requirements, courses designated by name or area by the major department for satisfying the major, minor, or field of concentration, or those specifically required by name by the college for graduation.
- 6. In cases of subsequent change of major or field of concentration, courses previously taken under the credit-no credit option in the new field may qualify for meeting major requirements.
- 7. An undergraduate student must choose between the graded option and the credit no credit grade option prior to the midpoint of the course (e.g., the end of the eighth week in a sixteen-week course or the end of the fourth week in an eight-week course). The credit-no credit option form must be properly approved and submitted to the student's college office.

d. Professional Students

choose between the graded option and the credit-no credit grade option prior to the midpoint of the course (the end of the eighth week in a sixteen-week term). The credit-no credit option form must be properly approved and deposited in the college office.

3. Students in the Carle Illinois College of Medicine are not eligible to use the credit-no credit option.

# e. Graduate Students

- 1. Graduate students may elect the credit-no credit option through the last day allowed for dropping a course without academic penalty. Students may elect to return to the regular grade basis by filing an amended request by the deadline date for dropping a course without academic penalty as indicated in the Graduate College calendar. The credit-no credit option form must be properly approved and submitted to the Graduate College.
- 2. The student's adviser must approve the election of this option in accordance with the policy established by the major department.
- 3. Over the entire course of a degree program, a student must earn at least two credit hours of standard graded (A+ to D-) course work for each hour of earned credit-no credit course work.
- 4. In any one semester, a student may take no more than four credit hours on a credit-no credit basis, except in these cases: (A) Students registering for Study Abroad or Domestic Study Away. (B) Students enrolling in one 5 hour undergraduate language course.
- 5. Hours transferred from another higher education institution cannot be used as part of the "graded course work."
- 6. If a student is admitted on a limited basis, or if a student falls below the Graduate College minimum grade-point average of 2.75 (or below the departmental minimum grade-point average) and is placed on probation, the student will not be allowed to register for credit-no credit course work for hours until the grade-point average has been raised to the minimum and the probation designation has been removed.

- 1. Students in the Colleges of Law and Veterinary Medicine may elect the credit-no credit option only in undergraduate courses not required as part of the professional curriculum.
- 2. A student in either the College of Law or the College of Veterinary Medicine must choose between the graded option and the credit-no credit grade option prior to the midpoint of the course (the end of the eighth week in a sixteen-week term). The credit-no credit option form must be properly approved and deposited in the college office.
- 3. Students in the Carle Illinois College of Medicine are not eligible to use the credit-no credit option.

# e. Graduate Students

- 1. Graduate students may elect the credit-no credit option through the last day allowed for dropping a course without academic penalty. Students may select to return to the regular grade basis by filing an amended request by the deadline date for dropping a course without academic penalty as indicated in the Graduate College calendar. The credit-no credit option form must be properly approved and submitted to the Graduate College.
- 2. The student's **adviser department** must approve the election of this option in accordance with the policy established by the major department.
- 3. Over the entire course of a degree program, a student must earn at least two credit hours of standard graded (A+ to D-) course work for each hour of earned credit-no credit course work.
- 4. In any one semester, a student may take no more than four credit hours on a credit-no credit basis, except in these cases: (A) Students registering for Study Abroad or Domestic Study Away. (B) Students enrolling in one 5 hour undergraduate language course.
- 5. Hours transferred from another higher education institution cannot be used as part of the "graded course work."
- 6. If a student is admitted on a limited basis, or if a student falls below the Graduate College minimum grade-point average of 2.75 (or below the departmental minimum grade-point average) and is placed on probation, the student will not be allowed to register for credit-no credit course work for hours until the grade-point average has been raised to the minimum and the probation designation has been removed.

§ 2-901 POLICY AND PROCEDURES FOR INVOLUNTARY WITHDRAWAL	§ 2-901 POLICY AND PROCEDURES FOR INVOLUNTARY WITHDRAWAL

a. The University of Illinois Urbana-Champaign (the university) is committed to facilitating the health, safety, and welfare of its students and preserving the integrity of its learning environment. If the Dean of Students or designee (DOS) is provided with a credible report that a student may pose a significant risk to the health and safety of the campus community, the DOS will initiate an individualized review of the student's risk and may take interim action. If, after review, the DOS determines that a student poses a significant risk to the health and safety of the campus community measures, the university may separate the student from the university and its facilities using this procedure.	a. The University of Illinois Urbana-Champaign (the university) is committed to facilitating the health, safety, and welfare of its students and preserving the integrity of its learning environment. If the Dean of Students or designee (DOS) is provided with a credible report that a student may pose a significant risk to the health and safety of the campus community, the DOS will initiate an individualized review of the student's risk and may take interim action. If, after review, the DOS determines that a student poses a significant risk to the health and safety of the campus community that cannot be reduced through voluntary measures, the university may separate the student from the university and its facilities using this procedure.
b. When practicable and appropriate, the university will take steps to facilitate a voluntary withdrawal under applicable procedures before initiating the involuntary withdrawal process.	<ul> <li>b. When practicable and appropriate, the university will take steps to facilitate a voluntary withdrawal under applicable procedures before initiating the involuntary withdrawal process.</li> </ul>
<ul> <li>c. Upon recommendation from the Behavioral Intervention Team and based on an individualized review of the student's ability to safely participate in the university's programs and academic pursuits, the DOS may involuntarily withdraw and separate a student from the university upon determining that: <ol> <li>The student's continued presence poses a substantial risk to the health and safety of the campus community and/or the student cannot or will not comport their conduct with the Student Code to a degree that it disrupts the continuity of the educational process;</li> <li>The student's circumstances cannot be resolved with reasonable accommodations pursuant to § 1-110, either because no adequate accommodations are available or the student as refused such accommodations;</li> <li>The student's circumstances cannot be resolved through other applicable university responses (disciplinary, academic, etc.); and</li> <li>The student has failed to take voluntary action that would resolve this situation, or no such voluntary Withdrawal</li> <li>The DOS will issue a written notice to the student. This notice must include: <ul> <li>A. A statement that the DOS is considering an involuntary withdrawal;</li> <li>The basis for the possible involuntary withdrawal;</li> <li>C. The student's right to meet, either in person or remotely (the DOS maintains the sole discretion to determine whether the response will take place remotely), with the DOS to respond to the basis for the possible withdrawal</li> </ul> </li> </ol></li></ul>	<ul> <li>c. Upon recommendation from the Behavioral Intervention Team Threat Assessment Team and based on an individualized review of the student's ability to safely participate in the university's programs and academic pursuits, the DOS may involuntarily withdraw and separate a student from the university upon determining that: <ol> <li>The student's continued presence poses a substantial risk to the health and safety of the campus community and/or the student cannot or will not comport their conduct with the Student Code to a degree that it disrupts the continuity of the educational process;</li> <li>The student's circumstances cannot be resolved with reasonable accommodations pursuant to § 1-110, either because no adequate accommodations;</li> <li>The student's circumstances cannot be resolved through other applicable university responses (disciplinary, academic, etc.); and</li> <li>The student has failed to take voluntary action that would resolve this situation, or no such voluntary measures exist.</li> </ol> </li> <li>Procedures for Involuntary Withdrawal <ol> <li>The DOS will issue a written notice to the student. This notice must include: <ol> <li>A statement that the DOS is considering an involuntary withdrawal;</li> <li>The basis for the possible involuntary withdrawal;</li> </ol> </li> </ol></li></ul>
and to present additional information D. The date, time, and location/manner of this meeting or instructions for scheduling this meeting;	C. The student's right to meet, either in person or remotely (the DOS maintains the sole discretion to determine whether the response will take place remotely), with the DOS to respond to the basis for the

<ul> <li>E. The student's right to have an advisor or support person, who may not speak on behalf of the student, with them during the meeting;</li> <li>F. A statement that the student's failure to attend this meeting will not prevent the DOS from moving forward with this process; and</li> <li>G. A statement that if the student decides to withdraw voluntarily, the Involuntary withdrawal process will be suspended.</li> <li>2. After meeting with the student or reasonably attempting to do so, the DOS will conduct an individualized review of appropriate records and documentation, confer with the Behavioral Intervention Team, and consult with any other university professionals as needed. As part of this process the DOS:</li> <li>A. Will consider the best available objective evidence and, if applicable, current medical knowledge, in the individualized assessment;</li> <li>B. May require the student to sign all reasonable and relevant records releases authorizing direct communication between the DOS and any individual holding information relevant to this matter, including but not limited to the student's medical provider(s), whether on-campus or off-campus, the student attended, as appropriate; and</li> <li>C. If needed to aid the DOS in making an individualized assessment, may require the student to undergo a supplemental forensic evaluation at the university's expense by an independent health professional designated by the university.</li> </ul>	<ul> <li>possible withdrawal and to present additional information</li> <li>D. The date, time, and location/manner of this meeting or instructions for scheduling this meeting;</li> <li>E. The student's right to have an advisor or support person, who may not speak on behalf of the student, with them during the meeting;</li> <li>F. A statement that the student's failure to attend this meeting will not prevent the DOS from moving forward with this process; and</li> <li>G. A statement that if the student decides to withdraw voluntarily, the involuntary withdrawal process will be suspended.</li> <li>2. After meeting with the student or reasonably attempting to do so, the DOS will conduct an individualized review of appropriate records and documentation, confer with the Behavioral Intervention Team Threat Assessment Team, and consult with any other university professionals as needed. As part of this process the DOS:</li> <li>A. Will consider the best available objective evidence and, if applicable, current medical knowledge, in the individualized assessment;</li> <li>B. May require the student to sign all reasonable and relevant records releases authorizing direct communication between the DOS and any individual holding information relevant to this matter, including but not limited to the student's friends and family, and/or employees of previous institutions the student attended, as appropriate; and</li> <li>C. If needed to aid the DOS in making an individualized assessment, may require the student to undergo a supplemental forensic evaluation at the university's expense by an independent health professional designated by the university.</li> </ul>
§ 3-306 PAYMENTS	§ 3-306 PAYMENTS
<ul> <li>a. A student must remit payment by the due date shown on the "View Account" link in Student Self-Service. A student who fails to meet the due date is assessed a monthly Late Payment charge equal to 1.5 percent of the delinquent balance or \$1, whichever is greater, a Past Due charge of \$2 per month, and a one-time Collections Administration Fee of \$42 if the account is referred for collection. In addition, delinquent accounts will be subject to a financial hold, which may prevent registration and/or release of the student's academic record.</li> <li>b. A student who either fails to withdraw officially from the university or withdraws</li> </ul>	<ul> <li>a. A student must remit payment by the due date shown on the "View Account" link in Student Self-Service. A student who fails to meet the due date is assessed a monthly Late Payment charge equal to 1.5 percent of the delinquent balance or \$1, whichever is greater, a Past Due charge of \$2 per month, and a one-time Collections Administration Fee of \$42 if the account is referred for collection. In addition, delinquent accounts will be subject to a financial hold, which may prevent registration and/or release of the student's academic record.</li> <li>b. A student who either fails to withdraw officially from the university or</li> </ul>

following the refund period is responsible for payment of all tuition and fee charges. (See § 3-508.)	withdraws following the refund period is responsible for payment of all tuition and fee charges. (See § 3-508.)
§ 3-505 FEE ASSESSMENTS	§ 3-505 FEE ASSESSMENTS
Registration fee charges are assessed on the basis of the number of semester credit hours for which a student is registered. For fee assessment purposes, there is no distinction between resident and nonresident, graduate or undergraduate. Fee rates are determined by the university Board of Trustees; current rates may be found in the Office of the Registrar Tuition & Fee Rates ( <u>http://registrar.illinois.edu/tuition-fee-rates</u> ). Waivers and exemptions are explained in § 3-506. Students with questions should call the Office of the Registrar at (217) 333-6565 for clarification. Brief descriptions of assessed registration fees follow.	Registration fee charges are assessed on the basis of the number of semester credit hours for which a student is registered. For fee assessment purposes, there is no distinction between resident and nonresident, graduate or undergraduate. Fee rates are determined by the university Board of Trustees; current rates may be found in the Office of the Registrar Tuition & Fee Rates ( <u>http://registrar.illinois.edu/tuition-fee-rates</u> ). Waivers and exemptions are explained in § 3-506. Students with questions should call the Office of the Registrar at (217) 333-6565 for clarification. Brief descriptions of assessed registration fees follow.
<ul> <li>A fee to support salaries, programming, general expenses, and utilities for campus Auxiliary Service units such as the Illini Union, State Farm Center, and Campus Recreation. Students exempt from this fee because they are registered in Credit Ranges III or IV (Range IV in summer) may obtain these services by paying the semester fee at a cashier's window in 100 Henry Administration Building.</li> <li>b. Health Service Fee</li> </ul>	<ul> <li>a. Service Fee</li> <li>A fee to support salaries, programming, general expenses, and utilities for campus</li> <li>Auxiliary Service units such as the Illini Union, State Farm Center, and Campus</li> <li>Recreation. Students exempt from this fee because they are registered in Credit</li> <li>Ranges III or IV (Range IV in summer) may obtain these services by paying the</li> <li>semester fee at a cashier's window in 100 Henry Administration Building.</li> </ul>
<ul> <li>A fee to provide salaries, programming, general expenses, and utilities for McKinley Health Center and the Counseling Center.</li> <li>1. Fall semester coverage extends to the first day of instruction in the spring semester; spring semester coverage extends to the first day of instruction in the summer term. Summer term coverage extends to the first day of instruction in the fall semester.</li> <li>2. Dependents of students (spouses and dependent children) are ineligible for health services at the McKinley Health Center unless they are registered university students.</li> <li>3. Students who were covered by University Health Center services during the spring semester and who do not enroll in summer term may extend their eligibility through the summer by paying an additional fee. Application for extended McKinley Health</li> </ul>	<ul> <li>b. Health Service Fee <ul> <li>A fee to provide salaries, programming, general expenses, and utilities for</li> <li>McKinley Health Center and the Counseling Center.</li> </ul> </li> <li>1. Fall semester coverage extends to the first day of instruction in the spring semester; spring semester coverage extends to the first day of instruction in the fall semester.</li> <li>1. Fall semester coverage extends from the Monday of the week prior to Fall's first day of instruction to the first day of instruction in the Spring semester. Spring semester coverage extends from the Monday of the</li> </ul>
Center coverage for the summer terms must be made at 131 McKinley Health Center. Students exempt from this fee because they are registered in Credit Ranges III or IV (Range IV in summer) may obtain its service by special arrangement with the provider. (See the Office of the Registrar's Campus Fee Information (http://registrar.illinois.edu/fee-info) for details.)	<ul> <li>week prior to Spring's first day of instruction to the first day of instruction in the Summer term. Summer term coverage extends from the Monday of the week prior to Summer's first day of instruction to the first day of instruction in the Fall semester.</li> <li>2. Dependents of students (spouses and dependent children) are ineligible for health services at the McKinley Health Center unless they are registered university students.</li> <li>3. Students who were covered by University Health Center services during the</li> </ul>

	Spring semester and who do not enroll in summer term may extend their eligibility through the summer by paying an additional fee. Application for extended McKinley Health Center coverage for the summer terms must be made at 131 McKinley Health Center. Students exempt from this fee because they are registered in Credit Ranges III or IV (Range IV in summer) may obtain its service by special arrangement with the provider. (See the Office of the Registrar's Campus Fee Information ( <u>http://registrar.illinois.edu/fee-info</u> ) for details.)
§ 3-203 PROFICIENCY EXAMINATIONS	§3-203 PROFICIENCY EXAMINATIONS
a. All Students	a. All Students
1. Proficiency exams offer students the opportunity to earn academic credit that	1. Proficiency exams offer students the opportunity to earn academic credit
counts toward degree completion without actually taking the course for which they earn the	that counts toward degree completion without actually taking the course for
credit.	which they earn the credit.
2. Information concerning proficiency examinations may be obtained from the	2. Information concerning proficiency examinations may be obtained from the
student's college or from the department offering the course for which the student	student's college or from the department offering the course for which the
wishes to earn proficiency credit. Except as provided in subsection (3)(D) below, a	student wishes to earn proficiency credit. Except as provided in subsection
student must secure the consent of the head or chairperson of the department	(3)(D) below, a student must secure the consent of the head or chairperson
concerned to take these examinations.	of the department concerned to take these examinations.
3. Departmental proficiency examinations may be taken only by the following:	3. Departmental proficiency examinations may be taken only by the following:
A. Students who are currently enrolled for courses on the Urbana-Champaign campus. (A person attending only as an auditor is not considered to be	A. Students who are currently enrolled for courses on the Urbana- Champaign campus. (A person attending only as an auditor is not
"currently enrolled.") For the purpose of this rule, a student who has	considered to be "currently enrolled.") For the purpose of this rule, a
completed the work of fall semester or winter session is considered to be	student who has completed the work of fall semester or winter session
"currently enrolled for courses" for fifteen days after the close of the final	is considered to be "currently enrolled for courses" for fifteen days
examination period, including graduating seniors; and a student who has	after the close of the final examination period, including graduating
completed the work of spring semester or a summer session is considered to	seniors; and a student who has completed the work of spring semester
be "currently enrolled for courses" up to the end of the registration period for	or a summer session is considered to be "currently enrolled for
the following fall semester, including graduating seniors.	courses" up to the end of the registration period for the following fall
B. Persons who have been previously registered in a degree program and are	semester, including graduating seniors.
currently registered in an online course, or an extramural course offered by	B. Persons who have been previously registered in a degree program and
the university. C. Persons who are not registered in the university at the time they wish to take a	are currently registered in an online course, or an extramural course offered by the university.
departmental proficiency exam but who are candidates for undergraduate	C. Persons who are not registered in the university at the time they wish
degrees at the University of Illinois who need no more than ten semester	to take a departmental proficiency exam but who are candidates for
hours to complete the requirements for their degrees. (See § 3 204 on special	undergraduate degrees at the University of Illinois who need no more
examinations.)	than ten semester hours to complete the requirements for their degrees.
D. Students who participate in the proficiency testing sessions offered during	(See§ 3 204 on special examinations.)

New Student Welcome Week, at the beginning of the fall semester, or at the beginning of the spring semester. Credit earned by this method does not become a part of the student's university record until after the student has completed registration.

- 4. Departmental proficiency examinations may NOT be taken in the following circumstances:
  - A. To earn credit for a course that has been failed, meaning the student earned a grade of F, FR, or ABS. (See § 3-204 on special examinations.)
  - B. To change to a PS an earned grade that was lower than what the student desired.
  - C. To earn credit for an elementary-level college course which is part of a sequence of courses covering elementary- and intermediate-level material when the student has already received credit, or is scheduled to receive credit, for one or more than one semester of work in the subject.
- 5. The grade for proficiency examinations is PS or F.
  - A. A grade of PS is awarded when the student earns at least a C- on the examination. Individual departments may set the minimum passing score for their departmental proficiency exams to be higher than a C-.
  - B. A grade of F is awarded when the student earns lower than a C-, or lower than the department's minimum score. An F is not recorded in the student's official academic record and does not appear on the student's transcript. However, departments may keep internal records and prohibit a student from re-taking the departmental proficiency examination.
  - C. The department that offers a departmental proficiency exam is responsible for submitting PS grades to the Registrar's Office within 4 weeks of the date of the proficiency exam.
- 6. Proficiency examinations are generally given at no cost to the student; however, a fee may be charged for proficiency examinations from agencies outside the university.
- 7. Students wishing to take a proficiency examination in a subject not offered at the campus at which they are or have been registered, but offered at another campus of the university, may do so upon satisfying the above conditions, provided they obtain approval from their primary campus (the campus at which they were last registered) for concurrent registration prior to taking the examination.
- 8. Departments have no obligation to administer proficiency exams to students from other institutions who are not currently enrolled at the University of Illinois, as defined in subsection (a)(3)(A) above.

## b. Undergraduate Students

1. Proficiency examinations for advanced standing are offered in all university

- D. Students who participate in the proficiency testing sessions offered during New Student Welcome Week, at the beginning of the fall semester, or at the beginning of the spring semester. Credit earned by this method does not become a part of the student's university record until after the student has completed registration.
- 4. Departmental proficiency examinations may NOT be taken in the following circumstances:
  - A. To earn credit for a course that has been failed, meaning the student earned a grade of F, FR, or ABS. (See § 3-204 on special examinations.)
  - B. To change to a PS an earned grade that was lower than what the student desired.
  - C. To earn credit for an elementary-level college course which is part of a sequence of courses covering elementary- and intermediate-level material when the student has already received credit, or is scheduled to receive credit, for one or more than one semester of work in the subject.
- 5. The grade for proficiency examinations is PS or F.
  - A. A grade of PS is awarded when the student earns at least a C-C on the examination. Individual departments may set the minimum passing score for their departmental proficiency exams to be higher than a C-C.
  - B. A grade of F is awarded when the student earns lower than a C-C, or lower than the department's minimum score. An F is not recorded in the student's official academic record and does not appear on the student's transcript. However, departments may keep internal records and prohibit a student from re-taking the departmental proficiency examination.
  - C. The department that offers a departmental proficiency exam is responsible for submitting PS grades to the Registrar's Office within 4 weeks of the date of the proficiency exam.
- 6. Proficiency examinations are generally given at no cost to the student; however, a fee may be charged for proficiency examinations from agencies outside the university.
- 7. Students wishing to take a proficiency examination in a subject not offered at the campus at which they are or have been registered, but offered at another campus of the university, may do so upon satisfying the above conditions, provided they obtain approval from their primary campus (the campus at which they were last registered) for concurrent registration prior

<ul> <li>courses normally open to freshmen and sophomores.</li> <li>2. A student may take proficiency examinations in more advanced undergraduate courses on the recommendation of the head or chairperson of the department and with the approval of the dean of the college in which the department offering the proficiency examinations for advanced courses may be taken by graduating seniors at any time designated by the instructor within the time limits of subsection (a)(3)(A) above.</li> <li>4. Undergraduate students who pass a proficiency examination are given credit toward graduation for the amount regularly allowed in the course, provided such credit does not duplicate credit counted for admission to the university and provided the credit is acceptable in their curriculum.</li> <li>5. Credit earned by a proficiency examination does not count toward satisfying the minimum requirement of sixty semester hours of University of Illinois Urbana-Champaign credit. (See § 3-801 for details on the credit requirements for a bachelor's degree.)</li> <li>c. Graduate Students</li> <li>1. Graduate students may satisfy specific requirements by passing proficiency examinations.</li> <li>2. Credit earned by passing a proficiency examination cannot be applied toward graduate degrees.</li> </ul>	<ul> <li>to taking the examination.</li> <li>8. Departments have no obligation to administer proficiency exams to students from other institutions who are not currently enrolled at the University of Illinois, as defined in subsection (a)(3)(A) above.</li> <li>b. Undergraduate Students <ol> <li>Proficiency examinations for advanced standing are offered in all university courses normally open to freshmen and sophomores.</li> <li>A student may take proficiency examinations in more advanced undergraduate courses on the recommendation of the head or chairperson of the department and with the approval of the dean of the college in which the department offering the proficiency exam is located.</li> <li>Proficiency examinations for advanced courses may be taken by graduating seniors at any time designated by the instructor within the time limits of subsection (a)(3)(A) above.</li> </ol> </li> <li>4. Undergraduate students who pass a proficiency examination are given credit toward graduation for the amount regularly allowed in the course, provided such credit does not duplicate credit counted for admission to the university and provided the credit is acceptable in their curriculum.</li> <li>5. Credit earned by a proficiency examination does not count toward satisfying the minimum requirement of sixty semester hours of University of Illinois Urbana-Champaign credit. (See § 3-801 for details on the credit requirements for a bachelor's degree.)</li> <li>c. Graduate Students <ol> <li>Graduate Students</li> <li>Graduate students may satisfy specific requirements by passing proficiency examinations.</li> </ol> </li> </ul>
§ 3-204 SPECIAL EXAMINATIONS	§ 3-204 SPECIAL EXAMINATIONS
a. Special examinations offer students who failed a course another opportunity to pass the course and earn academic credit counting toward degree completion.	a. Special examinations offer students who failed a course another opportunity to pass the course and earn academic credit counting toward degree completion.
<ul> <li>b. A special examination may be given only in the following circumstances:</li> <li>1. the student earned a failing grade (F, FR, or ABS) in the University of Illinois course.</li> <li>2. a special examination is recommended by the head or chair of the department</li> </ul>	<ul> <li>b. A special examination may be given only in the following circumstances:</li> <li>1. the student earned a failing grade (F, FR, or ABS) in the University of Illinois course.</li> <li>2. a special examination is recommended by the head or chair of the</li> </ul>

offering the course which the student failed, or by an individual duly authorized by the head or chair, whether the course is traditional, blended, online, a self-paced online course, or other.

- 3. the special examination is approved by the dean of the college in which the student is enrolled.
- 4. a special examination permit was issued by the Office of the Registrar because the individual seeking the special examination is a currently enrolled student, or is a former student who is not currently registered but who has no more than 10 semester hours remaining to complete their degree.
- 5. the instructor designates when the special examination will be given, within the time limits of § 3-203, subsection (a)(3)(A), including for graduating seniors; but students who are not currently enrolled in the university and who have failed an online course or a self-paced online course must take the Special Examination within 30 days of grade roll.
  - A. The exam must be administered after the close of the semester, winter session, or summer session in which the course was failed.
  - B. The exam must be administered before the end of the next semester in which the student is registered following failure in the course.
- c. A student who has been dropped from the university is not eligible to take special examinations unless the student has been reinstated and meets the conditions stated in § 3-203(a)(3)(A) above.

d. Special examinations are given at no additional cost to the student.

- e. Special examination grades are reported as PS or F.
  - 1. A grade of PS is awarded when the student earns at least a C- on the examination.
  - 2. A grade of F is awarded when the student earns lower than a C-.
  - 3. An F is not recorded in the student's official academic record and does not appear on the student's transcript. However, departments may prohibit a student from retaking the examination.
  - 4. The instructor that administers the special exam is responsible for submitting PS grades to the Registrar's Office within 4 weeks of the date of the exam.
  - 5. A student given a grade of PS in a special examination will receive the credit normally allowed for the course, subject to all regulations governing the individual student's curriculum.
  - 6. Grades earned on special examinations are not included in the computation of grade point averages. (A passing grade on a special examination does not remove the previously earned failing grade.)

department offering the course which the student failed, or by an individual duly authorized by the head or chair, whether the course is traditional, blended, online, a self-paced online course, or other.

- 3. the special examination is approved by the dean of the college in which the student is enrolled.
- 4. a special examination permit was issued by the Office of the Registrar because the individual seeking the special examination is a currently enrolled student, or is a former student who is not currently registered but who has no more than 10 semester hours remaining to complete their degree.
- 5. the instructor designates when the special examination will be given, within the time limits of § 3-203, subsection (a)(3)(A), including for graduating seniors; but students who are not currently enrolled in the university and who have failed an online course or a self-paced online course must take the Special Examination within 30 days of grade roll.
  - A. The exam must be administered after the close of the semester, winter session, or summer session in which the course was failed.
  - B. The exam must be administered before the end of the next semester in which the student is registered following failure in the course.
- c. A student who has been dropped from the university is not eligible to take special examinations unless the student has been reinstated and meets the conditions stated in § 3-203(a)(3)(A) above.
- d. Special examinations are given at no additional cost to the student.
- e. Special examination grades are reported as PS or F.
  - 1. A grade of PS is awarded when the student earns at least a C-C on the examination.
  - 2. A grade of F is awarded when the student earns lower than a C-C.
  - 3. An F is not recorded in the student's official academic record and does not appear on the student's transcript. However, departments may prohibit a student from retaking the examination.
  - 4. The instructor that administers the special exam is responsible for submitting PS grades to the Registrar's Office within 4 weeks of the date of the exam.
  - 5. A student given a grade of PS in a special examination will receive the credit normally allowed for the course, subject to all regulations governing the individual student's curriculum.

	6. Grades earned on special examinations are not included in the computation of grade point averages. (A passing grade on a special examination does not remove the previously earned failing grade.)
§ 3-704 DESCRIPTION AND DEFINITION OF INFORMATION APPEARING ON TRANSCRIPTS	§ 3-704 DESCRIPTION AND DEFINITION OF INFORMATION APPEARING ON TRANSCRIPTS
a. Student Status Student status is determined on the basis of a student's academic performance and conduct. Unless otherwise indicated by the notation of 'drop' status, the student is eligible to enroll either without condition or on a probationary basis.	a. Student Status Student status is determined on the basis of a student's academic performance and conduct. Unless otherwise indicated by the notation of 'drop' status, the student is eligible to enroll either without condition or on a probationary basis.
<ul> <li>b. Credit <ol> <li>Undergraduate credit is recorded in semester hours. Each semester hour represents one fifty-minute period of class-room work each week for the duration of one semester of sixteen weeks (two periods of classroom work per week during an eight-week part of term), or the equivalent in laboratory, field work, or approved independent study.</li> <li>Graduate credit is recorded in semester hours.</li> </ol></li></ul>	<ul> <li>b. Credit <ol> <li>Undergraduate credit is recorded in semester hours. Each semester hour represents one fifty-minute period of class-room work each week for the duration of one semester of sixteen weeks (two periods of classroom work per week during an eight-week part of term), or the equivalent in laboratory, field work, or approved independent study.</li> <li>Graduate credit is recorded in semester hours.</li> </ol></li></ul>
<ul> <li>c. Transfer Credit <ol> <li>Undergraduate credit earned at another accredited university or college and accepted by the University of Illinois is recorded in semester hours. Grades earned are not indicated.</li> <li>Graduate credit earned at another accredited university or college and accepted by the University of Illinois will be indicated on the transcript with the institution's name, total credit hours, GPA hours, Grade Points, and total GPA. GPA hours and Total GPA will generally be zero because the grade value of accepted transfer credit is recorded as "CR," for satisfactory, without differentiation by letter grade, except for courses transferred for work taken at the University of Illinois at Chicago or at Springfield or as a BTAA Traveling Scholar. Graduate credit earned at another accredited university or college and accepted by the University of Illinois prior to Fall 2004 will be indicated on the transcript as total transfer credit without indication of the institution(s) attended.</li> <li>If an undergraduate student is not currently enrolled and has earned the required 60 or more semester hours of University of Illinois Urbana-Champaign credit (§ 3-801(a)(1)), credit earned elsewhere and submitted to the Office of Undergraduate Admissions for the purpose of fulfilling degree requirements will be evaluated and recorded on the student's permanent record. The official transcript must be sent</li> </ol> </li> </ul>	<ul> <li>c. Transfer Credit <ol> <li>Undergraduate credit earned at another accredited university or college and accepted by the University of Illinois Urbana-Champaign is recorded in semester hours. Grades earned are not indicated.</li> <li>Graduate credit earned at another accredited university or college and accepted by the University of Illinois Urbana-Champaign will be indicated on the transcript with the institution's name, total credit hours, GPA hours, Grade Points, and total GPA. GPA hours and Total GPA will generally be zero because the grade value of accepted transfer credit is recorded as "CR," for satisfactory, without differentiation by letter grade, except for courses transferred for work taken at the University of Illinois-at Chicago or-at Springfield or as a BTAA Traveling Scholar. Graduate credit earned at another accredited university or college and accepted by the University of Illinois prior to Fall 2004 will be indicated on the transcript as total transfer credit without indication of the institution(s) attended.</li> <li>If an undergraduate student is not currently enrolled and has earned the required 60 or more semester hours of University of Illinois Urbana-Champaign credit (§ 3-801(a)(1)), credit earned elsewhere and submitted to the Office of Undergraduate Admissions for the purpose of fulfilling</li> </ol></li></ul>

directly from the institution attended and accompanied by a letter from the student requesting that the credit be added to the student's record for degree purposes.

# d. Course Numbering System

- 1. Courses numbered 000-099 do not carry academic credit but do count for tuition and load. In general, the 000-level courses are for preparatory work that does not count toward a degree.
- 2. Courses numbered 100-199 are intended primarily for freshmen and correspond to entry-level work. They may be taken by sophomores, juniors, and seniors. In certain instances they may be taken by graduate students to make up undergraduate deficiencies, but they may not be taken for graduate credit.
- 3. Courses numbered 200-299 are intended for lower division students who satisfy the published prerequisite(s), if any. Transfer credit from 2-year colleges around the state would correspond to 100 and 200-level offerings. In certain instances they may be taken by graduate students to make up undergraduate deficiencies, but they may not be taken for graduate credit.
- 4. Courses numbered 300-399 are intended primarily for juniors and seniors who satisfy published prerequisite(s), if any. Transfer work from a community college does not correspond to these numbers. In certain instances they may be taken by graduate students to make up undergraduate deficiencies, but they may not be taken for graduate credit.
- 5. Courses numbered 400-499 are available for credit for upper division undergraduate students and typically for graduate students.
- 6. Courses numbered 500-599 are intended for graduate and professional school students. Certain seniors, with Graduate College approval, may enroll for credit.
- 7. Courses numbered 600-799 are available for certain professional school courses with restricted enrollments. These courses apply primarily to law and veterinary programs.

degree requirements will be evaluated and recorded on the student's permanent record. The official transcript must be sent directly from the institution attended and accompanied by a letter from the student requesting that the credit be added to the student's record for degree purposes.

## d. Course Numbering System

- 1. Courses numbered 000-099 do not carry academic credit but do count for tuition and load. In general, the 000-level courses are for preparatory work that does not count toward a degree.
- Courses numbered 100-199 are lower level undergraduate courses. intended primarily for freshmen and correspond to entry-level work. They may be taken by sophomores, juniors, and seniors. In certain instances they may be taken by graduate students to make up undergraduate deficiencies, but they may not be taken for graduate credit.
- 3. Courses numbered 200-299 are lower level undergraduate courses intended for lower division students who satisfy the published prerequisite(s), if any. Transfer credit from 2 year colleges around the state would correspond to 100 and 200-level offerings. In certain instances they may be taken by graduate students to make up undergraduate deficiencies, but they may not be taken for graduate credit.
- 4. Courses numbered 300-399 are upper level undergraduate courses intended primarily for juniors and seniors for students who satisfy published prerequisite(s), if any. Transfer work from a community college does not correspond to these numbers. In certain instances they may be taken by graduate students to make up undergraduate deficiencies, but they may not be taken for graduate credit.
- Courses numbered 400-499 are upper level undergraduate and graduate courses. available for credit for upper division undergraduate students and typically for graduate students.
- 6. Courses numbered 500-599 are graduate level courses. intended for graduate and professional school students. Certain seniors, with Graduate College approval, may enroll for credit.
- Courses numbered 600-799 are professional and select graduate courses. available for certain professional school courses with restricted enrollments. These courses apply primarily to law, medical, and veterinary programs.

# § 3-313 WITHDRAWAL FROM THE UNIVERSITY FOR MILITARY OR OTHER NATIONAL DEFENSE SERVICES

a. Undergraduate and Professional Students

- 1. Credit in Courses
  - A. Undergraduate or professional students who, after completing the seventh week and before completing the twelfth week of the semester, withdraw from the university to enter active service with the Armed Forces of the United States or other country (including the National Guard), or other service pertaining to the national defense that is approved by the appropriate university committee and do so enter within ten days of the date of withdrawal, shall be entitled to receive, without examination, credit for one-half of each course in which they have attained a standing of C- or better at the time of withdrawal. The grade reported shall be that attained in the course up to the time of Withdrawal. (Grades reported below C- are recorded as W (withdrawn); grades of C- or higher reported in courses taken under the CR-NC option are recorded as CR.)
  - B. Students who are members of the Active Reserve Forces (including the National Guard) called to active duty under normal training orders will not be granted academic credit for courses in which they are enrolled unless they have requested a postponement of such a period of active duty for training until the summer, and unless the university has received a verification that such a request was officially denied. This requirement, however, shall not apply to individuals who are called to active duty as a result of national emergency or as a result of the mobilization of the Reserve Forces (including the National Guard).
  - C. Where such withdrawal occurs upon completion of the twelfth week of the semester, or later, such student shall be entitled to receive full credit upon like conditions.
  - D. In cases in which withdrawal occurs during terms of different lengths, the same credit provisions prevail, as follows:

Twelve-Week Term – Half credit after six weeks; full credit after nine weeks. Eight-Week Session – Half credit after four weeks; full credit after six weeks. (See § 3-508(c) on refund regulations.)

E. Students, irrespective of their grade in any course in which they are then registered, who withdraw from the university at any time for any of the abovementioned reasons, shall be entitled at their discretion to take an examination for credit in the course or for credit for only the first half thereof. The usual grading system applies. (See § 3-102 on grading system.)

2. Graduation

#### § 3-313 <del>WITHDRAWAL</del> <u>EXCUSED ABSENCES AND DEPARTURE</u> FROM THE UNIVERSITY FOR <u>U.S.</u> MILITARY OR OTHER <u>U.S.</u> NATIONAL DEFENSE SERVICES

# a. Undergraduate and Professional Students

**a.** Credit in Courses

A. Undergraduate or professional students who, after completing the seventh week and before completing the twelfth week of the semester, withdraw from the university to enter active service with the Armed–Forces of the United States or other country (including the National Guard), or other service pertaining to the national defense that is approved by the appropriate university committee and do so enter–within ten days of the date of withdrawal, shall be entitled to receive, without examination, credit for onehalf of each course in which they have attained a standing of C- or better at the time of withdrawal. The grade reported shall be that attained in the course up to the time of withdrawal. (Grades reported below C- are recorded as W (withdrawn); grades of C- or higher reported in courses taken under the CR-NC option are recorded as CR.)

(1) Undergraduate, graduate, or professional <u>S</u>students, who are members of the Active Reserve Forces (including the National Guard) called to active duty under normal training orders will not be granted **excused absences or** academic credit for courses in which they are enrolled unless they have requested a postponement of such a period of active duty for training until the summer, and unless the university has received a verification that such a request was officially denied. This requirement, however, shall not apply to individuals who are called to active duty as a result of national emergency or as a result of the mobilization of the Reserve Forces (including the National Guard).

(2) A student called to active duty shall be eligible for excused absences, subject to instructor approval, for up to 14 consecutive calendar days of in-progress courses prior to completing 75% of the semester in which they are enrolled. Any assignments and assessments associated with those excused absences must be completed by the student in a timely manner as defined by the instructor after the student's return to campus. Courses must be at least 8 weeks in duration to receive up to 14 consecutive calendar days of excused absences. Courses less than 8 weeks in duration will be handled based on instructor and college office coordination. Training requiring more than 14 consecutive calendar days of absence, or students planning to continue coursework remotely,

- A. Students who have been at the university for not less than two full semesters, who have met all requirements for graduation (including minimum scholarship requirements), except those that they would fulfill by completing the courses for which they are registered at the time of withdrawal from the university to enter active service with the Armed Forces, will receive full credit in those courses and may be recommended for a degree provided they have completed the seventh week of that semester (sixth week in a twelve-week term or fourth week in an eight-week session), and provided they have a standing in the courses for which they are registered that, if maintained to the end of the semester, would satisfy the requirements for graduation. If the withdrawal occurs before the completion of the seventh week of such semester (sixth week in a twelve-week term or fourth week in a twelve-week term or fourth week in an eight-week session), students may be recommended for a degree upon passing examinations covering the first half of the subject matter of the courses in which they are then registered.
- B. A senior who is eligible for continuing enrollment who at any time leaves the university to enter military service and does so enter within ten days, and who lacks no more than one-sixteenth of the total credit hours required for a degree, may, at the discretion of the college concerned and on approval of the student's major department, be recommended for such degree. But no student should be considered eligible for this privilege who has acquired hours under the provisions of subsection (2)(A) above.
  - i. "A senior who is eligible to continue" shall be interpreted to mean one whose progress during the student's university registrations has been satisfactory to the administrative officers of the student's college. Among grounds for dissatisfaction might be negligence in meeting requirements, or scholastic deficiencies.
  - ii. "At any time" shall be interpreted to mean "during any semester of enrollment or the interim between successive semesters." It is not intended that students who stay out of college for any semester, and who thus do not make continuous progress to their degrees, shall be eligible for the privilege extended in these rules.

#### b. Graduate Students

A graduate student who withdraws from the university at any time to enter active service with the Armed Forces, or other service pertaining to the national defense as determined by the appropriate university committee, shall be entitled to receive such credit for work theretofore done by the student as the professor in charge of the student's major work and the dean of the Graduate College, in accordance with the recommendation of the instructor or instructors in charge of the work in which the student is registered, deem must coordinate with instructors. The Chez Veterans Center will confirm documentation of training orders for students called to active duty. Students should share this confirmation of training orders with instructors as soon as possible, but no later than five business days prior to the student's departure.

- (3) C. Where such withdrawal occurs upon completion of the twelfth week of the semester, or later, such student shall be entitled to receive full credit upon like conditions. When a student is called to active duty after completing at least 75% of the semester in which they are enrolled, the student may request incomplete grades (See § 3-104 Other Grade Symbols in Use) or depart from the semester. Students are permitted to request incomplete grades in some courses while departing from others.
  - (4) D. In cases in which withdrawal occurs during terms of different lengths, the same credit provisions prevail, as follows: Twelve Week Term – Half credit after six weeks; full credit after nine weeks. Eight-Week Session – Half credit after four weeks; full credit after six weeks. (See § 3-508(c) on refund regulations.) In the case of departure after completing at least 75% of the courses in which they are enrolled, students as specified in (1) are entitled to receive full credit. The grade reported shall be that attained in the course up to the time of departure. (Grades reported below C- are recorded as W [withdrawn]; grades of D- or higher reported in courses taken under the CR-NC option are recorded as CR.)
  - (5) E. Students, i Irrespective of their grade in any course in which they are then registered, students who withdraw depart from the university at any time for any of the above-mentioned reasons, shall be entitled at their discretion to take an examination complete alternative assignments or assessments approved by the instructor for credit in the course. or for credit for only the first half thereof. The usual grading system applies. (See § 3-102 on grading system.)
- (b) 2. Graduation

(1) Students who have been at the university for not less than two full semesters, who have met all requirements for graduation (including minimum scholarship requirements), except those that they would fulfill by completing the courses for which they are registered at the time of **departure** withdrawal from the university to enter active service with proper, these officers being guided by policies comparable to those that apply to undergraduate students who withdraw from the university in order to enter into active service with the Armed Forces, or other service pertaining to the national defense. the Armed Forces, will receive full credit in those courses and may be recommended for a degree provided they have completed the seventh week of that semester (sixth week in a twelve week term or fourth week in an eight week session)\_50% of the course(s) in which they are enrolled, and provided they have a standing in the course(s) for which they are registered that, if maintained to the end of the semester, would satisfy the requirements for graduation. Courses that are not at least 50% completed at the time of departure will not earn any academic credit. If the withdrawal occurs before the completion of the seventh week of such semester (sixth week in a twelve-week term or fourth week in an eight week session), students may be recommended for a degree upon passing examinations covering the first half of the subject matter of the courses in which they are then registered.

(2)A **student** senior who is eligible for continuing enrollment who at any time leaves the university to enter military service and does so enter within ten days, and who lacks no more than one-sixteenth of the total credit hours required for a degree, may, at the discretion of the college concerned and on approval of the student's major department, be recommended for such degree. But no student should be considered eligible for this privilege who has acquired hours under the provisions of subsection (b)(1) above.

(A) "A **student** senior who is eligible to continue" shall be interpreted to mean one whose progress during the student's university registrations has been satisfactory to the administrative officers of the student's college. Among grounds for dissatisfaction might be negligence in meeting requirements, or scholastic deficiencies.

(B) "At any time" shall be interpreted to mean "during any semester of enrollment or the interim between successive semesters." It is not intended that students who stay out of college for any semester, and who thus do not make continuous progress to their degrees, shall be eligible for the privilege extended in these rules.

#### b. Graduate Students

A graduate student who withdraws from the university at any time to enter active
 service with the Armed Forces, or other service pertaining to the national defense
 as determined by the appropriate university committee, shall be entitled to receive
 such credit for work theretofore done by the student as the professor in charge of
 the student's major work and the dean of the Graduate College, in accordance with
 the recommendation of the instructor or instructors in charge of the work in which
 the student is registered, deem proper, these officers being guided by policies

		- university in	to those that apply to undergraduate students who withdraw from the order to enter into active service with the Armed Forces, or other atining to the national defense.
8.2.104.04			
	Grade Symbols in Use		Grade Symbols in Use
Other symbols	s in use, which are not included in computation of averages, are:	Other symbols	in use, which are not included in computation of averages, are:
AU	Audit; indicates attendance as a visitor only.	AU	Audit; indicates attendance as a visitor only.
NR	Not reported.	NR	Not reported.
NV	Not valid.	NV	Not valid.
FF	Used only in courses taken under the pass/fail grading option from Spring 1968 through Fall 1974. A minimum of D was required for passing.	FF	Used only in courses taken under the pass/fail grading option from Spring 1968 through Fall 1974. A minimum of D was required for passing.
W	Approved late course drop or term withdrawal without credit.	W	Approved late course drop or term withdrawal without credit.
Ι	Incomplete. Approved extension of time to complete the final examination		Approved fale course drop of term whilefalwar whilout orean.
1	or other requirements of the course. Applies to both undergraduate and graduate students. (Students who are assigned incomplete grades will be allowed to finish remaining course requirements without any additional fees. The final grade will be reported via the Online Grade Change system.)	I	Incomplete. Approved extension of time to complete the final examination or other requirements of the course. Applies to both undergraduate and graduate students. (Students who are assigned incomplete grades will be allowed to finish remaining course requirements without any additional fees. The final grade will be
	Undergraduate Students		reported via the Online Grade Change system.)
	Only the dean of the student's college, or, for nondegree students not		Undergraduate Students
	admitted through a college, the Office of the Vice Chancellor for		Only the dean of the student's college, or, for nondegree students not
	Academic Affairs and Provost may authorize such extension of time in		admitted through a college, the Office of the Vice Chancellor for
	individual cases. A grade of "incomplete" that is not removed by the end		Academic Affairs and Provost may authorize such extension of time
	of the first eight weeks of instruction in the next semester in which the		in individual cases. A grade of "incomplete" that is not removed by
	student is enrolled on the Urbana-Champaign campus becomes the grade of		the end of the first eight weeks of instruction in the next semester in
	F (or U) by rule, depending on grading mode of the course. The exact date		which the student is enrolled on the Urbana-Champaign campus
	can be found on the Office of the Registrar Academic Calendars		becomes the grade of F (or U) by rule, depending on grading mode
	(http://registrar.illinois.edu/academic-calendars). If the student receiving		of the course. The exact date can be found on the Office of the
	the incomplete grade does not reenroll on the Urbana-Champaign campus,		Registrar Academic Calendars (http://registrar.illinois.edu/academic
	the incomplete grade, if not removed, becomes an F (or U) by rule, after		calendars). If the student receiving the incomplete grade does not
	one calendar year. With the approval of the dean of the student's college,		reenroll on the Urbana-Champaign campus, the incomplete grade, in
	the student who has not made up an "incomplete" examination may be		not removed, becomes an F (or U) by rule, after one calendar year.

withdrawn from the course retroactively, provided such withdrawal is completed before the grade of "incomplete" automatically becomes a grade of F (or U) by rule. In exceptional cases, a student who, because of absence for active military service, physical disability, or other sufficient cause, is unable to comply with the rule by removing the I grade within the specified time may be granted a limited extension by the dean of the student's college. A student whose status cannot be determined because of "incomplete" grades may register again only with the approval of the dean of the student's college. (See §§ 3-313 and 3-201.)

#### Graduate Students

A grade of "incomplete" may be assigned at the discretion of the instructor of the course to allow an extension of time to satisfy final exam requirements or other final course requirements. The period of time allowed to finish remaining course requirements will be set by the instructor and communicated to the student upon assignment of the I grade. The instructor may authorize such extension of time for a graduate student regardless of the level of the course. If no final grade is assigned by the deadlines described below, the grade becomes an F (or U) by rule, depending on grading mode of the course. Reasonable extensions of time are granted by the Graduate College for justifiable reasons. A student will not be certified for a degree with an Incomplete grade in the academic record.

•I grades assigned in Fall will become an F (or U) by rule after Reading Day in the Spring. •I grades assigned in Spring will become an F (or U) by rule after the 10th day of Instruction in the following Fall semester. •I grades assigned in the Summer will become an F (or U) by rule after Reading Day in the Fall.

- CR Credit earned. To be used only in courses taken under the credit-no credit grading option. Instructors report the usual letter grades. Any grade of C- or better will automatically be converted to CR. Prior to spring semester 1975, CR was assigned for course work taken through the Study Abroad Program with a grade of D or better.
- NC No credit earned. To be used only in courses taken under the credit-no credit grading option. Instructors report the usual letter grades. A letter grade of D+ or lower or a grade of ABS will automatically be converted to NC.

With the approval of the dean of the student's college, the student who has not made up an "incomplete" examination may be withdrawn from the course retroactively, provided such withdrawal is completed before the grade of "incomplete" automatically becomes a grade of F (or U) by rule. In exceptional cases, a student who, because of absence for active military service, physical disability, or other sufficient cause, is unable to comply with the rule by removing the I grade within the specified time may be granted a limited extension by the dean of the student's college. A student whose status cannot be determined because of "incomplete" grades may register again only with the approval of the dean of the student's college. (See §§ 3-313 and 3-201.)

## Graduate Students

A grade of "incomplete" may be assigned at the discretion of the instructor of the course to allow an extension of time to satisfy final exam requirements or other final course requirements. The period of time allowed to finish remaining course requirements will be set by the instructor and communicated to the student upon assignment of the I grade. The instructor may authorize such extension of time for a graduate student regardless of the level of the course. If no final grade is assigned by the deadlines described below, the grade becomes an F (or U) by rule, depending on grading mode of the course. Reasonable extensions of time are granted by the Graduate College for justifiable reasons. A student will not be certified for a degree with an Incomplete grade in the academic record.

•I grades assigned in Fall will become an F (or U) by rule after Reading Day in the Spring.

I grades assigned in Spring will become an F (or U) by rule after the 10th day of Instruction in the following Fall semester.
I grades assigned in the Summer will become an F (or U) by rule after Reading Day in the Fall.

CR Credit earned. To be used only in courses taken under the credit-no credit grading option. Instructors report the usual letter grades. As of Fall 2022, any grade of C- D- or better will automatically be converted to CR. Prior to Fall 2022, a minimum grade of C- was required for credit. Prior to spring semester 1975, CR was assigned

- DFR Grade temporarily deferred. To be used only in those thesis, research, and special problems courses extending over more than one semester that are taken by graduate students as preparation for the thesis and by undergraduate students in satisfaction of the requirements for graduation with honors, and in other approved courses that extend over more than one semester. Requests for approval to use the DFR grade in courses that extend over more than one semester, which therefore require postponement of the final grade report, must be submitted in writing by the executive officer of the department offering the courses to the dean of the college for concurrence. A copy of the approval will be sent to the Office of the Registrar, which maintains a list of all courses approved for the DFR grade. Graduate students: The symbol DFR in courses other than thesis (499/599) must be converted to a permanent grade no later than the end of the next semester in which the student is registered. If no grade change is submitted within that period, the DFR will be converted as follows: for letter graded courses to an F, for courses graded Satisfactory/Unsatisfactory to a U, and for courses taken on Credit/No Credit basis to an NC. The DFR symbol for thesis courses (499/599) stands indefinitely until a Supplemental Grade Report Form is submitted by the adviser at the completion (successful or unsuccessful) of the thesis.
- HON Honors. Used only for Carle Illinois College of Medicine core clerkship courses indicating completion with honors.
- S Satisfactory.
- U Unsatisfactory.

Satisfactory and Unsatisfactory are to be used only as final grades in graduate thesis research courses, in graduate and undergraduate courses given for zero credit, and in other courses that have been specifically approved by the head or chairperson of the department concerned, with concurrence of the college dean. A current list of courses that have received such approval is maintained in the Office of the Registrar. The fact that a particular course or a section of a course will be offered on the S/U basis must be clearly announced in the Course Explorer (https://courses.illinois.edu) along with other pertinent course or section information.

for course work taken through the Study Abroad Program with a grade of D or better.

- NC No credit earned. To be used only in courses taken under the creditno credit grading option. Instructors report the usual letter grades. As of Fall 2022, A a letter grade of D+ F or lower or a grade of ABS will automatically be converted to NC. Prior to Fall 2022, a grade of D+ or lower was converted to NC.
- Grade temporarily deferred. To be used only in those thesis, DFR research, and special problems courses extending over more than one semester that are taken by graduate students as preparation for the thesis and by undergraduate students in satisfaction of the requirements for graduation with honors, and in other approved courses that extend over more than one semester. Requests for approval to use the DFR grade in courses that extend over more than one semester, which therefore require postponement of the final grade report, must be submitted in writing by the executive officer of the department offering the courses to the dean of the college for concurrence. A copy of the approval will be sent to the Office of the Registrar, which maintains a list of all courses approved for the DFR grade. Graduate students: The symbol DFR in courses other than thesis (499/599) must be converted to a permanent grade no later than the end of the next semester in which the student is registered. If no grade change is submitted within that period, the DFR will be converted as follows: for letter graded courses to an F, for courses graded Satisfactory/Unsatisfactory to a U, and for courses taken on Credit/No Credit basis to an NC. The DFR symbol for thesis courses (499/599) stands indefinitely until a Supplemental Grade Report Form is submitted by the adviser at the completion (successful or unsuccessful) of the thesis.
- HON Honors. Used only for Carle Illinois College of Medicine core Clerkship courses indicating completion with honors.
- S Satisfactory.
- U Unsatisfactory.

SR	Satisfactory after Remediation. Used only for Carle Illinois College of Medicine.		Satisfactory and Unsatisfactory are to be used only as final grades in graduate thesis research courses, in graduate and undergraduate
PS	Used for test-based credit (proficiency or special exam). A minimum grade of C- is required.		courses given for zero credit, and in other courses that have been specifically approved by the head or chairperson of the department concerned, with concurrence of the college dean. A current list of courses that have received such approval is maintained in the Office of the Registrar. The fact that a particular course or a section of a course will be offered on the S/U basis must be clearly announced in the Course Explorer (https://courses.illinois.edu) along with other pertinent course or section information.
		SR	Satisfactory after Remediation. Used only for Carle Illinois College of Medicine.
		PS	Used for test-based credit (proficiency or special exam). A minimum grade of C-C- is required.